

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Police

AGENDA DATE: November 6, 2007

CONTACT PERSON/PHONE: Assistant Chief Paul Cross/564-7310, Terrence Freiburg, 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Recommend City Council award Bid 2008-021, Printing Neighborhood Watch Manuals, to Paso del Norte Publishing Inc. for the amount not to exceed \$65,214.

BACKGROUND / DISCUSSION:

The El Paso Police Department (EPPD) seeks to print 125,000 Neighborhood Watch Manuals, with 116,000 of the Manuals being inserted into 9 inch by 12 inch envelope. The Neighborhood Watch Manuals will be mailed out directly to all homeowners in El Paso to encourage and equip community members for participation in the Neighborhood Watch Program, one of the most proven and effective crime prevention programs in the country. In addition to information regarding establishing Neighborhood Watch Programs, the Manual will also include other essential community policing information, such as phone numbers, contact information, Police Foundation participation information, warning signs of drug stash housing and human trafficking within the community, etc...

EPPD is recommending the lowest responsive and responsible bidder. Although Texas Correctional Industries/Torres Printing Facility submitted a slightly lower bid than Paseo Del Norte Publishing Inc. totaling \$61,960, the Texas Correctional Industries/Torres Printing Facility bid was a recommended substitution bid by the vendor that does not meet the specifications outlined in the Bid and is, therefore, not considered responsive.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No.

AMOUNT AND SOURCE OF FUNDING:

The contract is recommended for award totaling \$65,214. Funding is located at Department ID 21150060, Account 502116, Fund 16371, Class 21000, Project 500231.

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____

FINANCE: (if required) _____

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

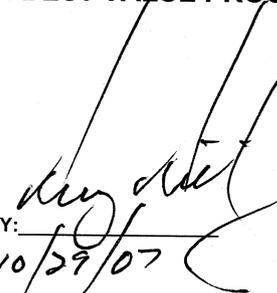
CITY MANAGER: _____

DATE: _____

CITY OF EL PASO BID TABULATION

BID ITEM: PRINTING NEIGHBORHOOD WATCH MANUALS			BID # 2008-021					
BID DATE: OCTOBER 24, 2007			DEPARTMENT: POLICE					
			A-1 PRINTING & GRAPHICS, INC. TORRANCE, CA		MUNOZ PRINTING COMPANY, INC. DALLAS, TX		PASO DEL NORTE PUBLISHING INC. EL PASO, TX	
ITEM	QTY.	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.		PRINTING AND SADDLE STITCHING OF POLICE NEIGHBORHOOD WATCH MANUALS						
A.	125,000	MANUALS	\$0.530 /MANUAL (BIDDER'S TOTAL: \$61,480.00)	\$66,250.00			\$0.44 /MANUAL	\$55,000.00
B.	125,000	MANUALS (BOUND)	\$0.680 /BOUND (BIDDER'S TOTAL: \$78,880.00)	\$85,000.00 (INCLUDES 1A ABOVE)		\$81,810.58	\$0.44 /BOUND	\$55,000.00 (INCLUDED IN 1A ABOVE)
C.	116,000	"9 X 12" ENVELOPES INSERTED WITH THE MANUAL		\$12,480.00				\$10,214.00
TOTAL:			(1B + 1C) \$97,480.00 (BIDDER'S TOTAL: \$91,360.00)		(1B ONLY) \$81,810.58		(1 B + 1C) \$65,214.00	
PAYMENT TERMS:			1% - 10 DAYS NET - 30 DAYS		2% - 10 DAYS		NET - 30 DAYS	
BIDDER'S PROMISED DELIVERY:			NONE STATED		21 CONSECUTIVE CALENDAR DAYS		20 CONSECUTIVE CALENDAR DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

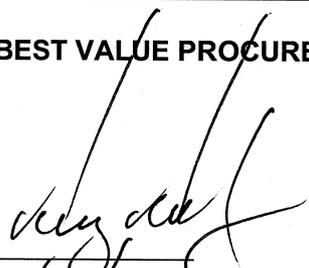
APPROVED BY: 

DATE: 10/29/07

CITY OF EL PASO BID TABULATION

BID ITEM: PRINTING NEIGHBORHOOD WATCH MANUALS			BID # 2008-021					
BID DATE: OCTOBER 24, 2007			DEPARTMENT: POLICE					
			PORFORIO DIAZ EXIT, LP DBA PDX PRINTING EL PASO, TX		PRO PRINT & LABEL EL PASO, TX		THE POSTAL SOLUTION EL PASO, TX	
ITEM	QTY.	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.		PRINTING AND SADDLE STITCHING OF POLICE NEIGHBORHOOD WATCH MANUALS						
A.	125,000	MANUALS	\$0.510 /MANUAL	\$63,750.00 (INCLUDED IN 1B BELOW)	\$0.515 /MANUAL	\$64,375.00	\$0.96 /MANUAL	\$120,000.00
B.	125,000	MANUALS (BOUND)	\$0.5950 /BOUND	\$74,375.00	\$0.515 /BOUND	\$64,375.00 (INCLUDED IN 1A ABOVE)	\$0.96 /BOUND	\$120,000.00 (INCLUDED IN 1A ABOVE)
C.	116,000	"9 X 12" ENVELOPES INSERTED WITH THE MANUAL		\$6,875.00		\$4,499.00		\$5,700.00
TOTAL:			(1B + 1C) \$81,250.00		(1B + 1C) \$68,874.00		(1B + 1C) \$125,700.00	
PAYMENT TERMS:			2% - 10 DAYS NET - 30 DAYS		2% - 10 DAYS 1% - 20 DAYS 1% - 30 DAYS (% WAS ENTERED BUT NONE WERE CHECKED)		2% - 10 DAYS 1% - 20 DAYS NET - 30 DAYS	
BIDDER'S PROMISED DELIVERY:			NONE STATED		21 CONSECUTIVE CALENDAR DAYS		21 CONSECUTIVE CALENDAR DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

