

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: NOVEMBER 16, 2004

CONTACT PERSON/PHONE: JAMES P. MARTIN-532-9090

DISTRICT(S) AFFECTED: 3

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

San Juan Bautista Catholic Church to hold a procession on November 21, 2004 from 3:30 p.m. to 5:00 p.m. Route: Start at 5647 Dailey, proceed on Dailey to Chelsea, turn right on Chelsea to the Chelsea Apartments-600 Chelsea, enter the parking area (south entrance), exit the parking area (north exit), proceed south on Chelsea to Rosa, turn left on Rosa to Glenwood, turn right on Glenwood to Dailey, and finish at the church-5647 Dailey. Approximately 200 persons will take part. This request includes permission to use amplification (1 p.a. system-150 watts and 2 microphones). (District 3) [James P. Martin]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

Building Permits & Inspections recommends approval for San Juan Bautista Catholic Church to hold a procession on November 21, 2004. The department has no objections to the event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: November 1, 2004

TO: CITY CLERK

FROM: San Juan Bautista Catholic Church
James P. Martin
821 N. Mesa
El Paso, Texas 79902

Telephone No. (915) 532-9090
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

November 16, 2004

Item should read as follows:

San Juan Bautista Catholic Church to hold a procession on November 21, 2004 from 3:30 p.m. to 5:00 p.m. Route: Start at 5647 Dailey, proceed on Dailey to Chelsea, turn right on Chelsea to the Chelsea Apartments-600 Chelsea, enter the parking area (south entrance), exit the parking area (north exit), proceed south on Chelsea to Rosa, turn left on Rosa to Glenwood, turn right on Glenwood to Dailey, and finish at the church-5647 Dailey. Approximately 200 persons will take part. This request includes permission to use amplification (1 p.a. system-150 watts and 2 microphones). (District 3) [James P. Martin]

SPECIAL INSTRUCTIONS:

04-154

BUILDING PERMITS & INSPECTIONS USE Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

~~N/A~~ PARKS DEPARTMENT

ENGINEERING/TRAFFIC

~~N/A~~ TXDOT

~~N/A~~ STREET DEPARTMENT

~~N/A~~ CIVIC CENTER

COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES

Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. **(Please note:** a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

SAN JUAN BAPTISTA CATHOLIC CHURCH

(Person/Organization)

Contact Person:

JAMES P. MARTIN

Name

821 N. MESA

EL PASO

TX

79902-3927

532-9090

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

PROCESSION

(Moving)

Parade

Demonstration

Foot Race/Walk

Bike Race

Other: _____

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other: _____

3. Date of Event:

NOVEMBER 21, 2004

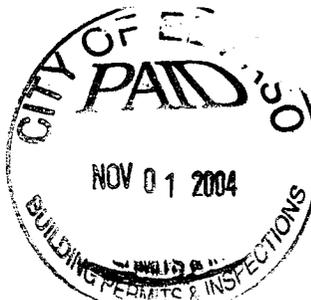
Total Time of Event:

from 3:30 PM to 5:00 PM
(Time) (Time)

Time in which police traffic control services will be needed:

from 3:30 PM to 5:00 PM

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.



11/16

4. Approximate number of participants:
200 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: UNKNOWN

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

TO HONOR JESUS CHRIST ON FEAST OF CHRIST THE KING

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: N/A

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

SEE ROUTE AND HAND DRAWN MAP ATTACHED

Location of assembly area, if separate or different:

AS SHOWN ON MAP - 5647 DAILEY - CHURCH

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

ONE PA SYSTEM, 150 WATTS, 2 MICROPHONES
NON-ADVERTISING, NON-COMMERCIAL

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

THE CHURCH COMMITTEE FOR THE PROCESSION WILL BE RESPONSIBLE FOR CLEAN-UP

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

James P. Martin
Signature of Applicant

11-01-04
Date

For SAN JUAN BAPTISTA CATHOLIC CHURCH
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

