

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: TAX

AGENDA DATE: OCTOBER 24, 2006 ^{31, AW}

CONTACT PERSON/PHONE: JUAN SANDOVAL, TERRY FREIBURG ^{AW}

DISTRICT(S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve award of Solicitation 2006-169 Armored Car Services for the Tax Office to Miracle Delivery Services. Financial Services, Purchasing Division the Tax Office, and Municipal Court, recommend award to the bidder offering its best value bid. This is a thirty-six (36) month contract with the option to renew one additional year. Amount: \$19,025.28 Total Award \$57,075.84

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

See attached bid tabulation. To provide Armored Car Services

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

NO

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Various

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ FINANCE: (if required) _____

DEPARTMENT HEAD: Juan Sandoval, Tax Collector 

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ DATE: _____

CITY CLERK DEPT.
06 OCT 23 AM 2:33

PROJECT FORM

CITY CLERK DEPT.

06 OCT 24 PM 10:58 002
DATE: OCTOBER 24, 2006

PROJECT: ARMORED CAR SERVICES FOR VARIOUS DEPARTMENTS
RFP NO.: 2006-169
DEPARTMENT: VARIOUS
BUDGET No.: VARIOUS
FUNDING SOURCE: VARIOUS
RESPRESENTATIVE DISTRICT(S): ALL

RECOMMENDATION: VENDOR MIRACLE DELIVERY
EL PASO, TEXAS
ITEM(S) 1-2-3-4
AWARD \$19,025.28 ESTIMATED
YEARLY
TOTAL AWARD: \$57,075.84 ESTIMATED
OPTION: ONE YEAR

The Departments of Financial Services, the Tax Office, and Municipal Court, recommend award to the bidder offering the best value bid.
This is a thirty-six (36) month contract.

BIDS SOLICITED 07 BIDS LOCALS 06
BIDS RECEIVED 03
BIDS SVCS 00
"NO BIDS" RECEIVED 01

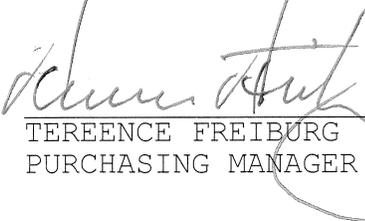
CURRENT TAXES PAID _____
OUT-OF-TOWN _____

ESTIMATED TOTAL ANNUAL AWARD: \$57,075.84

FUNDS: AVAILABLE _____ NOT AVAILABLE _____ COMPTROLLER _____

COUNCIL: APPROVED _____ REJECTED _____ CITY CLERK _____

APPROVED: _____ COUNCIL MEETING OF OCTOBER 31, 2006


TERENCE FREIBURG
PURCHASING MANAGER

JOHN COOK
MAYOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

JOYCE WILSON
CITY MANAGER

MUNICIPAL CLERK DEPARTMENT

DATE: September 13, 2006
TO: Ray Heredia, Jr., Procurement Analyst, Purchasing
FROM: Richarda Duffy Momsen, Municipal Clerk
SUBJECT: *SOLICITATION 2006-169, ARMORED CAR SERVICES*

I recommend that Miracle Delivery, as the low responsive bidder, be awarded Solicitation 2006-169 for armored car services for the Municipal Court, a division of the Municipal Clerk's Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Richarda Momsen", written in a cursive style.

Richarda Duffy Momsen
Municipal Clerk

RDM/iml

Memo

To: Ray Heredia
From: Juan Sandoval 
CC: Maria Ramos
Date: 10/12/2006
Re: Armored Car Services for the Tax Office

The Tax Office would like to recommend Miracle Delivery for our armored car services. Miracle Delivery is the only vendor that meets our specifications and offers the best value bid. We have used their services in previous years and have no complaints. They are courteous, prompt and very punctual.

I recommend approval.

**BID # 2006-169
ARMORED CAR SERVICES**

| | | LOOMIS FARGO & CO | | MIRACLE DELIVERY SERVICE | | TRANS AMERICA PROTECTION CORP | | | | | |
|----------------------------------|-------------|-------------------|--------------------|--------------------------|--------|-------------------------------|----------------|-------|--------|-------|--------|
| CRITERIA | WEIGHT BY % | SCORE | POINTS | SCORE | POINTS | SCORE | POINTS | SCORE | POINTS | SCORE | POINTS |
| COST ITEM 1 | 60 | | 47 | | 60 | | 0 | | | | |
| COST ITEM 2 | 60 | | NO BID | | 60 | | 0 | | | | |
| COST ITEM 3 | 60 | | 47 | | 60 | | 0 | | | | |
| COST ITEM 4 | 60 | | 47 | | 60 | | 0 | | | | |
| TOTAL COST | | | (without #2) 47 | | 60 | | N/A | | | | |
| Past relationship/ references | 10 | 4 | 8 | 4 | 8 | | 0 | | | | |
| Medical insurance | 10 | 3 | 6 | 2 | 4 | | 0 | | | | |
| Certification/ training | 20 | 0 | 0 | 1 | 4 | | 0 | | | | |
| | | | | | | | | | | | |
| TOTAL | 100 | | 63 | | 76 | | N/A | | | | |
| | | | | | | | NON-RESPONSIVE | | | | |

