

DATE: October 8, 2004

TO: CITY CLERK

FROM: Armijo Rec. Center/Southside Agencies
Sandy Rodriguez/Dean Fernandez

SECRET

Telephone No.
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

October 26, 2004

Item should read as follows:

Armijo Recreation Center/Southside Agencies to block off Seventh St. between Campbell and Florence, block off Florence St. between Sixth St. and Seventh St. on October 31, 2004 from 2:00 p.m. to 6:30 p.m. for a Halloween block party. Approximately 2,500 persons will take part and 2,500 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Devices". This request includes permission to use amplification (P.A. system and disco in Armijo Rec. Gym and Library patio). (District 8) [Sandy Rodriguez/Dean Fernandez]

SPECIAL INSTRUCTIONS:

PERMIT # 04-138

BUILDING PERMITS & INSPECTIONS USE Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

PARKS DEPARTMENT

ENGINEERING/TRAFFIC

~~N/A~~ TXDOT

~~N/A~~ STREET DEPARTMENT

~~N/A~~ CIVIC CENTER

COMPLETE

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**

Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Armijo Rec Center / Southside Agencies
(Person/Organization)

Contact Person:

Name

SANDY RODRIGUEZ / DEAN FERNANDEZ

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Seventh St. Halloween Block Party

(Moving)

Parade

Demonstration

Foot Race/Walk

Bike Race

Other: _____

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other: _____

3. Date of Event:

October 31, 2004

Total Time of Event:

from 2:PM to 6:30pm
(Time) (Time)

Time in which police traffic control services will be needed:

from N/A to N/A

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

10/26

4. Approximate number of participants: 2,500 Persons _____ Vehicles _____ Animals _____ Other _____ Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 2,500

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

SAFE HALLOWEEN BLOCK PARTY to connect the Boys & Girls Club, the Armigo Library & the Armigo Complex for Community Block Party

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: Free

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)
ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Attachment: Closure of Seventh St. & Florencia St. between Campbell & Ochoa. Closure of 700-600 Blocks of Seventh St. Close Campbell, Ochoa & Florencia Sts.

Location of assembly area, if separate or different:

Gym & gameroom of Armigo Cntr, Library Classrooms, Boys & Girls Club (Gym), Armigo Swimming Pool.

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

P.A System, Disco in Armigo Rec Gym, Armigo Beach Library, Patio.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

BARRACKS w/ STAFF & SECURITY.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Dean Fernandez
Signature of Applicant

10/5/04
Date

For Armigo Rec Ctr, South EL Paso Agencies, Halloween Committee.
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: ARMIJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

\$15.75 Fee Paid: JOURNAL ENTRY 0000121323

\$21.00

City Council Hearing: OCTOBER 26, 2004

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: ARMIJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

LOCATION BLOCK OFF SEVENTH ST. BETWEEN CAMPBELL AND OCHOA;
BLOCK OFF FLORENCE BETWEEN SIXTH ST. AND SEVENTH ST.

DATE OF EVENT: OCTOBER 31, 2004 FROM 2:00 P.M. TO 6:30 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

TO WHOM IT MAY CONCERN:

SIGNATURES ARE NEEDED TO BE ABLE TO CLOSE THE CORNER OF OCHOA AND 7TH, FLORENCE AND 6TH, AND CAMPBELL AND 7TH AS OUTLINED IN ENCLOSED MAP FOR THE 10TH ANNUAL SEGUNDO BARRIO "SEVENTH STREET" HALLOWEEN BLOCK PARTY TO TAKE PLACE ON SUNDAY, OCTOBER 31, 2004 FROM 2:30PM TO 6:30PM.

FOR MORE INFORMATION CALL THE ARMIJO RECREATION CENTER AT 544-5436

Se necesitan recoger firmas para poder cerrar la esquina de las calles 7a y Ochoa, 6a y Florence, 7a y Campbell, asi como de delinea en el mapa adjunto para el evento Annual Del Segundo Barrio "Festival de Halloween de la calle Septima" que tendra lugar el domingo 31 de Octubre de 2004 de las 2:30 p.m. hasta las 6:30 p.m.

