

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Engineering and Construction Management

AGENDA DATE: November 12, 2013

CONTACT PERSON NAME AND PHONE NUMBER: Irene D. Ramirez, P.E., Interim City Engineer

DISTRICT(S) AFFECTED: 2

SUBJECT:

That the City Manager be authorized to sign the Second Amendment to the Agreement for Professional Services by and between the City of El Paso and Alvidrez Architecture Inc., a Texas Corporation, for a project known as "Sun Metro Administration Operations & Maintenance Facility", to add design services for the addition of 6,000 square feet for administrative uses in the Operational Building and to add landscape design services, for a total increase in services of Two Hundred Two Thousand Nine Hundred Thirty One and No/100 Dollars (\$202,931.00) thereby extending the contract amount from \$2,421,340.00 to \$2,624,271.00.

BACKGROUND / DISCUSSION:

Due to the relocation of Sun Metro staff from the Union Depot, Sun Metro has requested to house staff at the Operations Building and an Administration Building Addition instead of leasing office space. This will allow them to serve customers more cost-effectively. The design of the addition will include offices, meeting rooms, and restrooms. The Operations building will also be modified to accommodate additional staff. As a value engineering proposal, the existing landscape design will be modified to meet current landscape standards resulting in a credit from the contractor to the City.

PRIOR COUNCIL ACTION:

Agreement awarded by City Council on September 14, 2010 and First Amendment on May 8, 2012.

AMOUNT AND SOURCE OF FUNDING:

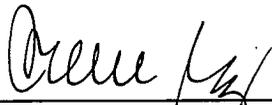
\$202,931.00 Sun Metro General Operations

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to sign the Second Amendment to the Agreement for Professional Services by and between the City of El Paso and Alvidrez Architecture, Inc., a Texas Corporation, for a project known as "Sun Metro Administration Operations & Maintenance Facility", to add design services for the addition of 6,000 square feet for administrative uses in the Operational Building and to add landscape design services, for a total increase in services of Two Hundred Two Thousand Nine Hundred Thirty One and No/100 Dollars (\$202,931.00) thereby extending the contract amount from \$2,421,340.00 to \$2,624,271.00.

ADOPTED THIS _____ DAY OF _____ 2013.

CITY OF EL PASO:

Oscar Leeser,
Mayor

ATTEST:

Richarda Duffy Momsen,
City Clerk

APPROVED AS TO FORM:



Cynthia Osborn
Assistant City Attorney

APPROVED AS TO CONTENT



Irene D. Ramirez, P.E.
Interim City Engineer

THE STATE OF TEXAS)
)
COUNTY OF EL PASO)

SECOND AMENDMENT
AGREEMENT
FOR PROFESSIONAL SERVICES

This Second Amendment to that certain Agreement for Professional Services is made this _____ day of _____, 2013, by and between the City of El Paso, a Texas municipal corporation (the "**Owner**"), and Alvidrez Architecture Inc., (the "**Consultant**").

WHEREAS, on September 14, 2010, the Owner entered into an Agreement for Professional Services (the "**Agreement**") with the Consultant for a Project known as "Sun Metro Administration Operations & Maintenance Facility" (the "**Project**"); and

WHEREAS, the Agreement may be amended under the provisions of Section 3.2 and Attachment "C"; and

WHEREAS, on May 8, 2012, the Owner and Consultant entered into a First Amendment to the Agreement to provide additional services for construction administration at an additional cost of \$344,184.00 thereby extending the contract amount from \$2,077,156.00 to \$2,421,340.00; and

WHEREAS, the parties hereto further desire to amend the Agreement to provide additional design services for the addition of 6,000 square feet for administrative uses in the Operational Building at a cost of \$130,316.00 and for additional landscape design services at a cost of \$16,724.00, for a total additional cost of \$202,931.00, thereby extending the contract amount from \$2,421,340.00 to \$2,624,271.00.

