

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** General Services - Fleet Division

**AGENDA DATE:** October 25, 2011

**CONTACT PERSON/PHONE:** Stuart C. Ed – Director, General Services - Fleet Division (915) 621-6822  
Bruce D. Collins – Purchasing Manager (915) 541-4313

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Extend the following contract: 2008-065 – Vehicle Offsite Fueling  
With: Western Refining - El Paso, TX  
Estimated Annual Expenditures: \$1,000,000.00  
Total Estimated Expenditures: \$2,000,000.00 for two (2) additional years

**BACKGROUND / DISCUSSION:**

The General Services - Fleet Division is recommending the extension of the above contract. Western Refining has provided consistent, reliable service over the past several years. The city currently utilizes offsite Western Refining locations to fuel over 250 light and heavy duty vehicles from the Police and Fire Departments. The Mayor and City Council also utilize this contract to fuel their vehicles as necessary. Approving this extension would allow for the continual fueling, safe and efficient operation of these vehicles. Local business is being supported.

**PRIOR COUNCIL ACTION:**

Yes. Council approved contract 2008-065 on September 30, 2008.

**AMOUNT AND SOURCE OF FUNDING:**

Department: General Services - Fleet Division  
Amount: \$2,000,000.00  
Funds Available: 37370510-503124-45202-37000  
Funds Source: General Services Internal Service Fund

**BOARD / COMMISSION ACTION:**

N/A.

\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** 

