

DATE: November 1, 2011

TO: City Clerk

FROM: Mayor John F. Cook

ADDRESS 2 Civic Center Plaza 10th Floor, El Paso, TX TELEPHONE (915) 541-4145

Please place the following item on the (Check one): CONSENT XXX REGULAR _____

Agenda for the Council Meeting of November 8, 2011

Item should read as follows: Jennifer Barr Ardovino to the Parks and Recreation Advisory Board by Mayor John F. Cook.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Parks and Recreation Advisory Board

NOMINATED BY: John F. Cook DISTRICT: Mayor

NAME OF APPOINTEE Jennifer Barr Ardovino
(Please verify correct spelling of name)

BUSINESS ADDRESS: 1-3 Ardovino Drive

CITY: Sunland Park ST: NM ZIP: 88063 PHONE: (575) 589-9100

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: _____ PHONE: _____

E-MAIL: DE-jennifer@elp.rr.com

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: VACANT

EXPIRATION DATE OF INCUMBENT: 10/14/2013

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X
RESIGNED _____
REMOVED _____

CITY COUNCIL APPROVAL DATE: 11/08/2011

TERM BEGINS ON : 11/08/2011

EXPIRATION DATE OF NEW APPOINTEE: 10/14/2013

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: X
2nd TERM: _____
UNEXPIRED TERM: _____

JENNIFER BARR ARDOVINO

EDUCATION

New Mexico State University
B.S., Horticulture, 1999

The George Washington University
B.A., International Relations, 1992

WORK EXPERIENCE

- January, 2008-current **DESERT ELEMENTS LANDSCAPE DESIGN, LLC**
Sunland Park, NM
Principal
Manage all aspects of small (three full time employees) commercial landscape design firm – project design and production, public relations, bookkeeping, and business management.
- August, 2002 –
December, 2007 **URBAN OASIS, INC.**
El Paso, Texas 79901
Landscape Architect Intern
Implemented landscape and irrigation designs, sales, estimates, graphic presentations, and project production for projects ranging from residential and commercial to public and municipal.
- May, 2001 –
November, 2002 **CLASSIC LANDSCAPES, INC.**
Landscape Designer
El Paso, Texas 79912
Designed landscapes and provided horticultural consultations to homeowners.
- January, 1998 –
May, 2001 **ARDOVINO'S DESERT CROSSING – Restaurant and Banquet Facilities**
Sunland Park, NM 88063
Designed and assisted in construction of all hardscapes and landscapes on property; developed business and marketing plans; provided staff training; designed ads.
- January, 1997 -
January, 1998 **DESERT FLORALSCAPES NURSERY**
El Paso, Texas 79912
Provided general care to nursery plants; educated customers in plant selection and general requirements for plants; executed nursery-front landscape plan.
- May, 1994 - January, 1997 **U.S. CONGRESS - Office of Representative Ronald D. Coleman**
El Paso, Texas 79901
District Assistant
Acted as a liaison between government agencies and constituents; represented Congressman at public meetings and receptions; briefed Washington aides and Congressman regarding environment, immigration, labor issues, law enforcement, and border affairs.

RELATED EXPERIENCE

Texas Licensed Irrigator # 15899
Affiliate Member, American Society of Landscape Architects (ASLA)
Past President, West Texas Urban Forestry Council
Proficient in AUTOCAD, Adobe Illustrator, and Word Perfect programs
Fluent in Spanish