

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Street and Aviation

**AGENDA DATE:** November 3, 2009

**CONTACT PERSON NAME AND PHONE NUMBER:** Daryl W. Cole, Director of Street Department – 621-6750;  
Monica Lombrana, Director of Aviation – 780-4793;  
Terrance Freiburg, Purchasing Manager – 541-4308

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

**APPROVE** a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Request that the Purchasing Manager, Financial Services Department, Purchasing Division be authorized to issue purchase orders uniforms, safety footwear and related items. The purchases are facilitated through a Region 19 Purchasing Cooperative Contract with Bazaar Uniforms and Northern Imports, Inc (dba Work Wear Safety Shoes).

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The Street Department recommends utilizing Education Service Center Region 19 Contract #08-6133 Purchasing Cooperative Program to issue a \$32,000.00 purchase order to Bazaar Uniforms for the acquisition of uniforms and related items and issue a \$18,000.00 purchase order to Northern Imports, Inc (dba Work Wear Safety Shoes) for the acquisition of safety footwear. The Aviation Department requests authorization to issue purchase orders to Bazaar Uniforms as the need arises in the estimated amount of \$47,000.00 and Northern Imports, Inc (dba Work Wear Safety Shoes) as the need arises in the estimated amount of \$28,047.00. Total expenditures for both departments is \$125,047.00.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Yes, Council has approved participation in the Education Service Center Region 19 Purchasing Cooperative Program.

**AMOUNT AND SOURCE OF FUNDING:**

**How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?**

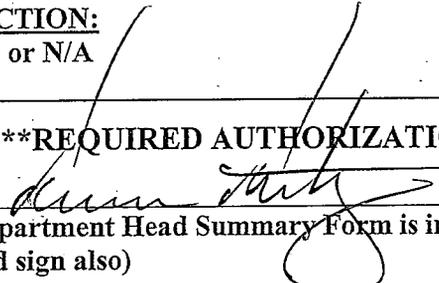
Department 32010200, Account 503120, Fund 01101  
Department 62620003, Account 503121, Fund 40101

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
\_\_\_\_\_  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**PROJECT FORM**

DATE: October 12, 2009  
TO: Municipal Clerk  
FROM: Terrence Freiburg  
Purchasing Manager, ext. 4313

Leticia Rivera  
Procurement Analyst, ext. 4234

\*\*\*\*\*

Please place the following item on the CONSENT agenda of November 3, 2009.

Item should read as follows:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase orders to Bazaar Uniforms & Men's Store and to Northern Imports, Inc. dba Work Wear Safety Shoes, Region 19 Cooperative Purchasing Program contractors under Contract No. 08-6133, for uniforms, shoes and related items as the need arises in the estimated amount of \$125,047.00. Participation by the City of El Paso in the Region 19 Cooperative Purchasing Program was approved by Mayor and City Council on March 4, 2008.

Department: Street Department and Aviation  
Award to: Region 19 Contract No. 08-6133 – Bazaar Uniforms & Men's Store (\$79,000.00)  
Region 19 Contract No. 08-6133 – Northern Imports, Inc. dba Work Wear Safety Shoes (\$46,047.00)  
Account No.: 32010200-01101-503120  
62620003-503121-40101  
Funding Source: General Funds; Airport Cost Centers  
Total Estimated Award: \$125,047.00  
District (s): All

\*\*\*\*\*

CITY CLERK DEPT.

09 OCT 26 PM 1:07

*Dedicated to Outstanding Customer Service for a Better Community*

**SERVICE SOLUTIONS SUCCESS**

October 8, 2009



TO: Terrence Freiburg, Deputy Director Financial Services

ATTN: Leticia Rivera, Procurement Analyst

FROM: Daryl W. Cole, Streets Director

*Daryl W. Cole*  
10/8/09

SUBJECT: **Uniforms Street Department**

The Street Department recommends utilizing Education Service Center Region 19 Contract #08-6133 Purchasing Cooperative Program to issue a \$32,000.00 purchase order to Bazaar Uniforms for the acquisition of uniforms and issue an \$18,000.00 purchase order to Work Wear Safety Shoes for the acquisition of 212 pairs of safety footwear. The total amount of the purchase of uniforms is \$50,000.00

If you have any questions please call me at 621-6750.