NOW THEREFORE, in consideration of the mutual promises set forth in this Amendment and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

1. **Scope of Services.** The Owner hereby authorizes the Consultant to continue to perform the Services as described in Attachment "A" of the Agreement and First Amendment as well as perform the additional services as further described in Attachment "A" to this Second Amendment.
2. **Payments to Consultant.** Payments to the Consultant shall be made pursuant to the schedule enumerated within Attachment "D" of the Agreement. Payment to the Consultant for the additional services the subject of this Second Amendment shall not exceed Two Hundred Two Thousand Nine Hundred Thirty One and 00/100 (\$202,931.00).
3. **Time of Completion.** The additional services the subject of this Second Amendment shall be completed within the original project schedule as set forth in the Agreement, following the Owner's written Notice to Proceed to the Consultant.

4. **Terms and Conditions.** All terms and conditions of the Agreement and all subsequent Amendments thereto, except as herein revised, shall remain in full force and effect.

WITNESS THE FOLLOWING SIGNATURES AND SEALS:

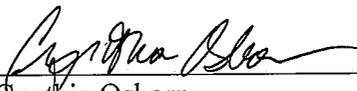
THE CITY OF EL PASO

Joyce A. Wilson
City Manager

CONSULTANT
ALVIDREZ ARCHITECTURE INC.

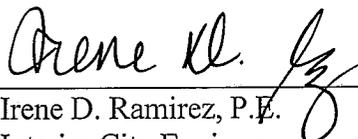
By: David A. Alvidrez, AIA
Title: Principal Architect

APPROVED AS TO FORM:



Cynthia Osborn
Assistant City Attorney

APPROVED AS TO CONTENT:



Irene D. Ramirez, P.E.
Interim City Engineer

Attachment A

30 October 2013

Gilbert Guerrero
Engineering and Construction Management
City of El Paso
222 S. Campbell St.
2nd Floor
El Paso, TX 79901-1196

Reference: *Sun Metro Operations Facility
Administration Building 6,000 SF Addition*

Dear Mr. Guerrero:

Following is the fee proposal that addresses the Administration addition to the Operations Building to accommodate additional administrative uses that were not previously part of this project. Sun Metro administration will be accommodated in the 6,000 sf addition. We appreciate your consideration of our firm to provide design services for the above referenced project. Following is a brief description of services. Services include architectural, civil, structural, mechanical and electrical engineering, and continued LEED participation.

SCOPE OF WORK:**1. PROGRAMMING/SCHEMATIC DESIGN:**

- 1.1 The Architect will review the requirements of the project as described by the Owner and will review the understanding of such requirements with the Owner.
- 1.2 Based on the mutually agreed upon requirements, the Architect will prepare, for approval by the Owner, Schematic Design Documents consisting of drawings illustrating the scale and relationship of project components.

2. DESIGN DEVELOPMENT:

- 2.1 Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare, for approval by the Owner, Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, civil, structural, mechanical and electrical systems, materials and such other elements as may be appropriate.

3. CONTRACT DOCUMENTS:

- 3.1 Based on the approved Design Documents and further adjustments in the scope or quality of the project, the Architect will prepare Construction Documents consisting of architectural drawings setting forth in detail the requirements for the construction of the above referenced projects.

Gilbert Guerrero
 City of El Paso
 31 October 2013
 Page 2 of 2

COMPENSATION:

Compensation for services will be provided as a fixed fee of **ONE HUNDRED THIRTY THOUSAND THREE HUNDRED SIXTEEN (\$130,316.00) DOLLARS** which includes fees for the above referenced disciplines.

| | | |
|----------------------|--------------|---------------------|
| Architectural | \$ 48,808.00 | |
| Civil | \$ 7,821.00 | |
| Structural | \$ 13,000.00 | |
| Mechanical | \$ 13,240.00 | |
| Electrical | \$ 9,500.00 | |
| LEED Design Services | \$ 10,541.00 | |
| LEED Energy Model | \$ 19,200.00 | |
| Reimbursables | \$ 2,000.00 | |
| SUB-TOTAL | | \$124,110.00 |
| Profit 10% | | \$ 6,206.00 |
| TOTAL FEE | | \$130,316.00 |

We appreciate the opportunity to provide you with our proposal for services as outlined above. Please contact this office if you should have any questions regarding services to be performed. We look forward to working with you.

Respectfully,
ALVIDREZ ARCHITECTURE INC.


 David A. Alvidrez AIA

DAA: cm

E:/10.24.003/10.31.13

The Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, (512)305-9000, has jurisdiction over individuals licensed under the Architects Registration Law, Texas Civil Statutes, Article 249."

