

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Community & Human Development
AGENDA DATE: October 23, 2007
CONTACT PERSON/PHONE: William Lilly, 541-4241
DISTRICT(S) AFFECTED: ALL

CITY CLERK DEPT.
07 OCT 15 AM 9:50

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

That the City Manager be authorized to sign the U.S. Department of Housing and Urban Development certification form 1044 and any other related documents required to complete the grant closeout for Lead Based Paint Hazard Control Grant TXLHB0237-03 (September 1, 2003 to August 31, 2006).

BACKGROUND / DISCUSSION:

In September 2003, the City received a \$721,200 Lead-Based Paint Hazard Control Program Grant from HUD. These funds were to be used in conjunction with and were incorporated into the City's single-family owner-occupied housing rehabilitation program, specifically for rehab of housing built prior to 1978 with households having children under age 6, in order to offset the costs associated with compliance with HUD's lead-based paint hazards regulations.

The Program assisted in implementing lead hazard control efforts and public awareness through community outreach (television and print ads, posters, brochures, and billboards in Spanish and English) and referrals from the City-County Health District and local clinics. Initial obstacles to the Program included the lack of rehabilitation applications from families with children under age 6 from the specified zip code areas, lack of certified lead abatement workers, and none of the referred children tested positive for elevated blood lead levels. In January 2006, HUD approved amending the Program to allow rental units to be included and expansion of the program citywide, which increased participation.

Over the grant period, the City inspected 123 units, cleared and completed 30 units, conducted over 81 community outreach and education trainings, and held 5 skills training activities. Because of restrictions in program design and HUD requirements, the number of applicants did not reach the City's original expectations (150 inspections; 120 units completed and cleared). The grant period ended 9/30/2006. The Community Development Department continues to perform lead-based paint abatement activities in all housing built prior to 1978 that apply for rehabilitation assistance through the City's Housing Programs.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

On September 23, 2003, Council authorized the Mayor to execute the grant agreement for the Lead-Based Paint Hazard Control Program Grant.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign the U.S. Department of Housing and Urban Development certification form 1044 and any other related documents required to complete the grant closeout of Lead Based Paint Hazard Control Grant TXLHB0237-03.

ADOPTED this _____ day of October, 2007.

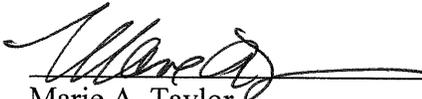
THE CITY OF EL PASO:

John F. Cook,
Mayor

ATTEST:

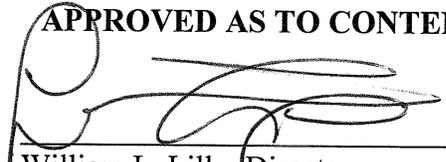
Richarda Duffy Momsen,
City Clerk

APPROVED AS TO FORM:



Marie A. Taylor
Assistant City Attorney

APPROVED AS TO CONTENT:



William L. Lilly, Director
Community and Human Development

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**Assistance Award/
Amendment**

**U.S. Department of Housing
and Urban Development**

Office of Administration

1. Assistance Instrument <input type="checkbox"/> Cooperative Agreement <input checked="" type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number TXLHB0237-03		4. Amendment Number 3	5. Effective Date of this Action March 31, 2007
6. Control Number		7. Name and Address of Recipient City of El Paso Two Civic Center Plaza – 9 th Floor El Paso, TX 79901-1196	
8. HUD Administering Office HUD, Office of Healthy Homes and Lead Hazard Control 451 Seventh Street, SW Room P3206 Washington, DC 20410		8a. Name of Administrator Cherita D. Hammond	
8b. Telephone Number (202) 755-1785 x7583		9. HUD Government Technical Representative Richard Slaten, 202-755-1785x7686	
10. Recipient Project Manager Patricia White		11. Assistance Arrangement <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input type="checkbox"/> Fixed Price	
12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input checked="" type="checkbox"/> Automated Clearing House		13. HUD Payment Office CFO Accounting Center Administrative Accounting Division, 6AFF P.O. Box 901013 Fort Worth, TX 76101	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount \$ 721,300.00		15a. Appropriation Number 86x0174(3) & 863/40147	15b. Reservation Number LHB03-15 (FY-03)
HUD Amount this action \$ - 406,020.00		Amount Previously Obligated \$ 721,300.00	Obligated by this action \$ - 406,020.00
Total HUD Amount \$ 315,280 .00		Total Obligated \$ 315,280 .00	
Recipient Amount \$ 242,895.73			
Total Instrument Amount \$ 558,175.73			

16. Description
Employer Identification Number: 74-6000479 Program: LHB

The purpose of this modification is to deobligate funds remaining on the grant. By deobligating these funds the grant will be closed. If no response is received after thirty (30) days of the date of the attached letter, the grant will be administratively closed.

