

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Department of Transportation

AGENDA DATE: October 26, 2010

CONTACT PERSON NAME AND PHONE NUMBER:

Daryl W. Cole, Transportation Director, 621-6750

Bruce D. Collins, Financial Services – Purchasing Division, 541-4308

DISTRICT(S) AFFECTED: ALL

SUBJECT:

2011-063 Elgin Sweeper Maintenance and Repairs.

BACKGROUND / DISCUSSION:

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue purchase order(s) to Western Fleet Services, Inc., in an estimated yearly amount of \$330,000.00 as a sole source provider for maintenance and repairs for Elgin Sweeper Company in El Paso.

This equipment is critical to the operation of the City's Transportation Department Sweeping Division. Recommend award for a term of three (3) years, for a total award estimated at \$990,000.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Funding source(s) is/are: 32010363 – 502300 – 40403

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Cc: Jane Shang, Deputy City Manager Mobility Services



**FINANCIAL SERVICES
PURCHASING**

SOLE SOURCE AFFIDAVIT

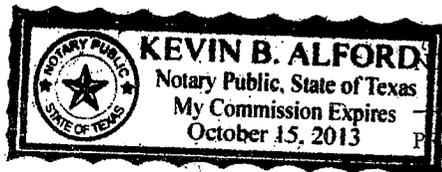
THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared Mark A. Sanetra, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is Mark A. Sanetra. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Western Fleet Services, Inc.
3. The above named company or firm is the sole source of the following item(s), product(s) or service(s).
Elgin Sweepers Company in El Paso, Texas
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this bidder is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This bidder understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible bidder on this and future solicitations and may result in discontinuation of any/all business with the City of El Paso.

Mark Sanetra Pres,
Signature

SUBSCRIBED AND SWORN to before me on this 27th day of September, 2010.



Kevin B. Alford
Notary Public
Kevin B. Alford

PRINT NAME
1075-13
MY COMMISSION EXPIRES

COMPANY: Western Fleet Services, Inc.
 ADDRESS: 3800 Shell Street
 CITY, STATE, ZIP CODE: El Paso, Texas 79925
 PHONE NUMBER: (915) 593-5338
 FAX NUMBER: (915) 591-2228
 CONTACT NAME: Mark A. Sanetra
 WEB ADDRESS: _____
 EMAIL: dhtrailer@att.net
 FEDERAL TAX ID NUMBER: 74-2259971
 TEXAS SALES TAX NUMBER: 74-2259971-6



September 30, 2010

To whom it may concern:

The Authorized single source for Technical Service and Elgin replacement parts for the State of Texas is:

Kinloch Equipment & Supply Co., Inc.
3320 Pasadena Blvd
Pasadena, TX 77503
Tel; (713) 473-6213
Fax; 713-473-6213

As an Authorized Elgin Distributor, Kinloch Equipment & Supply Company Inc., stocks an inventory of genuine Elgin Performance Matched Replacement Parts. Additionally, Kinloch Equipment & Supply Company Inc., employs a staff of factory trained technicians to provide service and support to users of Elgin Sweepers.

As part of our agreement with Kinloch Equipment & Supply, Inc. they are authorized to appoint a third party authorized service dealer i.e. Western Fleet, to service the City of El Paso. Western Fleet is the only authorized service dealer in El Paso County.

We often learn of instances where other manufacturers have attempted to represent themselves as suppliers of genuine Elgin parts, or as being authorized by Elgin to manufacture replacement parts. Please be advised that **Elgin Performance Matched Replacement Parts** are sold only through Authorized Elgin Distributors. The Elgin Sweeper Company does not provide other suppliers - 'will fitters' - with our design specifications or drawings. In addition, we have not authorized any other manufacturer to make or distribute current Elgin replacement parts.

If you have a question regarding identification of an Authorized Elgin Distributor, please call the Elgin Sweeper Company at 847-741-5370. We will be happy to provide you with the required information.

Sincerely,

Tom Sybilrud
Regional Sales Manager