CITY OF EL PASO
ENGINEERING DEPARTMENT

CONSULTANT SERVICES - FEE PROPOSAL SUMMARY
Revision No. 2

PROJECT: Sun Metro Operations Facility Building ADMIN ADDITION
FIRM: Aividrez Architecture Inc.

CONSTRUCTION BUDGET OF APPROXIMATELY \$1,200,000.

I. BASIC SERVICES

| | | |
|------------------------|----------|-----------------|
| 1. Architect | \$48,808 | |
| 2. Civil | \$7,821 | |
| 3. Structural | \$13,000 | |
| 4. Mechanical | \$13,240 | |
| 5. Electrical | \$9,500 | |
| 6. Landscape Architect | \$0 | \$92,369 (7.7%) |

II. PROJECT SPECIFIC CONSULTANT

| | | |
|-------------------------|----------|-----------------|
| 7. LEED Design Services | \$10,541 | |
| 8. LEED Energy Model | \$19,200 | \$29,741 (3.6%) |

III. REIMBURSABLES

| | | |
|------------------------------------|---------|----------------|
| Printing | \$800 | |
| Long Distance Telephone | \$0 | |
| Gas | \$0 | |
| Surveying | \$0 | |
| Geotech | \$0 | |
| TAS Consultant | \$1,200 | |
| TOTAL REIMBURSABLE EXPENSES | | \$2,000 |

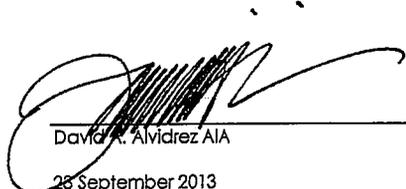
SUB-TOTAL \$124,110

IV. PROFIT 05%

\$6,206

TOTAL FEE \$130,316

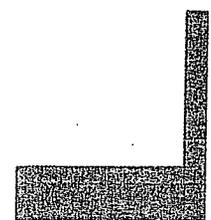
Prepared by:



David R. Alvidrez AIA

Date:

26 September 2013



CITY OF EL PASO

PROJECT: Sun Metro Operations Facility - New Addition

CONSULTANT: Civil - Quantum Engineering

| PERSONNEL CLASSIFICATION | HOURLY RATE | PHASES | | | | | | | | | | | |
|--|-------------|--------|-------|--------------------|--------|------------------|--------|--------------|--------|---------|--------|---------------------------------------|------------|
| | | REPORT | | PRELIMINARY DESIGN | | PRE-FINAL DESIGN | | FINAL DESIGN | | BIDDING | | CONSTRUCTION <i>DESIGN</i> | |
| | | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST |
| EXPERT WITNESS | \$210.00 | | | | | | | | | | | 2.00 | \$420.00 |
| PRINCIPAL ENGINEER | \$157.50 | | | | | | | | | | | 15.00 | \$2,362.50 |
| PROJECT MANAGER/ENGINEER | \$115.50 | | | | | | | | | | | 10.00 | \$1,155.00 |
| SENIOR ENGINEER | \$94.50 | | | | | | | | | | | 10.00 | \$945.00 |
| JUNIOR ENGINEER | \$84.00 | | | | | | | | | | | 10.00 | \$840.00 |
| SENIOR CADD/DESIGN TECHNICIAN | \$82.50 | | | | | | | | | | | 3.00 | \$247.50 |
| JUNIOR CADD/DESIGNER TECHNICIAN | \$72.00 | | | | | | | | | | | 3.00 | \$216.00 |
| CLERICAL | \$54.60 | | | | | | | | | | | 12.59 | \$687.50 |
| RUNNER | \$27.50 | | | | | | | | | | | 2.00 | \$55.00 |
| SENIOR RESIDENT PROJECT REPRESENTATIVE | \$94.50 | | | | | | | | | | | 5.00 | \$472.50 |
| JUNIOR RESIDENT PROJECT REPRESENTATIVE | \$84.00 | | | | | | | | | | | 5.00 | \$420.00 |
| TOTALS | | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: |
| | | | | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 77.59 | \$7,821.00 |