TRANS AMERICA PROTECTION CORP IS NON-RESPONSIVE
 LOOMIS FARGO CO - NO LIABILITY INSURANCE AND ONLY BID 3 OF 4 ITEMS
 TAX OFFICE AND MUNICIPAL COURT AWARDED BID TO ONE VENDOR ON AN ALL OR NONE BASIS

CITY OF EL PASO BID TABULATION

| BID ITEM: ARMORED CAR SERVICES | | | | BID # 2006-169 | | | | | |
|--|---------------------------------|---|---|---|---|---|--------------------------------------|--|-------------|
| BID DATE: JULY 19, 2006 | | | | DEPARTMENTS: TAX/MUNICIPAL COURT | | | | | |
| | | LOOMIS FARGO & CO. EL PASO, TX | | MIRACLE DELIVERY SERVICE EL PASO, TX | | TRANS AMERICA PROTECTION CORPORATION EL PASO, TX | | | |
| ITEM | LOCATION | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE | UNIT PRICE | TOTAL PRICE |
| 1. | CITY CASHIER | \$260.00 <small>/PER MONTH</small> | \$3,120.00 <small>/PER YEAR</small> | \$198.18 <small>/PER MONTH</small> | \$2,378.16 <small>/PER YEAR</small> | \$8.25 <small>/PER MONTH</small> | \$99.00 <small>/PER YEAR</small> | | |
| 2. | CITY TAX OFFICE | NO BID | | \$198.18 <small>/PER MONTH</small> | \$2,378.16 <small>/PER YEAR</small> | \$9.45 <small>/PER MONTH</small> | \$113.40 <small>/PER YEAR</small> | | |
| 3. | MUNICIPAL COURT LOCATIONS: 5 | \$260.00 <small>/PER MONTH</small> | \$15,600.00 <small>(FOR 5 LOCATIONS) /PER YEAR</small> | \$198.18 <small>/PER MONTH</small> | \$11,890.80 <small>(FOR 5 LOCATIONS) /PER YEAR</small> | \$7.65 <small>/PER MONTH</small> | \$91.80 <small>/PER YEAR</small> | | |
| 4. | EL PASO PERFORMING ARTS | \$260.00 <small>/PER MONTH</small> | \$3,120.00 <small>/PER YEAR</small> | \$198.18 <small>/PER MONTH</small> | \$2,378.16 <small>/PER YEAR</small> | \$7.65 <small>/PER MONTH</small> | \$91.80 <small>/PER YEAR</small> | | |
| BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE ORIGINAL CONTRACT, AT THE SAME UNIT PRICE, A. ONE (1) YEAR | | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> | | YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| PAYMENT TERMS: | | NET - 30 DAYS | | NET - 30 DAYS | | 5% - 10 DAYS | | | |
| BIDS SOLICITED: 7 | | BIDS RECEIVED: 3 | | BIDS LOCAL: 6 | | NO BIDS: 0 | | | |

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: _____

DATE: _____
(Corrected Copy)

AZAR ARMORED COMPANY
11450 JAMES ATT, SUITE B-4
EL PASO, TEXAS 79936

*ANK
KI-ANK*

BRINKS, INC.
ATTN: PAT HART
11211 PELLICANO DRIVE
EL PASO, TEXAS 79935

LOOMIS FARGO & COMPANY
3131 GATEWAY WEST
EL PASO, TEXAS 79903

MIRACLE DELIVERY ARMORED SERVICE
515 S. KANSAS STREET
EL PASO, TEXAS 79901

PRESTIGE SECURITY AGENCY
ATTN: KEVIN HARDTS
1920 BAY CITY
EL PASO, TEXAS 79936

DUNBAR ARMORED, INC.
ATTN: ROSEMAY AYALA
50 SCHILLING ROAD
HUNT VALLEY, MD 21031

PINKERTON
ATTN: STEVE MINTON
1155 WESTMORELAND SUITE 201
EL PASO, TEXAS 79925