Para mas informacion llame al Centro de Armijo a 544-5436

Agency Name/ Nombre de la Agencia

Armijo Community Center:

DEAN FERNANDEZ
(Print Name)

Dean Fernandez
(Signature)

700 E. Seventh St.
(Address)

544-5436
(Phone #)

TO WHOM IT MAY CONCERN:

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Para mas informacion llame al Centro de Armijo a 544-5436

Agency Name/ Nombre de la Agencia

Armijo Library: MIKE PAVAN
(Print Name)

Mike Pavan
(Signature)

620 E. 7TH ST.
(Address)

533-5137
(Phone #)

TO WHOM IT MAY CONCERN:

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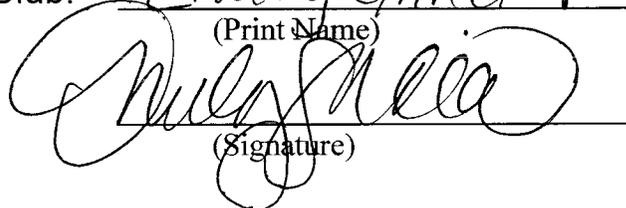
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Para mas informacion llame al Centro de Armijo a 544-5436

Agency Name/ Nombre de la Agencia

Boys and Girls Club: EMILY GARCIA
(Print Name)


(Signature)

801 S. FLORENCE
(Address)

9155328379
(Phone #)

TO WHOM IT MAY CONCERN:

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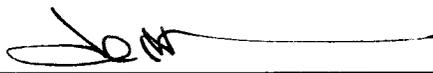
Se necesitan recoger firmas para poder cerrar la esquina de las calles 7a y Ochoa, 6a y Florence, 7a y Campbell, asi como de delinea en el mapa adjunto para el evento Annual Del Segundo Barrio "Festival de Halloween de la calle Septima" que tendra lugar el domingo 31 de Octubre de 2004 de las 2:30 p.m. hasta las 6:30 p.m.

Para mas informacion llame al Centro de Armijo a 544-5436

Agency Name/ Nombre de la Agencia

Residents of 711-725 E.7th St.:
(John Kemp – Owner)

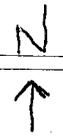
John Kemp
(Print Name)


(Signature)

Kemp & Solis

(Address)

(Phone #)



Sixth St.

STREET

EW
20-30

Florence st.

STREET

ALLEY

STREET

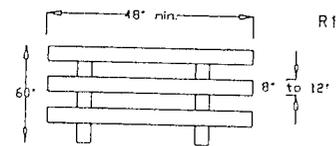
Ochoa

Seventh St.

ROAD
CLOSED

R11-2

TYPE III BARRICADE



ROAD
CLOSED

R11-2



CW20-30



CW20-30

LEGEND

- ↑ SIGN
- ▬ TYPE III BARRICADE

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

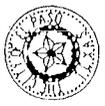
APPLICANT'S NAME: Parks & Rec = SANDY RODRIGUEZ/DEAN FERNANDEZ
 ADDRESS: 700 E. Seventh St.
 TELEPHONE: 544-5436
 DATE OF CLOSURE: 10/31/04

