

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: City Manager, Office of Management & Budget
AGENDA DATE: October 29, 2013
CONTACT PERSON NAME AND PHONE NUMBER: Lynly Leeper, Chief Budget Officer, (915) 541-4777
DISTRICT(S) AFFECTED: All

SUBJECT:
Approve a resolution amending FY14 Adopted Schedule C.

BACKGROUND / DISCUSSION:
The 1st amendment to Schedule C increases the fee for beginning work without a permit and coincides with the public hearing on the ordinance associated with item 9B. (City Development)

The next amendment updates Schedule C to reflect the application and license fees in the Municipal Code for non-motorized vehicles for hire. (Police)

The last three amendments to Schedule C are technical corrections to align verbiage with the numeric values. No other changes are being made to Schedule C for these three amendments. These three amendments apply to Developmental fees. (City Development)

PRIOR COUNCIL ACTION:
Council adopted the Schedule C on August 20, 2013 during the FY14 budget process.

AMOUNT AND SOURCE OF FUNDING:
n/a

BOARD / COMMISSION ACTION:

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**RESOLUTION AMENDING SCHEDULE C FOR THE CITY OF EL PASO
FY 2014 BUDGET RESOLUTION**

WHEREAS, the City Council adopted the Budget Resolution for FY 2014 on August 20, 2013; and

WHEREAS, paragraph 46 of the Budget Resolution provides that revisions or additions to the fees set forth in Schedule C, attached to the Budget Resolution, may be approved by simple resolution of the City Council; and

WHEREAS, the City Council further desires to establish the amounts of fees and related charges made necessary and authorized by the revisions to Title 18 of the City Code relating to starting work without a permit; and

WHEREAS, the City Council desires to revise and establish the application and license fees charged for non-motorized vehicles for hire as established in Title 6 of the City Code; and

WHEREAS, the City Council desires to revise and establish the amounts and related charges for plan review and building permits as established in Title 18 and contained in lines 425-426 and 457-461 of the Schedule C; and

WHEREAS, the City Council desires to revise and establish the amounts charged for sign permits as established in Title 20 of the City Code and contained in lines 646—649 of the Schedule C; and

WHEREAS, the City Council desires, in conformance with Ordinance 017980, to remove the fees contained in line 698 of the Schedule C associated with charitable solicitations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF EL PASO:

1. That Schedule C, attached to the FY 2014 Budget Resolution and effective September 1, 2013, shall be amended, effective November 5, 2013, as set forth in Attachment A, to establish the amounts of fees and related charges made necessary and authorized by the revisions to Title 18 of the City Code relating to starting work without a permit.

2. That Schedule C, attached to the FY 2014 Budget Resolution and effective September 1, 2013, shall be amended, effective November 5, 2013, as set forth in Attachment B, to establish the amounts charged for application and license fees for non-motorized vehicles for hire as established in Title 6 of the City Code.

3. That Schedule C, attached to the FY 2014 Budget Resolution and effective September 1, 2013, shall be amended, effective November 5, 2013, as set forth in Attachment C,

to establish the amounts charged for plan review and building permits as established in Title 18 of the City Code.

4. That Schedule C, attached to the FY 2014 Budget Resolution and effective September 1, 2013, shall be amended, effective November 5, 2013, as set forth in Attachment D, to establish the amounts charged for sign permits as established in Title 20 of the City Code.

5. That Schedule C, attached to the FY 2014 Budget Resolution and effective September 1, 2013, shall be amended, effective October 30, 2013, to strike the fee for charitable solicitations in conformance with Ordinance 017980.

PASSED AND APPROVED THIS 29TH DAY OF OCTOBER 2013.

CITY OF EL PASO, TEXAS

Oscar Leaser
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

Matthew K. Behrens
Assistant City Attorney

Lynly Leeper, Chief Budget Officer
Office of Management and Budget
Department of the City Manager

ATTACHMENT A

**FY 2014 SCHEDULE C
DEPARTMENTAL FEE LIST**

Line No.	Department	Account	Fee Description	Detail	FY2014 Adopted
431	City Development	441010	Building Permits	Contractor starting work without a permit on a residential building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit
	City Development	441010	Building Permits	Contractor starting work without a permit on a commercial building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits or written authorization from the building official	Triple the permit fee for working without a permit
	City Development	441011	Building Permits	Homeowner starting work without a permit on his own residential building, structure, electrical, gas, mechanical, or plumbing system before obtaining the necessary permits or written authorization from the building official	Double the permit fee for working without a permit

