

**CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Planning and Economic Development Department

AGENDA DATE: Consent Agenda
Public Hearing: November 2, 2010

CONTACT PERSON/PHONE: Mathew McElroy, (915) 541-4193

DISTRICT(S) AFFECTED: ALL

SUBJECT:

A Resolution delegating to the City Plan Commission the responsibility of establishing a subcommittee for the purposes of assisting in the revisions to the City of El Paso's Comprehensive Plan. (All Districts)

BACKGROUND / DISCUSSION:

See attached.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) N/A

FINANCE: (if required) N/A

DEPARTMENT HEAD:

Kathy Dobson, Director, Planning and Economic Development

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

A RESOLUTION DELEGATING TO THE CITY PLAN COMMISSION THE RESPONSIBILITY OF ESTABLISHING A SUBCOMMITTEE FOR THE PURPOSES OF ASSISTING IN THE REVISIONS TO THE CITY OF EL PASO'S COMPREHENSIVE PLAN

WHEREAS, Chapter 213 of the Texas Local Government Code grants statutory authority for the City to develop a comprehensive plan for the long range development of the city and to promote the public health, safety, and welfare of the city; and

WHEREAS, the Comprehensive Plan consists of the planning documents and related materials by which the City establishes long-range general policies for guiding growth and development of the community in a coordinated and unified way; and

WHEREAS, the last update to the City's Comprehensive Plan was completed in 1999 and an update is critically needed to bring the Comprehensive Plan up to date; and

WHEREAS, on April 6, 2010, the City entered into an agreement for professional services with a Consultant to rewrite the City's Comprehensive Plan; and,

WHEREAS, Section 20.04.120 of the El Paso City Code has delegated to the City of El Paso City Plan Commission the authority to formulate and recommend to City Council the approval of the City's Comprehensive Plan; and,

WHEREAS, Section 2.08.100 of the El Paso City Code allows the City Council to refer plans to the City Plan Commission for a report and recommendation; and,

WHEREAS, City Council wishes to delegate to the City Plan Commission the additional responsibility of establishing a subcommittee consisting of City Plan Commission members as well as members from other city boards, city staff and other organizations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Plan Commission is delegated the additional responsibility of establishing a subcommittee whose membership shall be comprised from the following boards, organizations and departments:

- City Plan Commission - 3 members.
- Open Space Advisory Board – 1 member
- Parks and Recreation Advisory Board – 1 member
- Neighborhood Coalition – 1 member
- Housing Authority of the City of El Paso – 1 member
- El Paso Association of Builders – 1 member
- El Paso Association of Realtors – 1 member
- Paso Del Norte Group Health Foundation – 1 member
- American Institute of Architects, El Paso Chapter – 1 member
- Texas Council of Engineering Companies, El Paso Chapter – 1 member

The Greater El Paso Chamber of Commerce, Infrastructure and Development Committee – 1 member
Mass Transit Department – 1 member
El Paso County– 1 member
Metropolitan Transportation Organization – 1 member
City Manager – 2 members
Sustainability Manager

2. The duties of the subcommittee shall be to review and report to the City Plan Commission as a whole, the subcommittee’s recommendations concerning revisions to the City’s Comprehensive Plan.
3. The Chair of the City Plan Commission shall serve as the Chair of the subcommittee. The subcommittee at their first meeting may elect a Vice Chair and may adopt rules of procedures for the conduct of meeting, provided that no such rules shall be inconsistent or in conflict with this Resolution.
4. The Chair shall call meetings of the subcommittee as the Chair deems necessary.
5. The subcommittee shall remain a standing committee through the duration of the work, and shall discontinue meeting upon the completion and adoption by City Council of all areas of the Comprehensive Plan update, or as otherwise determined by City Council.
6. A quorum shall constitute seven members and a simple majority is required for all matters considered by the subcommittee. The Chair may vote on all matters.

PASSED AND APPROVED this _____ day of _____ 2010.

THE CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Lupe Cuellar
Assistant City Attorney

APPROVED AS TO CONTENT:

Mathew S. McElroy, Deputy Director
Planning and Economic Development
Department