

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** General Services

**AGENDA DATE:** November 13, 2012

**CONTACT PERSON/PHONE:** Stuart Ed, General Services Director, 621-6822  
Bruce D. Collins, Purchasing Manager, 541-4313

**DISTRICT (S) AFFECTED:** ALL

**SUBJECT:**

Solicitation No. 2012-235, Carrier HVAC Systems – Proprietary Parts and Service

Discussion and action that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order(s) to JIVG Enterprises, LLC dba Technical Building Services, El Paso effective the date of the award for an initial term of three (3) years with no option to renew. The estimated annual expenditures are \$50,000.00 (\$40,000.00 – Parts; \$10,000.00 – Service) with an estimated total expenditure of \$150,000.00.

**BACKGROUND / DISCUSSION:**

The General Services Department is recommending the extension of the above contract. This contract allows for HVAC maintenance and repairs for City facilities that have Carrier cooling/heating units. Approval of this contract will allow for continual maintenance and upkeep resulting in the safe and efficient operation of these HVAC units. JIVG Enterprises provided excellent services to the City during its last contract term and pricing remained the same throughout. Local business is being supported.

**PRIOR COUNCIL ACTION:**

Yes. Council previously approved contract 2008-111 on May 20, 2008, Item 7.

**SELECTION SUMMARY:**

This solicitation was advertised on July 10, 2012 and July 17, 2012, and opened on August 1, 2012. On July 10, 2012 bid notification postcards were mailed out, the solicitation was posted on the City's website and the email (Purmail) notification was sent out. Eleven (11) local bidders were solicited and one (1) local bidder responded.

**AMOUNT AND SOURCE OF FUNDING:**

Department: General Services  
Amount \$150,000.00  
Funds Available: Dept: 231 Div: 31040 Acct: 522260 Fund: 1000 Program Code: P3120  
Funds Source: General Services Dept - General Fund – Building Facilities Maintenance

**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

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Stuart Ed, General Services Director

**COUNCIL PROJECT FORM  
(REQUIREMENTS OR BEST VALUE BID)**

\*\*\*\*\***POSTING LANGUAGE BELOW**\*\*\*\*\*

Please place the following item on the CONSENT agenda (under **BIDS**) for the Council Meeting of **NOVEMBER 13, 2012**.

The award of Solicitation No. 2012-235 (Carrier HVAC – Proprietary Parts and Service) to JIVG Enterprises LLC dba Technical Building Services for an initial term estimated award of \$150,000.00.

Department:	General Services
Award to:	JIVG Enterprises LLC dba Technical Building Services El Paso, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	None
Payment Terms:	Net 30 days
Annual Estimated Award:	\$50,000.00
Initial Term Estimated Award:	\$150,000.00 (3 years)
Total Estimated Award:	\$150,000.00 (3 years)
Account No.:	Dept #231 – Div #31040 - Acct #522260 – Fund #1000 – Program #P3120
Funding Source:	General Fund – Building Facilities Maintenance Contracts
District(s):	All

This is a low bid, service contract.

The Financial Services - Purchasing Division and General Services recommend award as indicated to JIVG Enterprises LLC dba Technical Building Services, the lowest responsive, responsible bidder.

\*\*\*\*\***ADDITIONAL INFO BELOW**\*\*\*\*\*

A survey was conducted to determine the reasons for lack of responses. The results are as follows:

- Vendors indicated they could not be competitive in pricing.
- Vendor did not receive notification. Contact information was verified.
- Other vendors contacted did not respond to survey.



