

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: DEPARTMENT OF INFORMATION TECHNOLOGY
AGENDA DATE: October 30, 2012
CONTACT PERSON/PHONE: MIGUEL GAMINO, DEPARTMENT OF INFORMATION TECHNOLOGY DIRECTOR, 541-4746
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313
DISTRICT (S) AFFECTED: ALL

SUBJECT:

Award the following: Three-year agreement for IP Trunk and Direct SIP phone
To: TW Telecom
Total Estimated Cost: \$114,228 for 3-years or \$ 38,076 per year

BACKGROUND / DISCUSSION:

The Department of Information Technology Services (DoITS) recommends authorizing the Purchasing Manager to issue purchase orders annually for \$38,076 to TW Telecom. The agreement is for three years and totals \$114,228. The contract is per Department of Information Technology (DIR) Contract DIR-TEX-AN-NG-CTSA-006.

The purchase is for IP Trunk service and Direct SIP phone services. IP Trunk services allow the City to port the current phone numbers at City Hall into the SIP Trunk infrastructure at MSC Datacenter. The SIP phone service allows the City to upgrade its current phone infrastructure from PRIs and DIDs to a SIP infrastructure. This will allow the City to have a redundant system in services and the ability for the City to have its own prefix number system for the entire City government.

SELECTION SUMMARY:

The agreement is per DIR Contract DIR-TEX-AN-NG-CTSA-006.

PRIOR COUNCIL ACTION:

Yes. On August 2, 2011, Council approved a three-year agreement with TW Telecom for \$268,704 for Internet Service access.

AMOUNT AND SOURCE OF FUNDING:

Amount: \$ 114,228 for three-years or \$38,076 per year
Funding Source: IT General Fund Budget: 239-15070-1000-540000

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Miguel Gamino, IT Director

Name


Signature

Date

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Council Meeting of **OCTOBER 30, 2012**

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to TW Telecom of Texas LLC, a contractor under Department of Information Resources (DIR) Contract #DIR-TEX-AN-NG-CTSA-006 for the purchase of IP Trunk Service and Direct SIP Phone Services. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Department of Information Resources (DIR) Cooperative Purchasing Program was approved by Mayor and City Council on February 27, 2007.

Department:	Information Technology Department
Award to:	TW Telecom of Texas LLC Littleton, Colorado
Total Estimated Award:	\$114,228.00 (3 years)
Annual Estimated Amount:	\$38,076.00
Account No.:	239-15070-1000-540000
Funding Source:	IT General Fund
District(s):	All
Reference No.:	2013-069

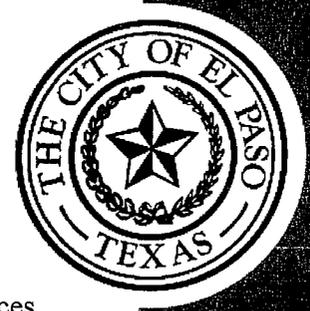
This is a Cooperative, unit price contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

*******ADDITIONAL INFO BELOW*******

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S E R V I C E S O L U T I O N S S U C C E S S



To: Bruce Collins, Purchasing Manager, (915) 541-4313

From: Miguel A. Gamino Jr., Director, Department of Information Technology Services
(915) 541-4746

Date: October 22, 2012

Re: TW Telecom IP Trunk and Direct SIP voice services through Texas Department of Information Resources Contract DIR-TEX-AN-NG-CTSA-006.

The Department of Information Technology Services (DoITS) recommends issuing a purchase order and entering into an agreement with TW Telecom for IP Trunk and Direct SIP voice services. The services under the amendment are per DIR Contract number DIR-TEX-AN-NG-CTSA-006 for a cost of \$114,228 for three-years or \$38,076 annually.

1. Is there an urgent need for the product/service? In other words, is time of the essence?

Yes, the purchase is for IP Trunk service and Direct SIP phone services. IP Trunk services allow the City to port the current phone numbers at City Hall into the SIP Trunk infrastructure at MSC Datacenter. The SIP phone service allows the City to upgrade its current phone infrastructure from PRIs and DIDs to a SIP infrastructure.

2. Does the purchase through the Program promote the standardization of equipment?

Yes.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

Yes, TW Telecom has a local office and operations.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes, TW Telecom has long provided services to the City of El Paso.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Yes, the prices were reviewed and determined to be reasonable by the Information Technology department. Additionally, as a DIR contractor the vendor has met the DIR contract services by using a competitive bidding process in the awarding of the DIR contract. The standard factors used to determine the use of a Cooperative Purchasing program were approved by City Council on June 24, 2008.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

All

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- Data Services
- Internet Services
- Local Voice Services
- Long Distance
- Metro Ethernet Services
- Small Office/Home Office (SOHO) Services
- Voice Over IP (VOIP) Services

Information [about file formats](#).**How to Order**

For product and pricing information, Customer can access the Vendor [aninfo/index2.html](http://www.twtelecom.com/tex-aninfo/index2.html) or contact the Vendor representative at (512) 484-8484 or jenny.rogers@twtelecom.com.

For Long Distance Services and Data Services (including Inte

- When Customer is ready to place an order, Customer will call 4848, option 4 or send an email to the telecom.solutions@dir