

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: Environmental Services

AGENDA DATE: October 26, 2010

CONTACT PERSON/PHONE: Ellen Smyth, Director, 621-6700
Bruce Collins, Purchasing Manager, 541-4313

DISTRICT (S) AFFECTED: All

SUBJECT:

Request that the Purchasing Manager of the Financial Services Department, Purchasing Division be authorized to purchase refuse and recycling containers. This purchase is being facilitated with OTTO Environmental Systems through HGAC (Houston-Galveston Area Council) contract. The purchase consists of 10,000 containers (combination of refuse and recycling) at \$43.00 each, including shipping, for a total purchase of \$430,000.00. Since the total purchase will be in excess of \$50,000, approval by City Council is required.

BACKGROUND / DISCUSSION:

The Environmental Services Department recommends utilizing HGAC Purchasing Cooperative Program Contract #GC01-09 to issue a \$430,000.00 purchase order to OTTO Environmental Systems for the acquisition of ten thousand refuse and recycling containers. The total amount of the purchase for the containers is \$430,000.00.

PRIOR COUNCIL ACTION:

Council has approved similar purchases, through this and another vendor.

AMOUNT AND SOURCE OF FUNDING:

The funding source for this purchase will be from
Fund 40499: Environmental Services
DeptID: 34010289
Account #: 508009
Project: PSWM0017
Class: 34000
\$430,000.00

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required)

FINANCE: (if required) _____

DEPARTMENT HEAD:

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____



MEMORANDUM

To: Leticia Rivera, Procurement Analyst
Purchasing Department

From: Ellen A. Smyth, P.E., Director

Date: October 6, 2010

Subject: Refuse and Recycling Containers

HGAC (Houston-Galveston Area Council of Governments) Contract# GC01-09

The Environmental Services Department recommends utilizing HGAC (Houston-Galveston Area Council of Governments) Contract #GC01-09 Purchasing Cooperative Program to issue a \$430,000.00 purchase order to OTTO Environmental Systems for the acquisition of ten thousand refuse and recycling containers. The total amount of the purchase of containers is \$430,000.00.

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes, containers are needed to replace containers lost or destroyed and to provide service to new housing areas.

2. Does the purchase through the Program promote the standardization of containers?

Yes. The containers meet the specification of current automated collection processes in place.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

No. None of the container companies are located within El Paso county.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes, OTTO Environmental Systems has provide containers on a previous purchase and all meet the criteria set by Environmental Service.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Yes, price is reasonable because Toter Inc., Schaefer Systems International and Rehrig Pacific have provided quotes based on the bids as per the National IPA agreement or HGAC.

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