

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Fire Department

AGENDA DATE: 11/08/2012

CONTACT PERSON NAME AND PHONE NUMBER: Bruce D. Collins, Purchasing Manager at 915-541-4308
Wade A. Warling, Logistics Chief at 915-771-1071

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase orders to W.W. Grainger, Incorporated under the State of Texas Multiple Award Schedule (TXMAS) contract TXMAS 2-539030-19 for miscellaneous industrial supplies and equipment in the estimated amount of \$200,000.00 for FY 2012.

BACKGROUND / DISCUSSION:

Approval of \$200,000.00 to W. W. Grainger Incorporated will give the EPFD the ability to procure necessary items in a timely manner for immediate distribution, or repair of equipment deemed necessary by EPFD line personnel. EPFD thereby can avert any shortages in necessary industrial supply items. Their expansive catalog allows the EPFD to buy competitively priced products and be prepared for whatever contingency that may present itself. A brief description of items include, road safety flares, class II reflective safety vests with five point breakaway, equipment for first responders (fire helmets and all PPE), over pack drums/barrels for hazardous waste, material handling equipment, and storage equipment. W. W. Grainger maintains a local store front and their rapid response ability helps to insure that the department can provide needed service levels.

SELECTION SUMMARY:

This cooperative contract was competitively bid and awarded from GSA schedule 51V.

PRIOR COUNCIL ACTION:

Yes. April 12, 2011, Item 5

AMOUNT AND SOURCE OF FUNDING:

All purchased items will be funded by various accounts to include but not limited to, the following:

Funding Source – General Fund

Dept# 22010320 – Acct# 503111 – Fund# 01101 – Class# 22000

Dept# 22010320 – Acct# 503117 – Fund# 01101 – Class# 22000

Dept# 22010320 – Acct# 503118 – Fund# 01101 – Class# 22000

Dept# 22010320 – Acct# 503208 – Fund# 01101 – Class# 22000

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **NOVEMBER 08, 2011**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to W. W. Grainger, Incorporated, a contractor under the Texas Multiple Award Schedule (TXMAS) Contract # TXMAS 2-539030-19, for industrial supplies. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Texas Procurement and Support Services (TPASS), State Contracts Program was approved by Mayor and City Council on February 27, 2007.

Department:	Fire Department
Award to:	W.W. Grainger Incorporated Lake Forest, IL
Total Estimated Award:	\$200,000.00
Account No.:	22010320 – 503111 – 01101 22010320 – 503117 – 01101 22010320 – 503118 – 01101 22010320 – 503208 – 01101
Funding Source:	Various - General Fund
District(s):	All
Reference No.:	2012-069

This is a Cooperative, unit price contract.

*****ADDITIONAL INFO BELOW*****

Dedicated to Outstanding Customer Service for a Better Community

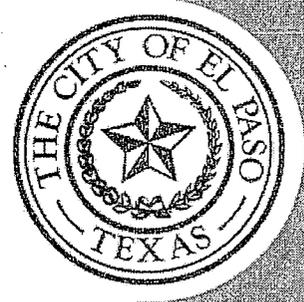
SERVICE SOLUTIONS SUCCESS

To: Bruce Collins, Purchasing Manager, (915)541-4308

From: Wade Warling, Logistics Chief

Date: August 3, 2011

Re: Texas Procurement and Support Services, (TPASS): use of Texas Multiple Award Schedule, (TXMAS) contract. TXMAS-2-539030-19, W.W. Grainger Incorporated, El Paso, Texas



The El Paso Fire Department recommends utilizing W. W. Grainger Incorporated and TXMAS Cooperative Contract # 2-539030-19, to purchase Industrial Parts and Supplies in the amount of \$200,000.00 for FY 2012. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the products/services? In other words is time of the essence?

The local use of Grainger's storefront is critical to the overall functionality of the EPFD. The items requested are readily available, often same day delivery, and provide hands on service when needed.

2. Does the purchase through the Program promote the standardization of equipment?

Yes, the consistent quality of the purchased products allows the end user to have confidence in their performance. Grainger's customer support also lends itself to promoting consistency in job performance.

3. Does the purchase through the program support local business? If not is there a comparable product/service available locally?

Yes, the program supports local business by allowing shoppers to have ready access to either the web site, or the local storefront.

4. Do the available vendors have prior work experience and/or familiarity with the City Of El Paso?

Yes, W. W. Grainger has provided the Fire Department consistent product, and a long history conducting business with the City Of El Paso.

5. Is the pricing reasonable as compared to other similar products/work performed for the City Of El Paso in the past or as quoted from other companies?

The pricing is reasonable as compared to other products/services offered by competitive vendors. Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract. The participation by the City of El Paso in the Texas Procurement and Support Services (TPASS), State Contracts Program was approved by Mayor and City Council on February 27, 2007.

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City Manager
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FINANCIAL SERVICES DEPARTMENT
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(915) 541-4011



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