CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: **BUILDING PERMITS & INSPECTIONS**

AGENDA DATE: **NOVEMBER 16, 2004**

CONTACT PERSON/PHONE: **WAYNE THORNTON- PARKS & RECREATION-533-3311**

DISTRICT(S) AFFECTED: **8**

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

City of El Paso, Parks & Recreation to use amplification (4 speakers and 3 microphones) at San Jacinto Plaza on December 4, 2004 from 3:00 p.m. to 7:00 p.m. for a Christmas Tree Lighting Ceremony. Approximately 30 persons will take part and 50,000 spectators are anticipated. **(District 8)** [Wayne Thornton-Parks & Recreation]

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

Building Permits & Inspections recommends approval for the City of El Paso, Parks & Recreation to use amplification at the San Jacinto Plaza. The departments has no objections to the event.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

DATE: October 28, 2004

TO: CITY CLERK

FROM: City of El Paso
Parks & Recreation
Wayne Thornton
4001 Durazno
El Paso, Texas 79905

Telephone No. (915) 533-3311
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

November 16, 2004

Item should read as follows:

City of El Paso, Parks & Recreation to use amplification (4 speakers and 3 microphones) at San Jacinto Plaza on December 4, 2004 from 3:00 p.m. to 7:00 p.m. for a Christmas Tree Lighting Ceremony. Approximately 30 persons will take part and 50,000 spectators are anticipated. **(District 8)** [Wayne Thornton-Parks & Recreation]

SPECIAL INSTRUCTIONS: ~~04-119~~ 04-150

BUILDING PERMITS & INSPECTIONS USE **Item No.**_____

✓ POLICE DEPARTMENT

N/A FIRE DEPARTMENT

N/A SUN METRO

✓ PARKS DEPARTMENT

N/A ENGINEERING/TRAFFIC

N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

✓ **COMPLETE**

REQUEST FOR TEMPORARY USE OF AMPLIFICATION IN CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Amplification permit fees: [36010119/404131]

$10.50 1 event - 1 day or less; 1 event - not to exceed 2 consecutive days.

$15.75 1 event - exceeding 2 consecutive days; 2 events, same or separate days.

(Please type or print)

1. Applicant: City of El Paso Parks & Recreation
(Person/Organization)

Contact person: Wayne Thornton

4001 Durango El Paso, Tx 79905
(Mailing Address)

915-533-3311
(Telephone Number between 8:00 AM - 5:00 PM)

2. Type of event: Christmas Tree Lighting Ceremony

Date of event: December 4, 2004

Time of the event: From 3:00 (time) to 7:00 pm (time)

3. Number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used.

4 Speakers + 3 microphones (Three)

4. Proposed location: San Jacinto Plaza

(Please note: Any request to utilize the Civic Center Plaza must be made to the City's Visitor's and Convention Bureau. Amplification may only be used on the stage at San Jacinto Plaza. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. Fees are charged to use both of these areas. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.)

5. Approximate number of participants: [redacted] 30

6. Approximate or anticipated number of spectators: 50,000

7. Purpose of event: (i.e. fund-raiser, school activity, etc.)
Christmas Tree Lighting Ceremony

(State whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.)

If this is a fund-raiser and funds are estimated to be over $500, please list your Charitable Solicitation Permit number:

RELEASE: In consideration of the permit for use of amplification in city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Wayne Thornton (Wayne Thornton)
Signature of Applicant

10/28/04
Date

For El Paso Parks & Recreation
(Organization/Sponsor)

/0041137
Revised 9/12/

FOR OFFICE USE ONLY

AMPLIFICATION

Event: **PARKS & RECREATION CHRISTMAS TREE LIGHTING CEREMONY**

DECEMBER 4, 2004 From: **3:00 P.M.** To: **7:00 P.M.**
(Date) (Time) (Time)

Location: **SAN JACINTO PLAZA**

Number of and sound amplifying capacity of microphones, amplifiers and speakers permitted:

4 SPEAKERS & 3 MICROPHONES

City Council Hearing: **NOVEMBER 16, 2004**
(Date)

Copy to:
X Police Department
X Parks Department (if park is involved)

Comments: _____

Building Permits & Inspections Recommendation: _____

City Council Action: _____ Approve _____ Disapprove _____ Approved W/ Mod

Date Permit Issued: _____ Permit No. _____

_____
R. Alan Shubert, P.E.
Building Permits & Inspections Director

FOR OFFICE USE ONLY

AMPLIFICATION

Event: **PARKS & RECREATION CHRISTMAS TREE LIGHTING CEREMONY**

DECEMBER 4, 2004 From: **3:00 P.M.** To: **7:00 P.M.**
(Date) (Time) (Time)

Location: **SAN JACINTO PLAZA**

Number of and sound amplifying capacity of microphones, amplifiers and speakers permitted:

4 SPEAKERS & 3 MICROPHONES

City Council Hearing: **NOVEMBER 16, 2004**
(Date)

Copy to:
X Police Department
X Parks Department (if park is involved)

Comments: Ra

Building Permits &
Inspections
Recommendation: _____

City Council Action: _____ Approve _____ Disapprove _____ Approved W/ Mod

Date Permit Issued: _____ Permit No. _____

_____
R. Alan Shubert, P.E.
Building Permits & Inspections Director

For Office Use Only

Event: **Parks & Recreation Christmas Tree Lighting Ceremony**

☐ **Fee Paid:** _____
☐ Date

City Council Hearing: November 16, 2004
Date

Copy To:

- ☒ Police Department
- ☒ Fire Department
- ☒ Sun Metro
- ☐ Parks Department
- ☒ Engineering-Traffic Div.
- ☐ Highway Department
- ☐ Street Department
- ☐ Civic Center

Comments:

The El Paso Police Department has no objection with this event.
The Department will monitor the event as necessary with the district car.
There will be no cost to city or applicant.

04-150

PERMIT

EVENT **Parks & Recreation Christmas Tree Lighting Ceremony**

LOCATION: **San Jacinto Plaza**

DATE OF EVENT: **December 4, 2004 from 3:00 P.M. to 7:00 P.M.**

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

_____
Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

November 8, 2004

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

City of El Paso – Parks & Recreation
Wayne Thornton
4001 Durazno
El Paso, Texas 79905

FROM: Building Permits & Inspections

SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on November 16, 2004 at 9:00am. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:
City of El Paso, Parks & Recreation to use amplification (4 speakers and 3 microphones) at San Jacinto Plaza on December 4, 2004 from 3:00 p.m. to 7:00 p.m. for a Christmas Tree Lighting Ceremony. Approximately 30 persons will take part and 50,000 spectators are anticipated. **(District 8)** [Wayne Thornton-Parks & Recreation] Permit#: 04-150

RESPONSES:
No objection from Parks. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The Office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

#2 Civic Center Plaza, 5TH Floor, El Paso, Texas 79901
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