ATTACHMENT B

**FY 2014 SCHEDULE C
DEPARTMENTAL FEE LIST**

Line No.	Department	Account	Fee Description	Detail	FY2014 Adopted
183	Police	443110	Non-motorized vehicle for hire	License fee	\$110.00
	Police	443110	Non-motorized vehicle for hire	Application Fee	\$16.50

ATTACHMENT C

**FY 2014 SCHEDULE C
DEPARTMENTAL FEE LIST**

Line No.	Department	Account	Fee Description	Detail	FY2014 Adopted
425	City Development	441090	Plan Review- Customized Review		Six hundred forty-five dollars and fifty-four cents (\$645.54) plus one hundred and fifty-five dollars and eighty-two cents (\$155.82) for each hour or portion of an hour of plan review time.
426	City Development	441080	Plan Review - Review by Appointment		Two hundred fifty-six dollars and fifty-two cents (\$256.52) plus ninety-four dollars and thirty-four cents (\$94.34) for each hour or portion of an hour of plan review time.
457	City Development	441020	Building Permits - Commercial		For Structural repair work costing over five hundred dollars (\$500.00) and less than fifteen thousand dollars (\$15,000.00), all repair work, new work and remodeling with a valuation up to and not including fifteen thousand dollars and requiring plans and plan review, the fee shall be one hundred fifty-five dollars and eighty-two cents (\$155.82) plus plan review fee.
458	City Development	441020	Building Permits - Commercial		For a valuation from fifteen thousand dollars and including one hundred thousand dollars, the fee shall be one hundred sixty-one dollars and twelve cents (\$161.12) for the first fifteen thousand dollars plus eight dollars and forty-eight cents (\$8.48) per thousand for each additional thousand or fraction thereof by which the valuation exceeds fifteen thousand dollars plus plan review fee.
459	City Development	441020	Building Permits - Commercial		For a valuation over one hundred thousand dollars up to and including five hundred thousand dollars, the fee shall be eight hundred thirty-seven dollars and forty cents (\$837.40) for the first one hundred thousand dollars, plus six dollars and thirty-six cents (\$6.36) for each one thousand dollars or fraction thereof by which the valuation exceeds one hundred thousand dollars plus plan review fee.
460	City Development	441020	Building Permits - Commercial		For a valuation over five hundred thousand dollars up to and including one million dollars, the fee shall be three thousand twenty-two dollars and six cents (\$3,022.06) for the first five hundred thousand dollars plus three dollars and eighteen cents (\$3.18) for each one thousand dollars of fraction thereof by which the valuation exceeds five hundred thousand dollars plus plan review fee.

FY 2014 SCHEDULE C
DEPARTMENTAL FEE LIST

Line No.	Department	Account	Fee Description	Detail	FY2014 Adopted
461	City Development	441020	Building Permits - Commercial		For a valuation over one million dollars, the fee shall be four thousand seven hundred fifty-eight dollars and thirty-four cents (\$4,758.34) for the first one million dollars plus two dollars and twelve cents (\$2.12) for each one thousand dollars of fraction thereof by which the valuation exceeds one million thousand dollars plus plan review fee.

ATTACHMENT D

**FY 2014 SCHEDULE C
DEPARTMENTAL FEE LIST**

Line No.	Department	Account	Fee Description	Detail	FY2014 Adopted
646	City Development	441150	Sign Permits		For sign valuations of two hundred one (\$201.00), up to and including one thousand, sign permit fee shall be fifty dollars and eighty-eight cents (\$50.88) plus two dollars and twelve cents (\$2.12) for each one hundred or portion thereof over two hundred.
647	City Development	441150	Sign Permits		For sign valuation of one thousand one (\$1,001.00), up to and including ten thousand, sign permit fee shall be sixty-six dollars and seventy-eight cents (\$66.78) plus eleven dollars and sixty-six cents (\$11.66) for each one thousand or portion thereof over one thousand.
648	City Development	441150	Sign Permits		For sign valuations over ten thousand one (\$10,001.00), up to and including twenty-five thousand sign permit fee shall be one hundred seventy dollars and sixty-six cents (\$170.66) plus twenty-four dollars and thirty-eight cents (\$24.38) for each one thousand or portion thereof over ten thousand.
649	City Development	441150	Sign Permits		For sign valuations over twenty-five thousand and one (\$25,001.00), sign permit fee shall be five hundred seventy-five dollars and fifty-eight cents (\$575.58) plus thirty-seven dollars and ten cents (\$37.10) for each one thousand or portion thereof over twenty-five thousand.