TOTAL PROJECT LABOR COST: \$7,821.00

CITY OF EL PASO

PROJECT: Sun Metro Operations Facility

CONSULTANT: HKN Engineers

| PERSONNEL CLASSIFICATION | HOURLY RATE | PHASES | | | | | | | | | | | |
|---------------------------|-------------|--------|-------|--------------------|--------|------------------|--------|--------------|--------|---------|--------|--------------------------------|-------------|
| | | REPORT | | PRELIMINARY DESIGN | | PRE-FINAL DESIGN | | FINAL DESIGN | | BIDDING | | CONSTRUCTION DESIGN | |
| | | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST |
| SENIOR PRINCIPAL ENGINEER | \$250.00 | | | | | | | | | | | 15.00 | \$3,750.00 |
| PROJECT ENGINEER | \$150.00 | | | | | | | | | | | 20.00 | \$3,000.00 |
| STAFF ENGINEER | \$100.00 | | | | | | | | | | | 30.00 | \$3,000.00 |
| DRAFTING | \$70.00 | | | | | | | | | | | 40.00 | \$2,800.00 |
| CLERICAL | \$50.00 | | | | | | | | | | | 9.00 | \$450.00 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTALS | | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: |
| | | | | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 114.00 | \$13,000.00 |

TOTAL PROJECT LABOR COST: \$13,000.00

MP SERVICES PROPOSAL WORKSHEET

Project Name: Sun Metro - Ops Building 6,000 s.f. addition
 Architect/Owner: Alviderez and Associates - Sun Metro
 Phase:
 Project No. TBD
 Date: 5/16/2013

| Task | Principal | Project Engineer | Engineer | Designer | CADD | Clerical | |
|---|--------------------|------------------|--------------------|------------------|--------------------|------------------|---------------------|
| Mechanical/Plumbing | | | | | | | |
| Background Preparation | | | | | 12 | | |
| Mechanical Calculations | 2 | | 12 | | | | |
| Mechanical Red-lines/Design | 2 | | 16 | | | | |
| Equipment Selection | 2 | | 8 | | 2 | | |
| Mechanical Drafting | | | | | 40 | | |
| Coordination | 2 | | 8 | | 20 | | |
| Review | 2 | | 4 | | | | |
| Specifications | 4 | | | | | 6 | |
| | | | | | | | |
| | | | | | | | |
| Total Hours | 14.0 | 0.0 | 48.0 | 0.0 | 74.0 | 6.0 | |
| Hourly Rates | \$ 190.00 | \$ 130.00 | \$ 105.00 | \$ 105.00 | \$ 70.00 | \$ 60.00 | |
| Subtotal Mechanical and Plumbing | \$ 2,660.00 | \$ - | \$ 5,040.00 | \$ - | \$ 5,180.00 | \$ 360.00 | \$ 13,240.00 |
| Total Additional Cost | | | | | | | \$ 13,240.00 |

CITY OF EL PASO

PROJECT: Sun Metro Operations Facility

CONSULTANT: Gonzalo Aguilar Professional Engineer Inc.

| PERSONNEL CLASSIFICATION | HOURLY RATE | PHASES | | | | | | | | | | | |
|--------------------------|-------------|--------|-------|----------|--------|---------|--------|---------|--------|---------|--------|--------------------------------|------------|
| | | REPORT | | 120 Days | | 90 Days | | 45 Days | | BIDDING | | CONSTRUCTION DESIGN | |
| | | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST |
| ENGINEER | \$175.00 | | | | | | | | | | | | |
| CAD OPERATOR | \$75.00 | | | | | | | | | | \$0.00 | 25.00 | \$4,375.00 |
| SECRETARIAL | \$60.00 | | | | | | | | | | \$0.00 | 50.00 | \$3,750.00 |
| | | | | | | | | | | | \$0.00 | 22.92 | \$1,375.00 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTALS | | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: |
| | | | | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 97.92 | \$9,500.00 |

