

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Department of Public Health

AGENDA DATE: October 27, 2009

CONTACT PERSON NAME AND PHONE NUMBER: Michael Hill (771-5702)
Carmen Arrieta-Candelaria [(915) 541-4011]

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase order to ACCU-Logistics, LLC, for the design, construction and delivery of five mobile public health emergency preparedness response trailers (Point of Dispensing Sites – PODs) in the purchase amount of \$165,127.51. This is a procurement necessary to preserve the public health and safety.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The trailers are fully stocked with the necessary supplies to create mobile public health emergency preparedness response caches capable of dispensing life-saving medication in a public health emergency. These will also serve as tools to assist in mass dispensing and vaccination operations in El Paso County and surrounding areas. These trailers were approved by the granting agency to assist with emergency preparedness response and will come from grant funds. This procurement is being made under Section 252.022(a)(2) of the Texas Local Government Code whereby the City may purchase items necessary to preserve the public health or safety of the City's residents without bidding.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?
No.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Department:	Public Health
Annual Estimated Amount:	\$165,127.51
Account No.	41150023-503112-06346-G410930
Funding Source:	Clinical/Medical Supplies – Grant Funds
Total Estimated Award:	\$165,127.51 (5 Trailers)
Districts:	All

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

Carmen Arrieta-Candelaria

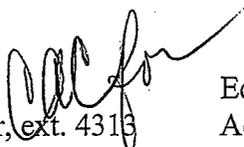
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

PROJECT FORM

FINANCIAL SERVICES DEPARTMENT, PURCHASING DIVISION

DATE: October 21, 2009

TO: Municipal Clerk

FROM: Terrence Freiburg, ext. 4313  Edward Hyatt
Purchasing Manager, ext. 4313 Administrative Analyst, ext. 4315

Please place the following item on the **CONSENT** Agenda for the Council Meeting of Tuesday, **October 27, 2009**.

Item should read as follows:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase order to ACCU-Logistics, LLC, for the design, construction and delivery of five mobile public health emergency preparedness response trailers (Point of Dispensing Sites – PODs) in the purchase amount of \$165,127.51. This is a procurement necessary to preserve the public health and safety.

Department: Public Health
Amount: \$165,127.51
Funds Available in: 41150023-503112-06346-G410930
Funds Source: Clinical/Medical Supplies
District (s): All

Municipal Clerk's Use

ITEM NO. _____

cc: BID FILE

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SERVICE SOLUTIONS SUCCESS

MEMORANDA

DATE: August 19, 2009

TO: Stuart Ed

FROM: Michael Hill 

SUBJECT: Approval of POD trailers

Mr. Ed,

The Public Health Preparedness program is negotiating the purchase of five trailers, which will be used for mobile emergency medical dispensing operations. The trailers will be Haulmark 7x14 dual axle, rear-ramped, transport trailers with electric brakes. All 5 trailers will come equipped with 5500 Watt Portable Wheelhouse Generators. The grant number for the project is G410930. An approval from Fleet Maintenance is required before the purchase can be finalized.

Michael Hill
Health Director
City of El Paso
Department of Public Health



Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin, Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson



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S E R V I C E S O L U T I O N S S U C C E S S



MEMORANDA

DATE: **October 22, 2009**

TO: **Carmen Arrieta-Candelaria**

FROM: **Michael Hill**

SUBJECT: **Approval of POD trailers**

In order to increase current public health emergency response capabilities, the Public Health Preparedness department requested, and were granted, discretionary funding for the purchase of five point of dispensing (POD) trailers. These trailers act as mobile emergency medical dispensing sites and can be utilized in response to various types of emergency situations. The POD trailers provide a mobile method of dispensing life saving medication or conducting a community-wide mass prophylaxis with El Paso County and surrounding areas. The procurement of these trailers would enable the Department of Public Health to provide a timely and efficient response during/after a disaster has occurred.

Mayor
John F. Cook

City Council

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Ann Morgan Lilly

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Susie Byrd

District 3
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District 4
Carl L. Robinson

District 5
Rachel Quintana

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