DATE	TIME

PROJECT NAME	SCALE	ENGINEER'S SEAL
TRAFFIC CONTROL PLAN		

TYPICAL STREET CLOSURE	DATE	BY
NEIGHBORHOOD BLOCK PARTY		

CITY OF EL PASO
ENGINEERING



SHEET	TITLE

DATE

TRAFFIC CONTROL PLAN

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: Oct 31, 04

TIME: 2 pm - 6 pm
DATE: 4 Oct 04
BY: [Signature]
ENGINEERING TRAFFIC DIVISION



TRAFFIC CONTROL PLAN

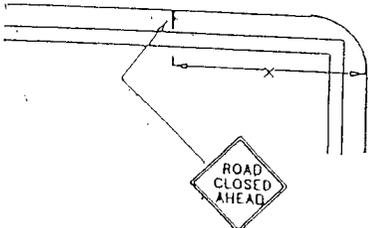
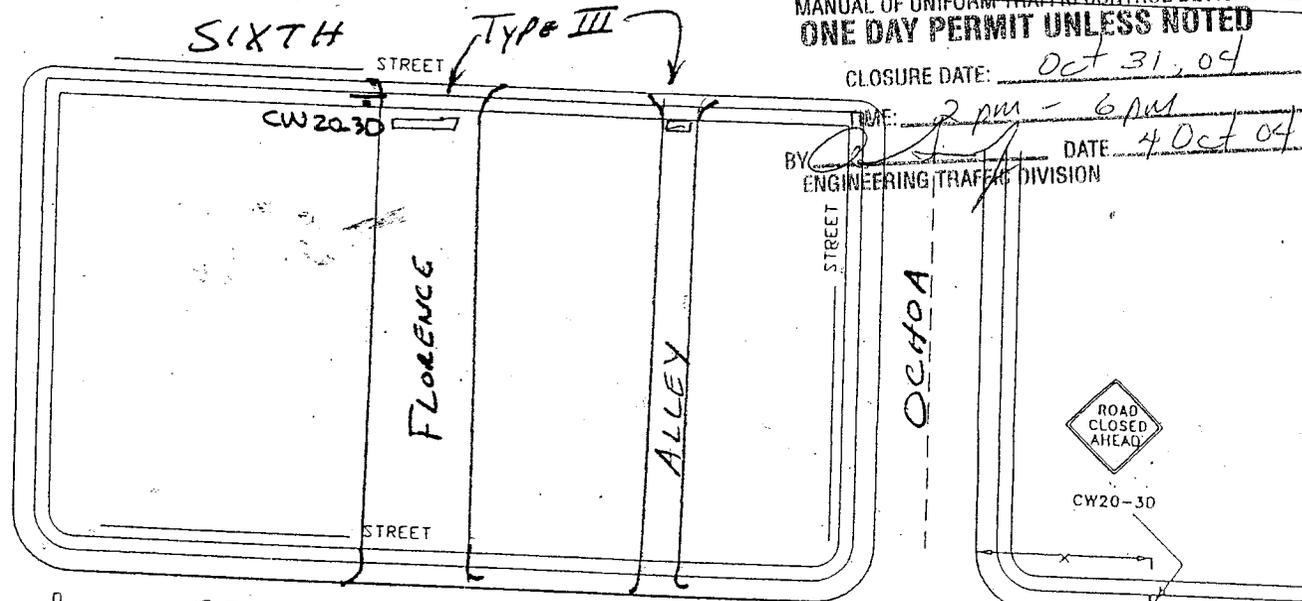
SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 10/31/02

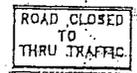
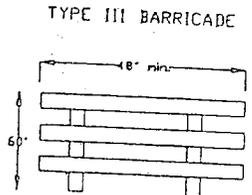
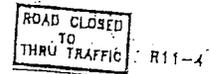
TIME: 4:30 pm - 8:30 pm

BY: [Signature] DATE: 10/9/02
ENGINEERING TRAFFIC DIVISION

CAMP 357



CW20-30



- LEGEND
- SIGN
 - TYPE III BARRICADE

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: PARKS / SANDY RODRIGUEZ / DRAV FERNANDEZ
 ADDRESS: CITY HALL
 TELEPHONE: 544-5436
 DATE OF CLOSURE: 10/31/02