- 1. Blocks 14 and 15 of HUD Form 1044, is changed to read as stated above.

ALL OTHER TERMS AND CONDITIONS OF THIS GRANT REMAIN UNCHANGED.

17. Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office. <input checked="" type="checkbox"/>		18. Recipient is not required to sign this document. <input type="checkbox"/>	
19. Recipient (By Name): Joyce A. Wilson, City Manager		20. HUD (By Name): Cherita D. Hammond, Grant Officer	
Signature & Title		Signature & Title	
Date:		Date:	

Previous editions are obsolete form HUD 1044 (8/90)
ref. Handbook 2210.17

APPROVED AS TO FORM:


Marie A. Taylor
Assistant City Attorney

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APPROVED AS TO CONTENT:


William Lilly, Director
Community and Human Development



OFFICE OF HEALTHY HOMES
AND LEAD HAZARD CONTROL

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410-3000

September 10, 2007

Ms. Patricia White
City of El Paso
Two Civic Center Plaza - 9th Floor
El Paso, TX 79901-1196

Dear Ms. White:

In order that we may administratively close-out your grant TXLHB0237-03, please provide the information requested and complete the blocks below as appropriate.

- A. Please submit a statement indicating whether or not you will have completed all elements of performance and, if not, an explanation as to why not.
- B. Please submit an inventory of any Government property acquired greater than \$5,000 per unit under this instrument, unless the disposition was previously agreed to, such as x-ray fluorescence instruments. If there was none, so certify by checking the block below.
- C. Yes, list attached No government property exceeding \$5,000 per unit was acquired with assistance funds
- D. Indicate if there were any patentable inventions developed under this instrument. If there was none, so certify by checking the block below.
- Yes, (attach an explanation) No patentable inventions were developed under this award
- E. OMB Circular A-133, "Audits of States, Local Governments, and Non-profit Organizations" applies to your grant if you expend \$400,000 or more in a year in federal awards. If this applies to you, you are required to complete an annual organization-wide audit in accordance with guidelines of OMB Circular A-133. In this case you need not send a copy of the report, as we will receive it automatically. Please check the category below that applies to you.
- Organization is covered by the OMB Circular A-133
- Organization is not covered by the OMB Circular A-133

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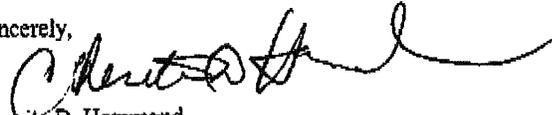
We plan to closeout this instrument without requesting a separate audit. As the Federal sponsoring agency, we reserve the right to recover any amounts due HUD should a subsequent audit have findings affecting this award or if we discover any problems indicating a separate audit is needed.

Your authorized official must sign the certification below. Your compliance with the above close-out requirements is a legal obligation as was performance of the work. Should you have any questions, please contact me at (202) 755-1785 x7583.

Please have Authorizing Official sign, then return 3 originals and your completed letter OVERNIGHT to:

Attention: Cherita D. Hammond, Grant Officer
U.S. Department of Housing and Urban Development
Office of Lead Hazard Control
451 Seventh Street, S.W., Room 8236
Washington, DC 20410

Sincerely,


Cherita D. Hammond
Grant Officer

I hereby certify that the above information is true and accurate.

Date

Signature

Joyce A. Wilson, City Manager
Title

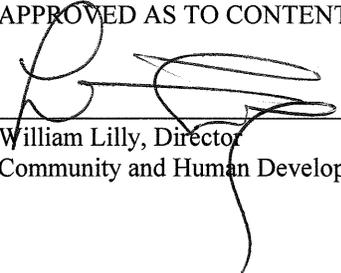
Cc: Richard Slaten, GTR

APPROVED AS TO FORM:



Marie A. Taylor
Assistant City Attorney

APPROVED AS TO CONTENT



William Lilly, Director
Community and Human Development

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