DWC/en

Mayor  
John F. Cook

City Council

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District 2  
Susie Byrd

District 3  
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District 5  
Rachel Quintana

District 6  
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District 7  
Steve Ortega

District 8  
Beto O'Rourke

City Manager  
Joyce A. Wilson



**DARYL W. COLE, DIRECTOR**

RECEIVED  
STREET DEPARTMENT  
10/8/09 1:07 PM

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**SERVICE SOLUTIONS SUCCESS**



DATE: October 16, 2009  
TO: Terry Freiburg, Purchasing Manager  
FROM: Monica Lombraña, Director of Aviation *ML*  
SUBJECT: Purchase of Work Uniforms, Shoes and Related Items

The Department of Aviation supplies work uniforms, shoes and related items to its employees to make the employees are recognizable to the public, to control a neat and standard appearance and the shoes also provide foot protection.

Participation by the City of El Paso in the Region 19 Purchasing Cooperative Program was approved by City Council on March 4, 2008.

The estimated expenditure is \$75,047 through the Region 19 Purchasing Cooperative Program Contract 08-6133

Aviation Operating funds are available in 62620003 - 50312<sub>1</sub> - 40101

Mayor  
John F. Cook

**City Council**

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City Manager  
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**SERVICE SOLUTIONS SUCCESS**

October 8, 2009



TO: Terrence Freiburg, Deputy Director Financial Services  
ATTN: Leticia Rivera, Procurement Analyst  
FROM: Daryl W. Cole, Streets Director *DW Cole 10/8/09*  
SUBJECT: **Uniforms Street Department**

The Street Department recommends utilizing Education Service Center Region 19 Contract #08-6133 Purchasing Cooperative Program to issue a \$32,000.00 purchase order to Bazaar Uniforms for the acquisition of uniforms and issue an \$18,000.00 purchase order to Work Wear Safety Shoes for the acquisition of 212 pairs of safety footwear. The total amount of the purchase of uniforms is \$50,000.00. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service?

Yes, these uniforms are needed for replacement of uniforms issued in 2008/2009.

2. Does the purchase through the Program promote the standardization of uniforms?

Yes. The uniforms requested will allow for standardization of employee's uniforms.

3. Does the purchase through the Program support local business?

Yes. Both of the companies are local business.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes, the Department has purchased from these vendors before.

5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

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Joyce A. Wilson

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Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

If you have any questions please call me at 621-6750.

DWC/en



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DARYL W. COLE, DIRECTOR

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S E R V I C E   S O L U T I O N S   S U C C E S S



To: Terrence Freiburg, Purchasing Manager  
Mary Jane Lopez, Procurement Analyst

From: Monica Lombraña, Director of Aviation

*Monica Lombraña*  
Authorized Signature

Date: October 16, 2009

Re: REGION 19 PURCHASING COOPERATIVE CONTRACT 08-6133

The Department of Aviation recommends utilizing REGION 19 PURCHASING COOPERATIVE CONTRACT NUMBER 08-6133, WORK UNIFORMS, SHOES AND RELATED ITEMS. The work uniforms, shoes and related items will be used by airport maintenance personnel. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. *Is there an urgent need for the product/service? In other words, is time of the essence?*

No.

2. *Does the purchase through the Program promote the standardization of equipment?*

Yes.

3. *Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?*

Yes. Both Northern Imports, Inc and Bazaar Uniforms are local businesses.

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4. *Do the available vendors have prior work experience and/or familiarity with the City?*

Yes. Both Northern Imports, Inc and Bazaar Uniforms have done business with the City of El Paso.

5. *Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?*

Yes. Similar pricing and products through Region 19 are similar.

The participation by the City of El Paso in the Region19 Purchasing Cooperative Program was approved by Mayor and City Council on March 4, 2008.