TOTAL PROJECT LABOR COST: \$ \$9,500.00

CITY OF EL PASO

PROJECT: Sun Metro Operations Facility

CONSULTANT: Uncommon Design LLC

| PERSONNEL CLASSIFICATION | HOURLY RATE | PHASES | | | | | | | | | | | |
|------------------------------|-------------|---------------|--------------|--------------------|--------------|------------------|--------------|---------------|--------------|---------------|--------------|---------------|--------------|
| | | 120 Days | | | | 90 Days | | | | 45 Days | | | |
| | | REPORT | | PRELIMINARY DESIGN | | PRE-FINAL DESIGN | | FINAL DESIGN | | LEED | | Engery Model | |
| | | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST |
| LEED Accredited Professional | \$150.00 | | | | | | | | | 46.00 | \$6,900.00 | 0.00 | \$0.00 |
| Green Associate | \$100.00 | | | | | | | | | 36.41 | \$3,641.00 | 0.00 | \$0.00 |
| Engery Model | | | | | | | | | | | \$0.00 | 0.00 | \$19,200.00 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTALS | | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: |
| | | | | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 82.41 | \$10,541.00 | 0.00 | \$19,200.00 |

TOTAL PROJECT LABOR COST: \$ \$29,741.00

12 September 2013

Gilbert Guerrero
 Engineering and Construction Management
 City of El Paso
 2 Civic Center Plaza
 4th Floor
 El Paso, TX 79901-1196

Reference: *Sun Metro Operations Facility
 Administration Building Interior Modifications*

Dear Mr. Guerrero:

Following is the fee proposal that addresses the extensive interior modifications to accommodate administrative uses that were not previously part of this project. We appreciate your consideration of our firm to provide design services for the above referenced project. Following is a brief description of services. Services include architectural, mechanical and electrical engineering, and continued LEED participation to administer the impact due to the interior modifications.

SCOPE OF WORK:

1. PROGRAMMING/SCHEMATIC DESIGN:

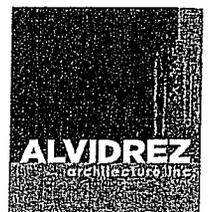
- 1.1 The Architect will review the requirements of the project as described by the Owner and will review the understanding of such requirements with the Owner.
- 1.2 Based on the mutually agreed upon requirements, the Architect will prepare, for approval by the Owner, Schematic Design Documents consisting of drawings illustrating the scale and relationship of project components.

2. DESIGN DEVELOPMENT:

- 2.1 Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare, for approval by the Owner, Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, materials and such other elements as may be appropriate.

3. CONTRACT DOCUMENTS:

- 3.1 Based on the approved Design Documents and further adjustments in the scope or quality of the project, the Architect will prepare Construction Documents consisting of architectural drawings setting forth in detail the requirements for the construction of the above referenced projects.



Gilbert Guerrero
City of El Paso
12 September 2013
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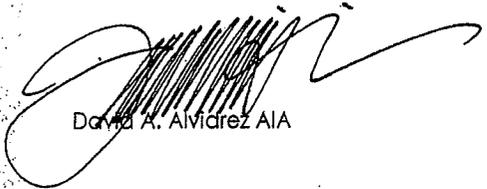
COMPENSATION:

Compensation for services will be provided as a fixed fee of **FIFTY FIVE THOUSAND EIGHT HUNDRED NINETY ONE (\$55,891.00) DOLLARS** which includes fees for the above referenced disciplines.

| | | |
|------------------|--------------|--------------------|
| Architectural | \$ 23,444.00 | |
| Electrical | \$ 9,500.00 | |
| Mechanical | \$ 17,867.00 | |
| SUB-TOTAL | | \$50,811.00 |
| Profit 10% | | \$ 5,080.00 |
| TOTAL FEE | | \$55,891.00 |

We appreciate the opportunity to provide you with our proposal for services as outlined above. Please contact this office if you should have any questions regarding services to be performed. We look forward to working with you.

Respectfully,
ALVIDREZ ARCHITECTURE INC.



David A. Alvidrez AIA

DAA: cm

E:/10.24.003/09.12.13

The Texas Board of Architectural Examiners, P.O. Box 12337, Austin, Texas 78711-2337 or 333 Guadalupe, Suite 2-350, Austin, Texas 78701-3942, (512)305-9000, has jurisdiction over individuals licensed under the Architects Registration Law, Texas Civil Statutes, Article 249."

