CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Engineering Department

AGENDA DATE: October 24, 2006

CONTACT PERSON/PHONE: Rick Conner, City Engineer (541-4423)

PROJECT NAME/SOLICITATION NO. City Hall 7th. Floor Remodeling, Solicitation No. 2006-203

DISTRICT(S) AFFECTED: 8

SUBJECT:

Discussion and action on the award of Solicitation No. 2006-203 for the City Hall 7th. Floor Remodeling Project to Matyear Construction Co., Inc. of El Paso, Texas for a total amount of $ 64,506.00. Matyear Construction Co., Inc. has provided the best value proposal. It is requested that the City Manager of the City of El Paso be authorized to sign the referenced contract.

As part of the award of this contract, the City Engineer is authorized to approve contract changes which are necessary for proper construction of the work and carrying out the intent of the design, but which do not increase the scope of the contract as awarded, in an amount not to exceed $25,000 per numbered change order without further authorization by City Council.

This is a lump-sum contract. The Financial Services and Engineering Departments recommend award to the bidder offering the best value bid.

BACKGROUND / DISCUSSION:

The City Hall 7th. Floor Remodeling project is a best value procurement that received offers from seven companies. The overall best value was determined to be Matyear Construction Co., Inc. with an overall best score of 83.04 of a possible 100. Matyear Construction Co., Inc. was the fifth lowest bidder. The Matyear offer was $16,836 greater than that of the low-bidder (BXW Electrical Rebuilders). The lowest bidder, BXW Electrical Rebuilders, Inc., did not have experience completing projects of similar size and scope, had trouble completing on time smaller projects, and did not offer health benefits to employees. The second and third lowest bidders, Henry Benning Associates, Inc., Nobel General Contractors, had no experience with City projects and did not offer health benefits to employees. The fourth lowest bidder, Byers Construction, Inc., has not been in business for more than five years.

The contractor will be finishing and painting existing office spaces, hall ways, lobbies, and the conference room on the City Hall's 7th Floor in its entirety. A new double door will be installed. Damaged ceiling tiles will be replaced with new ceiling tiles. The improvements will be for the Financial Services Department that includes procurement. The work is necessary to improve customer service and staff efficiency.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

The project is funded by 2000 Certificates of Obligations.

Project No.	PMF05004
Department ID	31250102
Fund No.	27181
Account No.	508027

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BOARD / COMMISSION ACTION:

N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

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BEST VALUE OFFEROR CERTIFICATION

City Hall 7th. Floor Remodeling, Solicitation No. 2006-203

The evaluation of offers for the Best Value Procurement for this Project has been completed.

The Offeror, MATHEAR CONSTRUCTION CO., INC., has received the
(Contractor's Name)

highest score of 83.04 points, and is, therefore, certified as offering the City of El Paso the Best Value for this project.

The amount of the award is $ 64,506.00.

This amount includes the following proposal components and alternates with their corresponding amounts:

PROPOSAL COMPONENT	$ AMOUNT
BASE BID	$64,506.00

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I, Carmen Anita Candelaria (Name), of Financial Services (User Department),
concur with this Certification on this the 12 day of October 2006.

I, [illegible] (Name), of Engineering-Construction (Engineering Department),
concur with this Certification on this the 12 day of October 2006.

I, _____ (Name), of _____ (Financial Services),
concur with this Certification on this the _____ day of _____ 2006.

I, [illegible] (Name), of IH house - City of El Paso Engineering (Consultant Firm),
concur with this Certification on this the 12 day of October 2006.

BEST VALUE PROCUREMENT EVALUATION WORKSHEET
City Hall 7th. Floor Remodeling, Solicitation No. 2006-203

CRITERIA	BXW Electrical Rebuilders, Inc.	Matyear Construction Co., Inc.	Henry Benning Assoc., Inc.	Noble Genl. Cont.	F.T. James Construction, Inc.
Part A: Offeror's Price Maximum 65 Points					
*Low Offer / Offer * 65*	65.00	48.04	54.24	54.09	27.89
Part B: Offorer's Past Relationship with Owner Maximum 10 points:					
Contract Compliance w/City Contracts (0 -8 pts):	2	8	0	0	8
Completion of City Contracts Prior to Completion Date (0 - 2 pts):	0	2	0	0	2
Negative Performance on City Contracts (0 to -10 pts):	-5	0	0	0	0
Part C: Offeror's Experience & Qualifications Maximum 10 Points:					
Completeted Projects Similar Size/Scope/Value (0 - 8 pts):	0	8	0	4	8
Offeror Has Been in Business More Than 5 yrs (0 - 2 pts):	0	2	2	0	2
Negative Performance on Contract(s) (0 to -10):	0	0	0	0	0
Part D: Health Benefits Maximum 5 Points:					
Offeror Provides & Pays 60% or More of Cost (0 or 5 pts):	0	5	0	0	5
Part E: Local Project Manager Maximum 5 Points:					
Prime Contractor has a Local Project Mgr (0 or 5 pts):	5	5	5	5	5
Part F: Local Subcontractor Work Maximum 5 Points:					
Local Subs to perform 75% of subcontracted work (0 or 5 pts):	0	5	0	5	5
TOTAL POINTS EARNED	67.00	83.04	61.24	68.09	62.89

The Best Value Committee Members certify these scores on this the 12 day of OCTOBER 2006

Carmen Aurora Candelaria
User Department

Design, Architect or Engineer

City Engineering

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9/29/2006

BEST VALUE PROCUREMENT EVALUATION WORKSHEET
Ysleta Branch Library Addition, Solicitation No. 2006-076

