

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Human Resources/Benefits Services

AGENDA DATE: October 22, 2013

CONTACT PERSON NAME AND PHONE: Linda Thomas, Human Resources Director 541-4102
Bruce D Collins, Purchasing Director 541-4308

DISTRICT(S) AFFECTED: All

SUBJECT:

Approval to exercise the first option to renew for two additional years, January 1, 2014 thru December 31, 2015, proposal 2009-262R titled Employee Supplemental Benefits to United Concordia Dental for Dental Preferred Provider Organization (PPO), to MetLife for Dental Maintenance Organization (DMO), to Block Vision for Vision Coverage, Trustmark, Inc. for Disability Coverage and to The Standard for Basic and Supplemental Life Insurance.

BACKGROUND / DISCUSSION:

The City of El Paso awarded RFP2009-262R in October 2009 for an initial four year period with the option to renew for two additional two (2) year periods. There will be no change in the rates during this optional term. The dental, vision, disability and optional life insurance programs are 100% employee supported. The City provides basic term life insurance coverage of \$50,000 to non-uniformed employees and uniformed fire personnel and basic term life insurance coverage of \$15,000 to uniformed police personnel at no cost to the employee. Appropriate funds have been budgeted for the City sponsored life insurance program.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

Council awarded RFP2009-262R in October 2009.

AMOUNT AND SOURCE OF FUNDING:

\$365,000/year.

Account: 521200, Dept: 209, Fund: 3500, Division: 14045, Program: P1414

Self-Insurance Fund - Life Premium

BOARD / COMMISSION ACTION: NA

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Linda Thomas, Director, Human Resources

CITY CLERK DEPT.
2013 OCT 17 AM 9:04

COUNCIL PROJECT FORM
(CONTRACT EXTENSION)

*****POSTING LANGUAGE BELOW*****

Please place the following item on the REGULAR agenda for the Council Meeting of OCTOBER 22, 2013.

Discussion and action on the request that the Purchasing Director, Purchasing & Strategic Sourcing Department be authorized to exercise the City's option to extend current Contract 2009-262R(City of El Paso 2009 Employee Supplemental Benefits) with United Concordia Insurance Company, Metropolitan Life Insurance Company, Block Vision of Texas, Inc., Trustmark Insurance Company and Standard Insurance Company for One 2-year period pursuant to the provisions of an award approved by the City Council on October 27, 2009. The extended contract period will be from January 1, 2014 to December 31, 2015.

Department: OMB – Insurance and Benefits
Award to: Vendor 1 United Concordia Insurance Company
Harrisburg, PA
Option: One 2-year Period

Award to: Vendor 2 Metropolitan Life Insurance Company
Dallas, TX
Option: One 2-year Period

Award to: Vendor 3 Block Vision of Texas, Inc
Dallas, TX
Option: One 2-year Period

Award to: Vendor 4 Trustmark Insurance Company
Lake Forrest, IL
Option: One 2-year Period

Award to: Vendor 5 Standard Insurance Company
Portland, OR
Option: One 2-year Period

Annual Estimated Amount: \$326,000.00
Total Estimated Amount: \$652,000.00 (2 years)
Account No.: 209 – 521200 - 14045 – 3500 – P1414
Funding Source: Self Insurance Fund – Life Premium
District(s): All

This is a Request for Proposal, Service contract

*****ADDITIONAL INFO BELOW*****

RFP

MOTION
OCTOBER 27, 2009

Motion made by Representative Ortega, seconded by Representative Lilly, and unanimously carried to AWARD Solicitation No. 2009-262R (City Of El Paso 2009 Employee Supplemental Benefits) to United Concordia Insurance Company for Dental Preferred Provider Organization (PPO) dental plan; to Metropolitan Life Insurance Company for Dental Maintenance Organization (DMO) dental plan; to Block Vision of Texas, Inc. for Vision Plan Coverage; to Trustmark Insurance Company for Disability Coverage; and to Standard Insurance Company for Basic and Supplemental Life Insurance for a total estimated amount of \$1,304,000.

Department: OMB – Insurance and Benefits
Award to: Vendor 1: United Concordia Insurance Company
Harrisburg, PA
Item: Dental (PPO)
Option: Two 2-year periods

Award to: Vendor 2: Metropolitan Life Insurance Company
Dallas, TX
Item: Dental (DMO)
Option: Two 2-year periods

Award to: Vendor 3: Block Vision of Texas, Inc.
Dallas, TX
Item: Vision
Option: Two 2-year periods

Award to: Vendor 4: Trustmark Insurance Company
Lake Forrest, IL
Item: Disability
Option: Two 2-year periods

Award to: Vendor 5: Standard Insurance Company
Portland, OR
Item: Life
Option: Two 2-year periods

Account No.: 04100248 – 45121 – 502119
Funding Source: Self Insured Health Fund – Life Benefits
Total Estimated Award: \$1,304,000 (4-year total)

This is a four year contract for City of El Paso 2009 Employee Supplemental Benefits.

The Departments of Financial Services, Purchasing Division, and Office of Management and Budget recommend award as indicated. The review committee based on evaluation factors established for this procurement, recommend award to the highest ranked proposers as indicated.

Richarda Duffy Momsen, City Clerk

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Seven (7) Factor Option Memo



To: Financial Services – Purchasing Division

From: Linda Ball Thomas

Authorized Signature

Subject: Seven (7) Factor Option

Date: October 22, 2013

Re: Solicitation No. RFP12009-262R, Employee Supplemental Benefits

Human Resources Department/Benefits Services recommends authorizing the Option to Extend for 2 years for the purchase of Dental Preferred Provider Organization (PPO), Dental Maintenance organization (DMO), Vision Insurance, Disability Insurance and Basic and Supplemental Life Insurance. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend? Yes
2. Does the Requirement covered by this option fill an existing need of the City? Yes
3. Is the option price better than the current available market price? The option price is equal to the existing price and comparable to pricing for other clients of the benefit consultant.
4. Is the time between the date the contract was awarded and the date the option to extend is exercised so short that the market indicates the option is the lowest price obtainable through competition or the most advantageous offer? Yes
5. Does the attached Vendor Performance Form show the vendor's performance rating to be "GOOD (7-8)" or better? This vendor is rated in good standing.
6. Is the vendor currently under debarred status as per System for Award Management (SAM) www.sam.gov? No
7. Is the proposed vendor indebted to the City for any amount as documented in the City's Indebtedness Verification Form? No

Mayer

Oscar Leaser

City Council

District 1

Ann Morgan Lilly

District 2

Earl Romero

District 3

Ernie Acosta

District 4

Earl Robinson

District 5

Dr. Michel R. Noe

District 6

Edrie Holburn Jr.

District 7

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District 8

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City Manager

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