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400

TRAFFIC CONTROL PLAN

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

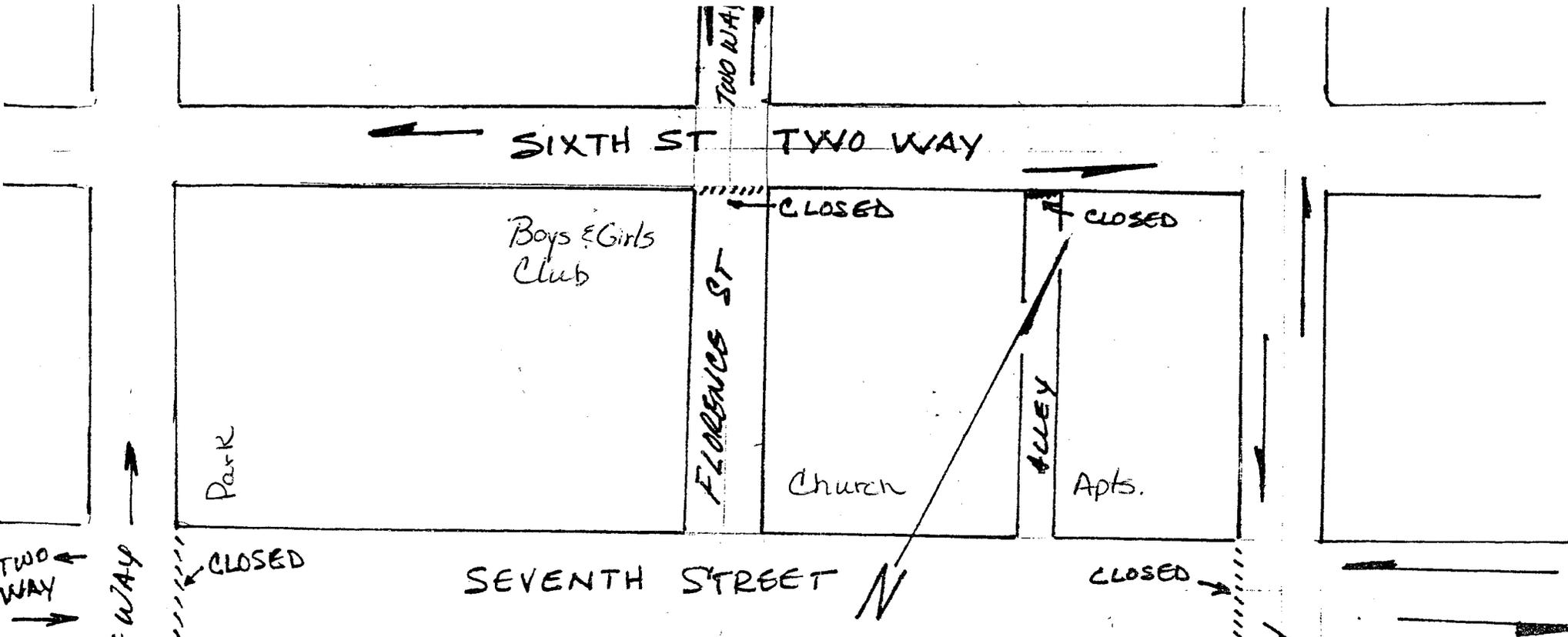
CLOSURE DATE: 10/31/03

TIME: 1800 - 2130

BY: [Signature] DATE: 9/4/03
ENGINEERING TRAFFIC DIVISION

PROJECT NAME: TRAFFIC CONTROL PLAN
 TYPICAL STREET CLOSURE
 CITY OF EL PASO
 ENGINEERING
 PROJECT FILE: _____
 SHEET TITLE: _____
 SHEET NO.: _____





TWO WAY
↑
↓

TWO WAY

← SIXTH ST TWO WAY →

Park

Boys & Girls Club

← CLOSED

↑ CLOSED

FLORENCE ST

Church

ALLEY

Apts.

← DASHED CLOSED

SEVENTH STREET N

→ DASHED CLOSED

↑ CHAMPELL ST ONE WAY

Park

Armiso Branch Library

Armiso Community Center

**HALLOWEEN
BLOCK PARTY
TRAFFIC CONTROL
ROUTE**

↑ OCHOA ST TWO WAY

A-3

SECTION

10-9-04



Report ID: GLC7501

PeopleSoft Financials
JOURNAL ENTRY DETAIL

Page No. 1
Run Date Oct/08/2004
Run Time 2:28:08 PM

Unit: COFEP	Ledger Group: ACTUALS	Journal Status: P	Foreign Currency: USD
Journal ID: 0000121323	Source: JXT	Budget Status: V	Rate Type: CRRNT
Date: Oct/08/2004	Reversal: N		Effective Date: Oct/08/2004
Description: SEVENTH STREET HALLOWEEN BLOCK PARTY. 10-31-04.	Reversal Date:		Exchange Rate: 1.00000000

Line #	Account	Fund	Deptid	Class	Bdgt Period	Pri/Grant	Activity ID	Res Type	Res Cat	Jrnl Line Reference	Statistics Amt	Base Amount
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ACTUALS

1	502215	16301	51010279	51000		P500201	OTHER					15.75 USD
			Description:	OUTSIDE CONTRACTS - NOC						Open Item Key:		
2	101000	16301	51010279	51000		P500201	OTHER					-15.75 USD
			Description:	POOLED CASH AND INVESTMENTS						Open Item Key:		
3	101000	01101	36010119									15.75 USD
			Description:	POOLED CASH AND INVESTMENTS						Open Item Key:		
4	404123	01101	36010119									-15.75 USD
			Description:	PARADE PERMITS						Open Item Key:		

Totals for Journal: 0000121323

Total Lines: 4

Total Base Debits: 31.50

Total Base Credits: 31.50

End of Report

Oct. 8. 2004 3:30PM CITY OF EL PASO

No.7301 P. 5/13

For Office Use Only

Event: ARMUJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

\$15.75 Fee Paid: JOURNAL ENTRY 0000121323
\$21.00

City Council Hearing: OCTOBER 26, 2004

Copy to:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>MRC</i> | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: ARMUJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

LOCATION BLOCK OFF SEVENTH ST. BETWEEN CAMPBELL AND OCHOA;
BLOCK OFF FLORENCE BETWEEN SIXTH ST. AND SEVENTH ST.