DESIGN SERVICES WORKSHEET

Project Name: Sun Metro - Maintenance + Operations Facility
 Architect/Owner: Alvidrez Architecture, Inc.
 Phase:
 Project No.:
 Date:

| Task | Principal | Project Engineer | Engineer | Designer | CADD | Clerical | Hours |
|---|------------------|--------------------|-------------|---------------------|--------------------|-------------|---------------------|
| Mechanical/Plumbing | | | | | | | |
| Background Preparation | | | | | | 9 | |
| Mechanical Calculations | | | 12 | | 66 | | |
| Plumbing Calculations | | | 3 | | 30 | | |
| Mechanical Drafting and Coordination | | | | | | 40 | |
| Plumbing Drafting and Coordination | | | | | | 20 | |
| Review | 2 | | 2 | | 3.5 | | |
| Total Hours | 2.0 | 17.0 | 0.0 | 99.5 | 69.0 | 0.0 | 187.5 |
| Hourly Rates | \$ 190.00 | \$ 130.00 | \$ 105.00 | \$ 105.00 | \$ 70.00 | \$ 60.00 | |
| Subtotal Mechanical and Plumbing | \$ 380.00 | \$ 2,210.00 | \$ - | \$ 10,447.50 | \$ 4,830.00 | \$ - | |
| Total Cost | | | | | | | \$ 17,867.50 |

CITY OF EL PASO

PROJECT: Sun Metro Operations Facility

CONSULTANT: Gonzalo Aguilar Professional Engineer Inc.

| PERSONNEL CLASSIFICATION | HOURLY RATE | PHASES | | | | | | | | | | | |
|--------------------------|-------------|----------|-------|--------------------|--------|------------------|--------|--------------|--------|---------|--------|--------------------|------------|
| | | 120 Days | | | | 90 Days | | | | 45 Days | | | |
| | | REPORT | | PRELIMINARY DESIGN | | PRE-FINAL DESIGN | | FINAL DESIGN | | BIDDING | | INTERIOR REVISIONS | |
| | | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST |
| ENGINEER | \$175.00 | | | | | | | | | | | | |
| CAD OPERATOR | \$75.00 | | | | | | | | | | \$0.00 | 25.00 | \$4,375.00 |
| SECRETARIAL | \$60.00 | | | | | | | | | | \$0.00 | 50.00 | \$3,750.00 |
| | | | | | | | | | | | \$0.00 | 22.92 | \$1,375.00 |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| TOTALS | | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: |
| | | | | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 97.92 | \$9,500.00 |

TOTAL PROJECT LABOR COST: \$ \$9,500.00

30 October 2013

Gilbert Guerrero
Engineering and Construction Management
City of El Paso
222 S. Campbell St.
2nd Floor
El Paso, TX 79901-1196

Reference: *Sun Metro Landscape Redesign*

Dear Mr. Guerrero:

As you are aware, the COEP revised the Landscape Ordinance which has a major impact on the originally designed Landscape Design for this project. After communication with Sun Metro, City Engineering and the Design Team, it was decided to revisit the Landscape Design relative to the revised landscape ordinance as a significant cost savings measure. We appreciate your consideration of our firm to provide design services for the above referenced project. Following is a brief description of services. Services include architectural and landscape architecture.

SCOPE OF WORK:

1. PROGRAMMING/SCHEMATIC DESIGN:

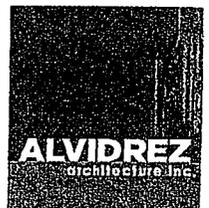
- 1.1 The Architect will review the requirements of the project as described by the Owner and will review the understanding of such requirements with the Owner.
- 1.2 Based on the mutually agreed upon requirements, the Architect will prepare, for approval by the Owner, Schematic Design Documents consisting of drawings illustrating the scale and relationship of project components.

2. DESIGN DEVELOPMENT:

- 2.1 Based on the approved Schematic Design Documents and any adjustments authorized by the Owner in the program, schedule or construction budget, the Architect shall prepare, for approval by the Owner, Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project.

3. CONTRACT DOCUMENTS:

- 3.1 Based on the approved Design Documents and further adjustments in the scope or quality of the project, the Architect will prepare Construction Documents consisting of landscape architectural drawings setting forth in detail the requirements for the construction of the above referenced project.



City of El Paso
31 October 2013
Page 2 of 2

COMPENSATION:

Compensation for services will be provided as a fixed fee of **SIXTEEN THOUSAND SEVEN HUNDRED TWENTY FOUR (\$16,724.00) DOLLARS** which includes fees for the above referenced disciplines.

| | |
|---------------------|--------------|
| Architectural | \$ 2,979.00 |
| Landscape Architect | \$ 12,025.00 |
| Reimbursable | \$ 200.00 |

| | |
|------------------|--------------------|
| SUB-TOTAL | \$15,204.00 |
| Profit 10% | \$ 1,520.00 |
| TOTAL FEE | \$16,724.00 |

We appreciate the opportunity to provide you with our proposal for services as outlined above. Please contact this office if you should have any questions regarding services to be performed. We look forward to working with you.

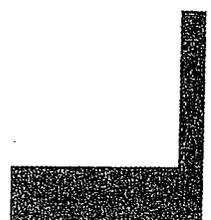
Respectfully,
ALVIDREZ ARCHITECTURE INC.



David A. Alvidrez AIA

DAA: cm

E:/10.24.006/10.31.13



CITY OF EL PASO
ENGINEERING DEPARTMENT

CONSULTANT SERVICES - FEE PROPOSAL SUMMARY

PROJECT: Sun Metro Operations Facility Building LANDSCAPE REDESIGN

FIRM: Alvidrez Architecture Inc.

I. BASIC SERVICES

| | | |
|------------------------|----------|----------|
| 1. Architect | \$2,979 | |
| 2. Civil | | |
| 3. Structural | | |
| 4. Mechanical | | |
| 5. Electrical | | |
| 6. Landscape Architect | \$12,025 | \$15,004 |

II. PROJECT SPECIFIC CONSULTANT

| | | |
|----------------------|--|-----|
| 7. LEED Services | | |
| 8. LEED Energy Model | | \$0 |

III. REIMBURSABLES

| | | |
|------------------------------------|-------|--------------|
| Printing | \$200 | |
| Long Distance Telephone | \$0 | |
| Gas | \$0 | |
| Surveying | \$0 | |
| Geotech | \$0 | |
| TAS Consultant | | |
| TOTAL REIMBURSABLE EXPENSES | | \$200 |

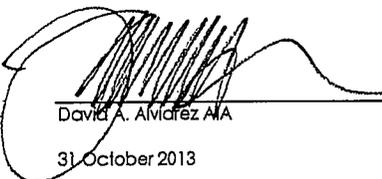
SUB-TOTAL \$15,204

IV. PROFIT 10%

\$1,520

TOTAL FEE \$16,724

Prepared by:



David A. Alvidrez AIA

Date:

31 October 2013

CITY OF EL PASO
ARCHITECT FEE PROPOSAL

PROJECT: Sun Metro Operations Facility Landscape Redesign

CONSULTANT: Architect - Alvidrez Architecture Inc.

| PERSONNEL CLASSIFICATION | NAME | HOURLY RATE | PHASES | | | | | | | | | | | |
|--------------------------|-------------------|-------------|----------|-------|--------------------|--------|------------------|--------|--------------|--------|---------|--------|-----------------------------|------------|
| | | | 120 Days | | | | 90 Days | | | | 45 Days | | | |
| | | | REPORT | | PRELIMINARY DESIGN | | PRE-FINAL DESIGN | | FINAL DESIGN | | BIDDING | | DESIGN, REVIEW COORDINATION | |
| HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | HOURS | COST | | | |
| PRINCIPAL | Alvidrez, David | \$190.00 | | | | | | | | | | | | |
| PROJECT MANAGER | Lopez, Jose Luis | \$130.00 | | | | | | | | | | 5.00 | \$950.00 | |
| ARCH III | Spencer, Rick | \$75.00 | | | | | | | | | | 11.00 | \$1,430.00 | |
| ARCH IV | Dominguez, Anissa | \$65.00 | | | | | | | | | | | \$0.00 | |
| ADMIN | Moreno, Claudia | \$48.00 | | | | | | | | | | 7.00 | \$455.00 | |
| | | | | | | | | | | | | 3.00 | \$144.00 | |
| | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |
| TOTALS | | | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: | HOURS: | COST: |
| | | | | | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 0.00 | \$0.00 | 26.00 | \$2,979.00 |

TOTAL PROJECT LABOR COST: \$ 2,979.00

**Landscape Architectural Design Services for Sun Metro Administration Operations and Maintenance Facility
Additional Services for Landscape Ordinance Revisions**

August 20, 2013
Prepared by: Sites Southwest

| Task Description | Sites Southwest | | | | | | | | TOTALS |
|---|-----------------|-------------------|---------------------------------------|-------------------|--------------------|-------------------|-----------------------------|-----------------|--------------------|
| | Principal | | Licensed Irrigator Project Manager | | Landscape Designer | | Administrative Assistant | | |
| | Hours | Rate | Hours | Rate | Hours | Rate | Hours | Rate | |
| | | \$145.00 | | \$90.00 | | \$65.00 | | \$45.00 | |
| 1 LANDSCAPE DESIGN | | | | | | | | | |
| * Preliminary Design (Schematic/Concept 30%) | | | | | | | | | |
| Landscape Concept Plan & L.O. Calculations | 1 | \$145.00 | 8 | \$720.00 | 15 | \$975.00 | | \$0.00 | \$1,840.00 |
| Irrigation Concept Revisions | | \$0.00 | 3 | \$270.00 | 3 | \$195.00 | | \$0.00 | \$465.00 |
| Cut Sheets | | \$0.00 | 1 | \$90.00 | 3 | \$195.00 | | \$0.00 | \$285.00 |
| Preliminary Cost Estimate | | \$0.00 | 1 | \$90.00 | 2 | \$130.00 | 1 | \$45.00 | \$265.00 |
| * Final Design Phase (90% & 100%) | | | | | | | | | |
| Planting Plans | 2 | \$290.00 | 7 | \$630.00 | 14 | \$910.00 | | \$0.00 | \$1,830.00 |
| Irrigation Plans | 2 | \$290.00 | 10 | \$900.00 | 16 | \$1,040.00 | | \$0.00 | \$2,230.00 |
| Detail Verification & Revision | | \$0.00 | 4 | \$360.00 | 12 | \$780.00 | | \$0.00 | \$1,140.00 |
| Specification Verification & Revisions | | \$0.00 | 1 | \$90.00 | 2 | \$130.00 | 8 | \$360.00 | \$580.00 |
| QA/QC Review | 1 | \$145.00 | 3 | \$270.00 | | \$0.00 | | \$0.00 | \$415.00 |
| Final Cost Estimate & Change Order Prep | 1 | \$145.00 | 4 | \$360.00 | 2 | \$130.00 | 4 | \$180.00 | \$815.00 |
| MEETINGS, & COORDINATION | | | | | | | | | |
| Processing & Coordination | | | | | | | | | \$0.00 |
| Meetings for redline & review (3 total) | | \$0.00 | 8 | \$720.00 | | \$0.00 | | \$0.00 | \$720.00 |
| City of El Paso ordinance coordination | | \$0.00 | 2 | \$180.00 | 4 | \$260.00 | | \$0.00 | \$440.00 |
| Team Coordination and Correspondence | | \$0.00 | 4 | \$360.00 | 8 | \$520.00 | 1 | \$45.00 | \$925.00 |
| * Reproduction/Mounting of Renderings/Mileage | | | | | | | | | \$75.00 |
| TOTAL ALL PHASES: | 7 | \$1,015.00 | 56 | \$5,040.00 | 81 | \$5,265.00 | 14 | \$630.00 | \$12,025.00 |



Sun Metro Operations Maintenance Facility Project



Additional Design Services

- Allows for
 - Sun Metro Administration section to utilize the facility without need to lease space elsewhere
 - Serve customers more cost-effectively
 - Landscape design to be modified to meet current landscaping standards, resulting in a credit from the contractor
- Includes
 - Design modifications to layout of Operations Building to accommodate additional personnel
 - Design services for 6,000 sf Administration Building Addition
 - Landscaping modifications to meet current landscaping standards



- Current Contract Value: \$2,421,340.00
- Amendment: \$202,931.00
- Extended Contract Value: \$2,624,271.00

- Funding Source: Sun Metro General Operations



Questions/Comments