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**EDUCATION SERVICE CENTER REGION 19**  
**RFP AWARD SUMMARY**

**RFP TITLE:** Work Uniforms, Shoes, and Related- ESC Region 19 Purchasing Cooperative  
**RFP NUMBER:** 08-6133  
**RFP OPENING DATE:** September 13, 2007  
**CONTRACT TERM:** Date of Award until September 30, 2008 with the option to extend in 12-month increments not to exceed 36 months in the aggregate  
( **Extended on August 14, 2008 until September 30, 2009 by the ESC Region Board of Directors**)  
(**Extended on August 17, 2009 until September 30, 2010 by ESC Region 19**)  
**FUNDING SOURCE:** Various  
**RFQ's ISSUED:** 31  
**RESPONSES:** 7  
**ADVERTISEMENT DATES:** August 26<sup>th</sup> & September 2<sup>nd</sup>, 2007  
**BOARD MEETING DATE:** December 13, 2007 (Administrative approval on Oct. 26, 2007 as per board resolution)

**RECOMMENDED FOR AWARD:** **Bazaar Uniforms & Men's Store (HUB)**  
**Lehigh Safety Shoe Company**  
**Northern Imports, Inc. dba Work Wear Safety Shoes**  
**Scorpion Sales**  
**Uniforms of Texas**  
**TOTAL (estimated)** **\$100,000.00 annually**

**EXPLANATIONS:**  
Award of this contract will enable Region 19 and its Purchasing Cooperative members to purchase work uniforms and shoes from the awarded vendors as needed during the term of the contract. A proposal from David's Apparel was not considered because it did not agree to the "Statement of Cooperative Purchasing". Vendors who did not provide a retail price list were not considered for item #15 which was the catalog award part of this contract. All the vendors awarded under this contract have local representation and store fronts.

**SPECIFICATIONS PROVIDED BY:** Royce Cleveland  
ESC-Region 19

**EVALUATION COMMITTEE:** Deborah Rose  
ESC Region 19 Head Start  
  
Charlie Rodriguez  
ESC Region 19 Head Start  
  
Maxine Cruz  
San Elizario ISD

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ORDER INFORMATION:

**Bazaar Uniforms & Men's Store**

Attn: Christopher Joseph  
2430 E. Yandell  
El Paso, TX 79903  
915-544-7340/ 915-241-8648  
Fax: 915-544-7341  
[www.bazaaruniforms.com](http://www.bazaaruniforms.com) / [cjoseph29@yahoo.com](mailto:cjoseph29@yahoo.com)

**Lehigh Safety Shoe Company**

Attn: ~~Henry Guevara~~ (Tara Mitchell- National Gov't Sales- 866-762-5972, ext. 2814 as of 2/1/09)  
Mark Dean as of 09-28-09  
(Fax orders to 740-753-5531)  
(Tabitha Fulton- Manager- 800-444-4086, ext. 2625 as of 2/1/09)  
(Local Contact-Jesus Rivera-El Paso- 740-331-0552 for on site as of 2/1/09)

~~2914 E. Yandell, Suite 4  
5405 S. Desert Blvd  
El Paso, TX 79903-79932  
915-565-2703/ cell- 915-204-7088  
Fax: 915-562-7120  
[Henry.guevara@rockybrands.com](mailto:Henry.guevara@rockybrands.com)  
[www.lehighsafetyshoes.com](http://www.lehighsafetyshoes.com)  
[www.slipgrips.com](http://www.slipgrips.com)  
[www.lehighoutfitters.com](http://www.lehighoutfitters.com)~~

**New Address as of 09-28-09**

39 E. Canal St.  
Nelsonville, OH 45764

**Northern Imports, Inc. dba Work Wear Safety Shoes**

Attn: Allan or Anita Escamilla  
1360 Lee Trevino Drive, Suite 102  
El Paso, TX 79936  
915-592-9332/ 800-428-0373  
Fax: 915-592-9346  
[www.workwearboots.com](http://www.workwearboots.com)

**Scorpion Sales**

Attn: David Pearlman  
1710 Texas Street  
El Paso, TX 79901  
915-833-5155 / 888-327-3275  
Fax: 915-833-5371  
[www.scorpionsale.biz](http://www.scorpionsale.biz)  
[pearl@elp.rr.com](mailto:pearl@elp.rr.com)