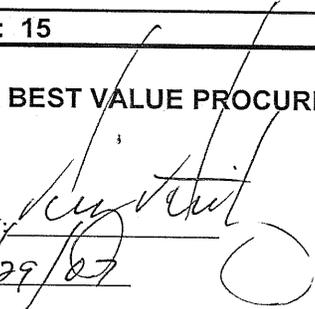
APPROVED BY: 

DATE: 10/29/07

CITY OF EL PASO BID TABULATION

BID ITEM: PRINTING NEIGHBORHOOD WATCH MANUALS BID DATE: OCTOBER 24, 2007			BID # 2008-021 DEPARTMENT: POLICE					
			TEXAS CORRECTIONAL INDUSTRIES/TORRES PRINTING FACILITY HONDO, TX (REQUESTED SPECS)		TEXAS CORRECTIONAL INDUSTRIES/TORRES PRINTING FACILITY HONDO, TX (RECOMMENDED SUBSTITUTION SPECS)		WILMOT PRINTING CO., INC. EL PASO, TX	
ITEM	QTY.	DESCRIPTION OF ITEM	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.		PRINTING AND SADDLE STITCHING OF POLICE NEIGHBORHOOD WATCH MANUALS						
A.	125,000	MANUALS	\$0.47 /MANUAL	\$58,750.00 (INCLUDES 1B BELOW)	\$0.44 /MANUAL	\$55,000.00 (INCLUDES 1B BELOW)	\$1.23 /MANUAL	\$153,750.00
B.	125,000	MANUALS (BOUND)	N/A /BOUND	N/A	N/A /BOUND	N/A	\$1.23 /BOUND	\$153,750.00 (INCLUDED IN 1A ABOVE)
C.	116,000	"9 X 12" ENVELOPES INSERTED WITH THE MANUAL		\$6,960.00		\$6,960.00		\$167,542.00 (INCLUDES 1B ABOVE)
TOTAL:			(1A + 1C) \$65,710.00		(1A + 1C) \$61,960.00 (NOT AS SPECIFIED)		\$167,542.00	
PAYMENT TERMS:			NET - 30 DAYS		NET - 30 DAYS		- 3% - 10 DAYS - 2% - 20 DAYS 0% - 30 DAYS NET - 30 DAYS	
BIDDER'S PROMISED DELIVERY:			14 - 21 WORKING DAYS		NONE STATED		NONE STATED	
BIDS SOLICITED: 15			BIDS RECEIVED: 8		BIDS LOCAL: 14		NO BIDS: 0	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 10/29/07

2008-021 PRINTING NEIGHBORHOOD WATCH MANUALS - POLICE DEPARTMENT

OCT 31 AM 11:11
CITY CLERK DEPT.

AIRPORT PRINTING SERVICES
7 LEIGH FISHER
EL PASO, TX 79906

PAPER CHASE
2601 N. MESA
EL PASO, TX 79902

BETTER SERVICE PRINTING
201 E. MAIN-1018
EL PASO, TX 79901

MARIA TERESA FIERRO
DBA GRAPHIC PRESS
7424 LE CONTE DR
EL PASO, TX 79912

BELTRAN PRINTING
6800 ALAMEDA AVE
EL PASO, TX 79905

BERK KALMAN
DBA BETTER BUSINESS FORMS
201 E. MAIN-1018
EL PASO, TX 79901

CORREL PRINTING INC
1160 AIRWAY BLVD
EL PASO, TX 79925

UNIVERSAL GRAPHICS
1217 BARRANCA DR
EL PASO, TX 79935

PRINT WORLD
900 MAGOFFIN
EL PASO, TX 79901

PRINTING BY THE MINUTE
3030 TULAROSA ST
EL PASO, TX 79903

PRINTING CORNER PRESS
11-C FOUNDERS BLVD
EL PASO, TX 79906

LOPEZ ADVERTISING GROUP
7500 VISCOUNT BLVD
EL PASO TX 79925

*Change of
address
7741 Lockwood Dr
(79925)*

CELESTIAL BUSINESS FORMS
2317 MISSOURI AVE
EL PASO, TX 79903

WILMOT PRINTING
1520 GOODYEAR DR
EL PASO, TX 79936

GURROLA REPROGRAPHICS, INC.
ATTN: PAT NOWOTNY
6161 WASHINGTON AVENUE
HOUSTON, TX 77007