\$15.75 Fee Paid: 4200400000000000703
\$21.00

City Council Hearing: NOVEMBER 16, 2004

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

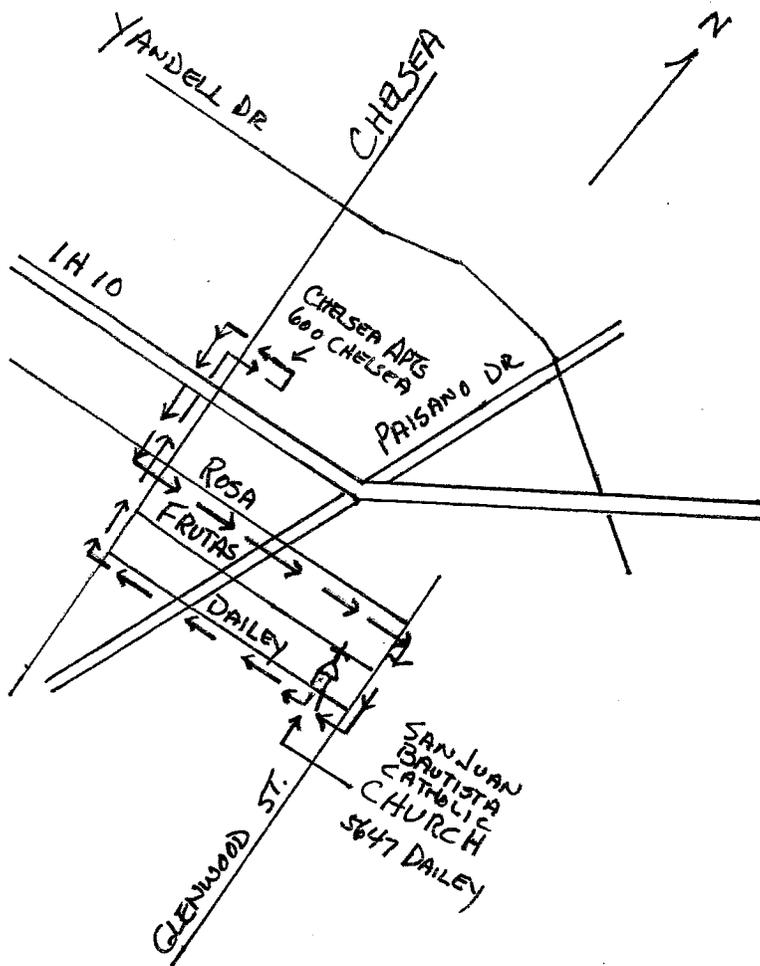
LOCATION 5647 DAILEY, CHELSEA, ROSA, FRUTAS AND GLENWOOD

DATE OF EVENT: NOVEMBER 21, 2004 FROM 3:30 P.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



FEAST OF CHRIST THE KING
SUNDAY, November 21, 2004

Procession Route - 1.3 miles

Start - Church - 5647 Dailey

- West on Dailey to Chelsea
- North on Chelsea to Chelsea Apartments
- 600 Chelsea (Chelsea Apartments)
- Enter parking area (south entrance)
- Exit parking area (north exit)
- South on Chelsea to Rosa
- East on Rosa to Glenwood
- South on Glenwood to Dailey

End - Church - 5647 Dailey



11/1/2004
1:51:24PM

Receipt #: 420040000000000703

Date: 11/01/2004

Station ID: 4

Line Items:

Case No	Tran Code	Description	Revenue Account No	Amount Paid
	BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:				\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Check	JAMES P. MARTIN		9761		In Person	15.75
Payment Total:						\$15.75

For Office Use Only

Event: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

\$15.75 Fee Paid: 420040000000000703
\$21.00

City Council Hearing: NOVEMBER 16, 2004

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>CJM 11/17/05</i> | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

LOCATION 5647 DAILEY, CHELSEA, ROSA, FRUTAS AND GLENWOOD

DATE OF EVENT: NOVEMBER 21, 2004 FROM 3:30 P.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

\$15.75 Fee Paid: 420040000000000703
\$21.00

City Council Hearing: NOVEMBER 16, 2004

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

Sun Metro has no objection to the event.

2 Day 11/2/04

PERMIT

EVENT: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

LOCATION 5647 DAILEY, CHELSEA, ROSA, FRUTAS AND GLENWOOD

DATE OF EVENT: NOVEMBER 21, 2004 FROM 3:30 P.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

\$15.75 Fee Paid: 4200400000000000703
\$21.00

City Council Hearing: NOVEMBER 16, 2004

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT. TRAFFIC CONTROL BY POLICE OFFICERS.

ARTURO SANCHEZ (04 NOV 04)

(Handwritten signature) (4 Nov 04)

PERMIT

EVENT: SAN JUAN BAUTISTA CATHOLIC CHURCH PROCESSION

LOCATION 5647 DAILEY, CHELSEA, ROSA, FRUTAS AND GLENWOOD

DATE OF EVENT: NOVEMBER 21, 2004 FROM 3:30 P.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: San Juan Bautista Catholic Church Procession

\$15.75 Fee Paid: 420040000000000703

\$21.00 Date

City Council Hearing: November 16, 2004

Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Traffic & Trans. Dept.
- Highway Department
- Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 8 officers and 8 vehicles.

Estimated cost to city: \$426.00 Estimated cost to applicant: \$374.00

PR 04-154

PERMIT

EVENT San Juan Bautista Catholic Church Procession

LOCATION: 5647 Dailey, Chelsea, Rosa, Frutas and Glenwood

DATE OF EVENT: November 21, 2004 from 3:30 P.M. to 5:00 P.M.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



November 8, 2004

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

San Juan Bautista Catholic Church
James P. Martin
821 N. Mesa
El Paso, Texas 79902

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a
Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on November 16, 2004 at 9:00am. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

San Juan Bautista Catholic Church to hold a procession on November 21, 2004 from 3:30 p.m. to 5:00 p.m. Route: Start at 5647 Dailey, proceed on Dailey to Chelsea, turn right on Chelsea to the Chelsea Apartments-600 Chelsea, enter the parking area (south entrance), exit the parking area (north exit), proceed south on Chelsea to Rosa, turn left on Rosa to Glenwood, turn right on Glenwood to Dailey, and finish at the church-5647 Dailey. Approximately 200 persons will take part. This request includes permission to use amplification (1 p.a. system-150 watts and 2 microphones). (District 3) [James P. Martin] Permit#: 04-154

RESPONSES:

No objections from Fire, Sun Metro, Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 8 officers and 8 vehicles. Estimated cost to city: \$426.00. Estimated cost to applicant: \$374.00. The Office of Building Permits & Inspections recommends approval.

R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR