

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Community and Human Development

**AGENDA DATE:** October 25, 2011

**CONTACT PERSON/PHONE:** Bill Lilly/541-4643

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

**APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.**

City Council is asked to amend the 2012-2013 Emergency Solutions Grant (ESG) policies and procedures by: 1) changing the match requirement; 2) changing the proposed funding allocation percentages; and 3) providing for a maximum \$75,000 set-aside to establish a community homeless patrol to assist in the placement of homeless persons and families in available shelters and/or programs.

**BACKGROUND / DISCUSSION:**

**Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?**

On August 30, 2011, City Council adopted policies and procedures for the 38th Year (2012-2013) Community Development Block Grant Program, the 2012-2013 Emergency Solutions Grant (ESG) Program and the 2012-2013 Housing Opportunities for Persons with AIDS Program, and established deadline dates for the submission of the various application and funding request documents.

An amendment to the ESG policies and procedures is now required to ensure the successful implementation of the City's entitlement program, and to address a long-neglected homeless issue. **The proposed changes (described below) are recommended by both the Community Development Steering Committee and Community Development staff:**

Proposed Change #1: Change the match requirement to allow applicants to provide a 100% match from a Community Development funding source for the ESG funds being requested.

Rationale: The ESG is the City's only entitlement grant that mandates that funding allocations be matched 100%. The City's local policies and procedures don't allow an agency to utilize CD funding sources as a match for ESG funds, even though federal regulations permit such use. As available sources for funding for non-profits are dwindling in this depressed economy, it places an unfair burden on requesting agencies to supply a match from sources other than those they may be receiving through the City's CD Department.

Proposed Change #2: Change the proposed funding allocation percentages as follows, or as required by the Department of Housing and Urban Development (HUD) when the final ESG regulations are published:

60%	Activities related to essential services; and maintenance, operation, insurance, provision of utilities, and provision of furnishings related to emergency shelter
32.5%	Activities related to rental assistance and housing relocation and stabilization services
7.5%	City of El Paso administrative costs

Rationale: The City's current Emergency Shelter Grant program will soon be morphing into the new Emergency Solutions Grant program. Although HUD has not yet released official program rules and regulations pertaining to the Emergency Solutions Grant, the City prepared for this change by incorporating expected guidelines and regulations into its application packet that were obtained through trainings and webinars. The initial funding percentages approved by City Council on August 30, 2011, differed from the above funding percentages that CD

staff believes will be incorporated into HUD's final ESG program publication. However, the City will of course utilize the mandated funding percentages as required when HUD releases its official program rules.

Proposed Change #3: Provide for a maximum \$75,000 set-aside (from the 60% funding allotment) to establish a community homeless patrol to assist in the placement of homeless persons and families in available shelters and/or programs that will provide the resources to assist the individuals/families to work toward self-sufficiency.

Rationale: An effort, spearheaded by the El Paso Coalition for the Homeless and the City of El Paso, has begun to establish a community homeless patrol to take our City's homeless off the streets and place them in a facility and/or program that will provide the necessary services to effectively combat their homelessness. The El Paso Coalition for the Homeless will be conducting a Homeless Summit on Monday, November 7, 2011, from 6:00 p.m. to 8:00 p.m. in the Downtown Library, which will provide the basis for a plan that will be presented to City Council in early 2012, detailing the necessary components and funding required to form and maintain this community homeless patrol. CD staff and Steering Committee are proposing that a maximum of \$75,000 be available from the 2012-2013 ESG for the eligible components of this endeavor.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

City Council annually approves the policies and procedures for the ESG program.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

Not applicable.

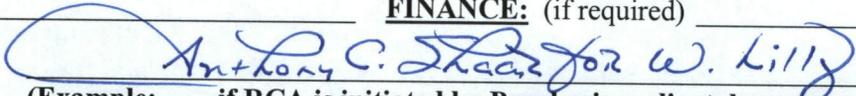
**BOARD / COMMISSION ACTION:**

**Enter appropriate comments or N/A**

The amended 2012-2013 ESG policies and procedures were approved by the Community Development Steering Committee on October 19, 2011.

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:**  \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

# RESOLUTION

**WHEREAS**, on August 30, 2011, the City Council for the City of El Paso adopted policies and procedures for the 38th Year (2012-2013) Community Development Block Grant (CDBG) Program, the 2012-2013 Emergency Solutions Grant (ESG) Program and the 2012-2013 Housing Opportunities for Persons with AIDS (HOPWA) Program, and established deadline dates for the submission of the various application and funding request documents; and

**WHEREAS**, the City Council, based on the recommendation of the Director of the Community and Human Development Department and Department staff, now desires to amend the 2012-2013 Emergency Solutions Grant policies and procedures; and

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the 2012-2013 Emergency Solutions Grant (ESG) policies and procedures be amended as follows:

1. Change the match requirement to allow applicants to provide a 100% match from a Community Development funding source for the ESG funds being requested.
2. Change the proposed funding allocation percentages as follows, or as required by the Department of Housing and Urban Development when the final ESG regulations are published:

60%	Activities related to Essential Services; and maintenance, operation, insurance, provision of utilities, and provision of furnishings related to emergency shelter
32.5%	Activities related to rental assistance and housing relocation and stabilization services
7.5%	City of El Paso administrative costs

3. Provide for a maximum \$75,000 set-aside (from the 60% funding allotment) to establish a community homeless patrol to assist in the placement of homeless persons and families in available shelters and/or programs that will provide the resources to assist the individuals/families to work toward self-sufficiency.

**ADOPTED** this \_\_\_\_\_ day of October, 2011.

## CITY OF EL PASO

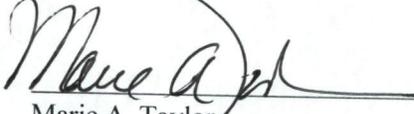
\_\_\_\_\_  
John F. Cook,  
Mayor

**ATTEST:**

\_\_\_\_\_  
Richarda Duffy-Momsen,  
City Clerk

[Signatures Continue on Following Page]

APPROVED AS TO FORM:



Marie A. Taylor  
Assistant City Attorney

APPROVED AS TO CONTENT:



for William Lilly, Director  
Community and Human Development