# CITY OF EL PASO BID TABULATION



BID ITEM: CARRIER HVAC SYSTEMS - PROPRIETARY PARTS AND SERVICE BID # 2012-235  
 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

		<b>JVIG ENTERPRISES LLC dba TECHNICAL BUILDING SERVICES EL PASO, TX</b>		
<b>PART A: CARRIER PARTS</b>		<b>PRICE ADJUSTMENT FACTOR</b>		
<b>ITEM DESCRIPTION</b>		<b>NET OR % DISCOUNT OR MARKUP</b>	<b>NET OR % DISCOUNT OR MARKUP</b>	<b>NET OR % DISCOUNT OR MARKUP</b>
ITEM 1:	<b>CARRIER PARTS</b>	NET <input type="checkbox"/>	NET <input type="checkbox"/>	NET <input type="checkbox"/>
		- <u>55</u> % DISCOUNT <input checked="" type="checkbox"/>	- _____ % DISCOUNT <input type="checkbox"/>	- <u>25</u> % DISCOUNT <input checked="" type="checkbox"/>
		+ _____ % MARKUP <input type="checkbox"/>	+ _____ % MARKUP <input type="checkbox"/>	+ _____ % MARKUP <input type="checkbox"/>
_____ Price List or Catalog (MANUFACTURER OR BRAND NAME)		<u>CARRIER HVAC SYSTEMS</u>	<u>CARRIER HVAC SYSTEMS</u>	<u>CARRIER HVAC SYSTEMS</u>
List Number _____ Dated _____		<u>DISTRIBUTOR WILL ONLY PROVIDE VERBAL LIST PRICING</u>  <u>* WAS TOLD THAT THEY DO NOT HAVE CATALOGS WITH LIST PRICING*</u>	_____ _____	_____ _____
<b>FROM PRICE LIST FOR MARKETING LEVEL:</b>				
WHOLESALER <input type="checkbox"/> DISTRIBUTOR <input checked="" type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> OTHER _____ <input type="checkbox"/>		<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED BY:  /sl

DATE:  8/28/12



# CITY OF EL PASO BID TABULATION



BID ITEM: CARRIER HVAC SYSTEMS - PROPRIETARY PARTS AND SERVICE BID # 2012-235  
 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

		JIVG ENTERPRISES LLC dba TECHNICAL BUILDING SERVICES EL PASO, TX		
		<b>PRICE ADJUSTMENT FACTOR</b>		
ITEM DESCRIPTION		NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP	NET <u>OR</u> % DISCOUNT <u>OR</u> MARKUP
ITEM 2:	CARRIER PARTS (ALTERNATE PRICE LIST)	NET <input type="checkbox"/>	NET <input type="checkbox"/>	NET <input type="checkbox"/>
		- ____ % DISCOUNT <input type="checkbox"/>	- ____ % DISCOUNT <input type="checkbox"/>	- 25 % DISCOUNT <input checked="" type="checkbox"/>
		+ ____ % MARKUP <input type="checkbox"/>	+ ____ % MARKUP <input type="checkbox"/>	+ ____ % MARKUP <input type="checkbox"/>
_____ Price List or Catalog (MANUFACTURER OR BRAND NAME)		<b>NO BID</b>	_____	_____
List Number _____ Dated _____		<b>NO BID</b> <b>NO BID</b>	_____	_____
<b>FROM PRICE LIST FOR MARKETING LEVEL:</b> WHOLESALER <input type="checkbox"/> DISTRIBUTOR <input type="checkbox"/> JOBBER <input type="checkbox"/> DEALER <input type="checkbox"/> RETAILER <input type="checkbox"/> OTHER _____ <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

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DATE:  8/28/12



# CITY OF EL PASO BID TABULATION



BID ITEM: CARRIER HVAC SYSTEMS - PROPRIETARY PARTS AND SERVICE BID # 2012-235  
 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

		<b>JiVG ENTERPRISES LLC dba TECHNICAL BUILDING SERVICES EL PASO, TX</b>		
<b>PART B: SERVICE LABOR RATES</b>		<b>PER/HOUR</b>	<b>PER/HOUR</b>	<b>PER/ HOUR</b>
REGULAR HOURS:		\$58.00	\$0.00	\$0.00
AFTER HOURS/ EMERGENCY:		\$87.00	\$0.00	\$0.00
<b>SAMPLE PRICING</b>				
<b>ITEM 1</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER PAINT TOUCHUP (HORIZON GREEN, SPRAY CAN)	CARRIER PAINT TOUCHUP (HORIZON GREEN, SPRAY CAN)	CARRIER PAINT TOUCHUP (HORIZON GREEN, SPRAY CAN)
	BIDDER PART NUMBER:	PH23GH017	PH23GH017	PH23GH017
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$22.36	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP	\$10.06	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$68.06 <small>BIDDERS ACTUAL PRICE \$70.30</small>	\$0.00	\$0.00
<b>ITEM 2</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER 32SM LOW TEMPERATURE PROBE	CARRIER 32SM LOW TEMPERATURE PROBE	CARRIER 32SM LOW TEMPERATURE PROBE
	BIDDER PART NUMBER:	19DA21114-1	19DA21114-1	19DA21114-1
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$0.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP	\$0.00	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$0.00 <small>OBSOLETE PART</small>		

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 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

SAMPLE PRICING				
		<b>JIVG ENTERPRISES LLC dba            TECHNICAL BUILDING            SERVICES            EL PASO, TX</b>		
<b>ITEM 3</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER ANTI-RECYCLE TIMER KIT	CARRIER ANTI-RECYCLE TIMER KIT	CARRIER ANTI-RECYCLE TIMER KIT
	BIDDER PART NUMBER:	19EA660001	19EA660001	19EA660001
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$3,320.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP)	\$1,494.00	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$1,552.00 <small>BIDDERS ACTUAL PRICE \$1,884.00</small>	\$0.00	\$0.00
<b>ITEM 4</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER SWITCH, LOW OIL PRESSURE	CARRIER SWITCH, LOW OIL PRESSURE	CARRIER SWITCH, LOW OIL PRESSURE
	BIDDER PART NUMBER:	HK06CA401	HK06CA401	HK06CA401
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$454.05	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP)	\$204.32 <small>BIDDERS ACTUAL PRICE \$249.73</small>	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$262.32 <small>BIDDERS ACTUAL PRICE \$307.73</small>	\$0.00	\$0.00

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# CITY OF EL PASO BID TABULATION



BID ITEM: CARRIER HVAC SYSTEMS - PROPRIETARY PARTS AND SERVICE BID # 2012-235  
 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

		<b>JiVG ENTERPRISES LLC dba          TECHNICAL BUILDING          SERVICES          EL PASO, TX</b>		
<b>SAMPLE PRICING</b>				
<b>ITEM 5</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER RELAY MODULE ASY (PSN 25280)	CARRIER RELAY MODULE ASY (PSN 25280)	CARRIER RELAY MODULE ASY (PSN 25280)
	BIDDER PART NUMBER:	32SM660004	32SM660004	32SM660004
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$3,240.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP <small>BIDDERS ACTUAL PRICE \$1,782.00</small> )	\$1,458.00	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$1,516.00 <small>BIDDERS ACTUAL PRICE \$1,840.00</small>	\$0.00	\$0.00
<b>ITEM 6</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER POTENTIOMETER	CARRIER POTENTIOMETER	CARRIER POTENTIOMETER
	BIDDER PART NUMBER:	32SM500623	32SM500623	32SM500623
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$0.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP)	\$0.00	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$0.00 <small>OBSOLETE PART</small>	\$0.00	\$0.00

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 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

		<b>JiVG ENTERPRISES LLC dba TECHNICAL BUILDING SERVICES EL PASO, TX</b>		
<b>SAMPLE PRICING</b>				
<b>ITEM 7</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER FILTER	CARRIER FILTER	CARRIER FILTER
	BIDDER PART NUMBER:	KH09AZ002	KH09AZ002	KH09AZ002
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$90.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP)	\$40.50	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$98.50 <small>BIDDERS ACTUAL PRICE \$107.50</small>	\$0.00	\$0.00
<b>ITEM 8</b>	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER EXTERNAL OIL FILTER KIT	CARRIER EXTERNAL OIL FILTER KIT	CARRIER EXTERNAL OIL FILTER KIT
	BIDDER PART NUMBER:	19DK660016	19DK660016	19DK660016
	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$3,600.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP)	\$1,620.00	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$1,678.00 <small>BIDDERS ACTUAL PRICE \$2,038.00</small>	\$0.00	\$0.00

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# CITY OF EL PASO BID TABULATION



**BID ITEM: CARRIER HVAC SYSTEMS - PROPRIETARY PARTS AND SERVICE** **BID # 2012-235**

**BID DATE: August 1, 2012** **DEPARTMENT: GENERAL SERVICES**

	<b>JiVG ENTERPRISES LLC dba TECHNICAL BUILDING SERVICES EL PASO, TX</b>			
<b>SAMPLE PRICING</b>				
	DESCRIPTION / MANUFACTURER PART NUMBER:	CARRIER OIL, COMPRESSOR (5 GAL)	CARRIER OIL, COMPRESSOR (5 GAL)	CARRIER OIL, COMPRESSOR (5 GAL)
	BIDDER PART NUMBER:	PP23BB006	PP23BB006	PP23BB006
<b>ITEM 9</b>	PRICE LIST COST (BEFORE DISCOUNT/MARK-UP):	\$220.00	\$0.00	\$0.00
	CITY'S COST, (AFTER DISCOUNT/MARK-UP)	\$99.00 <small>BIDDERS ACTUAL PRICE \$121.00</small>	\$0.00	\$0.00
	LABOR COST (ASSUME ONE (1) HOUR LABOR FROM PART B)	\$58.00	\$0.00	\$0.00
	TOTAL COST (CITY'S COST + LABOR COST)	\$157.00 <small>BIDDERS ACTUAL PRICE \$179.00</small>	\$0.00	\$0.00
<b>TOTAL COST (ITEMS 1-9)</b>		\$5,331.88 <small>BIDDERS ACTUAL PRICE \$6,426.53</small>	\$0.00	\$0.00

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**CITY OF EL PASO  
BID TABULATION FORM**



BID ITEM: CARRIER HVAC SYSTEMS - PROPRIETARY PARTS AND SERVICE BID # 2012-235  
 BID DATE: August 1, 2012 DEPARTMENT: GENERAL SERVICES

	JIVG ENTERPRISES LLC dba TECHNICAL BUILDING SERVICES EL PASO, TX	
<b>OPTION TO EXTEND THE TERM OF THE AGREEMENT</b> THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:		
ONE (1) ADDITIONAL YEAR AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	YES <input type="checkbox"/>	<input type="checkbox"/>
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S), IF THE OPTION IS EXERCISED PRIOR TO THE EXPIRATION OF THE ORIGINAL TERM OF THE CONTRACT:	<input type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>
<b>PAYMENT TERMS:</b>	<b>NET - 30 DAYS</b>	
<b>BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:</b>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>BIDS SOLICITED:</b> 11 <b>BIDS RECEIVED:</b> 1 <b>BIDS LOCAL:</b> 11 <b>NO BIDS:</b> 1		

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2012-235 CARRIER HVAC SYSTEMS

A AMERICAN REFRIGERATION  
5408 DAILEY  
EL PASO, TEXAS 79905-1721

ALLIED PLUMBING HEATING & AIR  
CONDITIONING  
7171 ALAMEDA AVE  
EL PASO, TEXAS 79915

BARRETT/AIRWORKS HEATING &  
COOLING  
10060 RAILROAD DR.  
EL PASO, TEXAS 79924-4339

A M REFRIGERATION SERVICE  
4418 TETONS DR.  
EL PASO, TEXAS 79904.

CARRIER COMMERCIAL SERVICE  
1731 MYRTLE AVE.  
EL PASO, TEXAS 79901

DOMINGUEZ SHEET  
METAL WORKS  
3128 ALAMEDA AVE  
EL PASO, TEXAS 79905

DOSHER REFRIGERATION  
4508 TETONS DR., #B  
EL PASO, TEXAS 79904

SUN CITY AIR CONDITIONING  
REFRIGERATION CO. INC.  
7250 COPPERQUEEN DR.  
EL PASO, TEXAS 79915

GARICK ELECTRICAL &  
MECHANICAL  
6108 YAQUI WAY  
EL PASO, TEXAS 79925

KINGS AIRE  
1035 KESSLER DR.  
EL PASO, TEXAS 79907

TRANE COMMERCIAL SYSTEMS  
GROUP  
1405 VANDERBILT DR.  
EL PASO, TEXAS 79935