DATE OF EVENT: OCTOBER 31, 2004 FROM 2:00 P.M. TO 6:30 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: ARMIJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

\$15.75 Fee Paid: JOURNAL ENTRY 0000121323
\$21.00

City Council Hearing: OCTOBER 26, 2004

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

Sun Metro has no objection to the event.

L. Lujan 10/12/04

PERMIT

EVENT: ARMIJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

LOCATION BLOCK OFF SEVENTH ST. BETWEEN CAMPBELL AND OCHOA;
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BUILDING PERMITS & INSPECTIONS DIRECTOR

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\$15.75 Fee Paid: JOURNAL ENTRY 0000121323
\$21.00

City Council Hearing: OCTOBER 26, 2004

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC CONTROL AS PER SUBMITTED PLAN.

ARTURO SANCHEZ (11OCT.04)

Arturo Sanchez 11 Oct 04

PERMIT

EVENT: ARMIJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

LOCATION BLOCK OFF SEVENTH ST. BETWEEN CAMPBELL AND OCHOA;
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\$15.75 Fee Paid: JOURNAL ENTRY 0000121323
\$21.00

City Council Hearing: OCTOBER 26, 2004

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

RA

PERMIT

EVENT: ARMIJO REC CENTER/SOUTHSIDE AGENCIES HALLOWEEN BLOCK PARTY

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R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Armijo Rec Center/Southside Agencies Halloween Block Party

Fee Paid: Journal Entry 0000121323
 Date

City Council Hearing: October 26, 2004
Date

Copy To:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Police Department | <input type="checkbox"/> Traffic & Trans. Dept. |
| <input type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input checked="" type="checkbox"/> Parks Department | |

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

04-138

PERMIT

EVENT Armijo Rec Center/Southside Agencies Halloween Block Party

LOCATION: Block off Seventh St. between Campbell and Ochoa; block off Florence between Sixth St. and Seventh St.

DATE OF EVENT: October 31, 2004 from 2:00 P.M. to 6:30 P.M.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR



CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

THIS IS NOT A PERMIT

October 14, 2004

Armijo Rec. Center/Southside Agencies
Sandy Rodriguez/Dean Fernandez
700 E. Seventh St.
El Paso, Texas 79901

FROM: BUILDING PERMITS & INSPECTIONS

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

THIS IS ONLY A RECOMMENDATION FROM BUILDING PERMITS & INSPECTIONS TO THE MAYOR AND COUNCIL, THEY WILL MAKE FINAL DETERMINATION AT THE CITY COUNCIL MEETING, OCTOBER 26, 2004 AT 9:00 A.M. WE RECOMMEND A REPRESENTATIVE BE PRESENT TO ANSWER ANY QUESTIONS THAT CITY COUNCIL MAY HAVE.

REQUEST:

Armijo Recreation Center/Southside Agencies to block off Seventh St. between Campbell and Florence. block off Florence St. between Sixth St. and Seventh St. on October 31, 2004 from 2:00 p.m. to 6:30 p.m. for a Halloween block party. Approximately 2,500 persons will take part and 2,500 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Devices". This request includes permission to use amplification (P.A. system and disco in Armijo Rec. Gym and Library patio). (District 8) [Sandy Rodriguez/Dean Fernandez] Permit no. 04-138

RESPONSES:

NO OBJECTIONS FROM FIRE, SUN METRO, PARKS DEPT., AND TRAFFIC/ENGINEERING. THE EL PASO POLICE DEPARTMENT HAS NO OBJECTION WITH THIS EVENT. THE DEPARTMENT WILL MONITOR THE EVENT AS NECESSARY WITH THE DISTRICT CAR. THERE WILL BE NO COST TO CITY OR APPLICANT. THE OFFICE OF BUILDING PERMITS & INSPECTIONS RECOMMENDS APPROVAL.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR