

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Community and Human Development

**AGENDA DATE:** November 12, 2013

**CONTACT PERSON NAME/ PHONE:** William L. Lilly, Director 541-4241

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Approval to reject the two Best Value Bid responses to RFP 2013-287 received for servicing the loans for the Housing Programs Division of Community and Human Development. Currently, half of the loans are serviced by the City, through the Office of the Comptroller (OTC) and the other half (approximately 850 Loans) are serviced by AmeriNational Community Services, Inc. (ACS), of Downey, CA. Since the final Contract extension was expiring, the City solicited Bids for servicing the loan portfolio. During the Evaluation process, it was reviewed and agreed by the OTC that it would be more cost-effective and in our customers best interest for the OTC to service the entire loan portfolio.

**BACKGROUND / DISCUSSION:**

The City issued an RFP in 2008 for servicing of the loans and the three-year contract was awarded to AmeriNational Community Services. During the initial contract period and the two-year extension, the City worked closely with ACS to decrease the delinquent accounts and now the loans are in a good position to be successfully managed by the City. The estimated revenue generated from the loan accounts is \$2.2 million annually.

**PRIOR COUNCIL ACTION:**

In June, 2010, City Council approved the two-year contract extension for ACS to provide loan service for the City's Community and Human Development Department's CDBG Revolving Loan and HOME Loan Programs.

**AMOUNT AND SOURCE OF FUNDING:**

Not Applicable

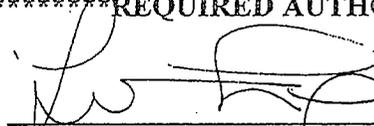
**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

Not Applicable

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
(William L. Lilly, Director

November 4, 2013)

*Information copy to appropriate Deputy City Manager*

**COUNCIL PROJECT FORM  
(REJECT ALL BIDS)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda for the Council Meeting of November 12, 2013.

Request rejection of all bids received for Solicitation No. 2013-287 (Administration of the City El Paso Housing Loan Program for Community and Human Development) as recommended by Purchasing & Strategic Sourcing Department and Community and Human Development Department to service the Loan Program in-house.

Department: Community and Human Development Department

Districts(s): ALL

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*