CRITERIA	EPCON, Inc.	Byers Construction, Inc.			
Part A: Offeror's Price Maximum 65 Points					
*Low Offer / Offer * 65*	38.95	48.80			
Part B: Offorer's Past Relationship with Owner Maximum 10 points:					
Contract Compliance w/City Contracts (0 -8 pts):	8	8			
Completion of City Contracts Prior to Completion Date (0 - 2 pts):	2	2			
Negative Performance on City Contracts (0 to -10 pts):	0	0			
Part C: Offeror's Experience & Qualifications Maximum 10 Points:					
Completeted Projects Similar Size/Scope/Value (0 - 8 pts):	8	8			
Offeror Has Been in Business More Than 5 yrs (0 - 2 pts):	2	0			
Negative Performance on Contract(s) (0 to -10):	0	0			
Part D: Health Benefits Maximum 5 Points:					
Offeror Provides & Pays 60% or More of Cost (0 or 5 pts):	0	5			
Part E: Local Project Manager Maximum 5 Points:					
Prime Contractor has a Local Project Mgr (0 or 5 pts):	0	5			
Part F: Local Subcontractor Work Maximum 5 Points:					
Local Subs to perform 75% of subcontracted work (0 or 5 pts):	5	5			
TOTAL POINTS EARNED	63.95	81.80			

The Best Value Committee Members certify these scores on this the _____ day of _____ 2006

Carmen Quintanilla Candelaria
User Department

Design, Architect or Engineer

City Engineering

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9/29/2006

ENGINEERING DEPARTMENT

Excellence through Teamwork

memorandum

TO: Engineering Contract Compliance

FROM: Javier Reyes, P. E.
Engineering Division Manager

DATE: October 12, 2006

SUBJECT: Bid Recommendation

We recommend that the "7th Floor Improvements" be awarded to "Matyear Construction Co." as per the Best Value Procurement process. The awarded contract should consist as follows:

Base Bid Value: **$64,506.00**

If additional information is needed, please give me a call at extension 4630.
Thanks.

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JOHN COOK
MAYOR

Joyce Wilson
CITY MANAGER

CARMEN ARRIETA-CANDELARIA
CHIEF FINANCIAL OFFICER

CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

FINANCIAL SERVICES

TO: Jaime Huerta, Engineering

FROM: Carmen Arrieta-Candelaria, Chief Financial Officer

DATE: October 12, 2006

RE: Bid No. 2006-203 – City Hall 7th Floor Remodeling

We have reviewed the above subject bid and we recommend that the contract be awarded to Matyear Construction Co., as this contract provides the best value based on the scoring of all of the proposals submitted. This contract is for $64,506.00.

If you have any questions, please call me at 915-541-4293. Thank you in advance for your attention to this matter.

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CITY OF EL PASO BID TABULATION

BID ITEM: CITY HALL 7TH FLOOR REMODELING
BID DATE: SEPTEMBER 20, 2006

BID # 2006-203
DEPARTMENT: ENGINEERING

	B X W ELECTRICAL REBUILDERS, INC. EL PASO, TEXAS	BYERS CONSTRUCTION, INC. EL PASO, TEXAS	EPCON, INC. EL PASO, TEXAS	F. T. JAMES CONSTRUCTION, INC. EL PASO, TEXAS	HENRY BENNING ASSOCIATES, INC. EL PASO, TEXAS	MATYEAR CONSTRUCTION CO., INC. EL PASO, TEXAS	NOBLE GENERAL CONTRACTORS EL PASO, TEXAS
DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
BASE BID I	$47,670.00	$63,500.00	$79,550.00	$111,111.00	$57,124.00	$64,506.00	$57,288.00
SUM TOTAL OF BASE BID I	$47,670.00	$63,500.00	$79,550.00	$111,111.00	$57,124.00	$64,506.00 (Contractor's Total) ($654,506.00)	$57,288.00
AMENDMENTS ACKNOWLEDGED	NO	YES	YES	YES	YES	YES	YES
BID BOND SUBMITTED	CASHIER'S CHECK	YES	YES	YES	YES	YES	YES

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CHECKED BY: Michael J. Plum 9-26-06

City of El Paso
Scope of Work

City Hall 7th. Floor Remodeling
Solicitation No. 2006-203

Base Bid:

The work consists of installing a new double door, relocate existing electrical and mechanical elements as per drawings, finishing and painting existing office space at City Hall – 7th Floor.

The work shall include all required materials but not limited to removal of existing single door at "Communications room" and install a new double door and frame complete assembly. Removal and disposal of existing vinyl base. Replacement of damaged ceiling tiles. Cleaning, preparation and painting of existing walls, door assemblies, hollow metal window frames, gypsum board ceiling at lobby area and elevator doors.

All work improvements shall conform to the project specifications and drawings as per the City's Engineering Department.

NOTE:

THE SUCCESSFUL CONTRACTOR MUST COORDINATE WITH THE CITY'S INFORMATION TECHNOLOGY DEPARTMENT FOR THE INSTALLATION OF COMMUNICATION CABLING AND OUTLETS ON WALLS.

If there are any discrepancies between the given drawings and specifications and actual existing conditions, materials, and/or components being called out, the contractor is to submit a written Request for Information to City of El Paso Engineering Department for clarification before proceeding with final construction.

Contractor shall obtain original contract documents or drawings from owner for general information regarding installation methods, requirements and materials to be used under this scope of work.

The description of this Scope of Work as shown above is only a general representation fo this project. Contractor shall refer to the project plans and specifications for further information.

This is a Lump Sum Project

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