

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Engineering and Construction Management

**AGENDA DATE:** November 16, 2010

**CONTACT PERSON/PHONE:** R. Alan Shubert, P.E., City Engineer, 541-4423

**DISTRICT(S) AFFECTED:** 3

**SUBJECT:**

Award bid 2010-269 for Clardy Fox Library Addition/Expansion to Blair-Hall Company, Inc., for a total amount of \$107,200.00.

**BACKGROUND / DISCUSSION:**

The Objective of the Clardy Fox Library Addition/Expansion project consists of providing quality interior remodeling and outdoor construction for the above mentioned project, located at 5515 Robert Alva Ave.

The total contract time is for a period of 95 consecutive calendar days, 65 calendar days for substantial completion and 30 calendar days for remaining work.

The Competitive Sealed Proposal method and criteria as noted in the bid documents allows for factors other than price be used to select the highest ranked contractor. These factors, in addition to price, include past offeror performance on City projects or references for work outside the City and the provision for company employee health insurance. The ranking was approved by the City Manager per the policy and no appeals were received. The Scope of Work, the Competitive Sealed Proposal Evaluation Sheet, Summary of Cost Proposals and Recommendation are attached as well as the Engineering's CSP Offeror certification. Blair-Hall Company, Inc. received the highest ranked score (90.34) for the project. Final negotiations have been completed and there are no changes to the scope or bid price. This is the final contract award.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Community Development Block Grant (CDBG) 35<sup>th</sup> Year

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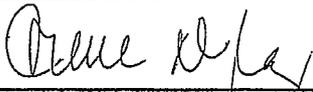
**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*



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**ENGINEERING AND CONSTRUCTION MANAGEMENT  
DEPARTMENT**



**RECOMMENDATION**

November 3, 2010

**TO:** Sandra Jimenez,  
Contract Compliance Specialist.

**FROM:** Carlos Adame, Associate AIA, Project Manager

**THRU:** Javier Reyes, P.E., Engineering Division Manager 

**SUBJECT:** Bid Recommendation for Clardy Fox Library Addition  
Expansion  
Proposal No. 2010-269

I have reviewed and analyzed the tabulation of bids for the above mentioned project(s). I recommend that the apparent low bidder, **Blair Hall Co, Inc.** be awarded the contract as follows:

Total Base Bid - \$107,200.00

If you have any questions, I can be reached at 541-4444.

Mayor  
John F. Cook

City Council

District 1  
Ann Morgan Lilly

District 2  
Susie Byrd

District 3  
Emma Acosta

District 4  
Carl L. Robinson

District 5  
Rachel Quintana

District 6  
Eddie Holguin Jr

District 7  
Steve Ortega

District 8  
Belo O'Rourke

City Manager  
Joyce A. Wilson

**City of El Paso**

**Clardy Fox Library Addition/Expansion**

**Solicitation No. 2010-269**

**Scope of Work**

**OBJECTIVE**

The Objective of the Clardy Fox Library Addition/Expansion project consists of providing quality interior remodeling and outdoor construction for the above mentioned project, located at 5515 Robert Alva Ave.

**BASE BID**

The contractor shall provide all labor, equipment, materials and incidentals to demolish existing interior wall to add approximately 300 sq. ft. of new stage at approximately 18" high and rebuild demolished wall at new location. Add a new ADA accessible ramp to the stage complete with handrails. Provide new storage closets, electrical (outlets, computer jacks) and lighting on new stage. Provide existing lighting and existing register (duct system) adjustments throughout affected area only. New work also includes an outdoor Reading Garden complete with irrigation system, trees, landscaping, sidewalks, decorative metal lattice(s) and metal iron fencing with diamond shaped lath backing, include two access door gates.

The project will be accomplished as shown below or as approved by the City of El Paso Engineering Department. All work shall begin at Notice to Proceed, and must be completed within the indicated time frame.

Prior to commencement of any work contractor should submit and obtain approval from El Paso Engineering Department for the Sequence of Construction, Schedule of Work, and Haul/Waste Route to an approved disposal site. Contractor shall provide written approved documentation from the owner or operator of the waste site.

**This is a Lump Sum Project.**

CITY OF EL PASO SUMMARY OF COST PROPOSALS <sup>1</sup>					
BID TITLE: CLARDY FOX LIBRARY ADDITION/EXPANSION			BID NO: 2010-269		
BID DATE: September 8, 2010			DEPARTMENT: LIBRARY		
			ARMOR CONSTRUCTION CO., INC. EL PASO, TX	BLAIR - HALL CO., INC. EL PASO, TX	
				F.T. JAMES CONSTRUCTION, INC. EL PASO, TX	
ITEM #	EST. QTY	UNITS	DESCRIPTION	TOTAL	TOTAL
BASE BID			\$136,500.00	\$107,200.00	\$158,444.00
ADMENDMENTS NO. 1, NO. 2, & NO. 3 ACKNOWLEDGED			YES	YES	YES
BID BOND			YES	YES	YES
<sup>1</sup> THIS PORTION IS PART "A" OF THE COMPETITIVE SEALED PROPOSAL OFFEROR CRITERIA EVALUATION					

CITY OF EL PASO SUMMARY OF COST PROPOSALS <sup>1</sup>					
BID TITLE: CLARDY FOX LIBRARY ADDITION/EXPANSION			BID NO: 2010-269		
BID DATE: September 8, 2010			DEPARTMENT: LIBRARY		
			GARGO COMMERCIAL, LLC EL PASO, TX	GENERAL CONTRACTORS & SONS, LLC. EL PASO, TX	
				SMART CONSTRUCTION MANAGERS EL PASO, TX	
ITEM #	EST. QTY	UNITS	DESCRIPTION	TOTAL	TOTAL
BASE BID			\$162,882.60	"NON - RESPONSIVE"	\$146,400.00
ADMENDMENTS NO. 1, NO. 2, & NO. 3 ACKNOWLEDGED			YES		YES
BID BOND			YES		YES
<sup>1</sup> THIS PORTION IS PART "A" OF THE COMPETITIVE SEALED PROPOSAL OFFEROR CRITERIA EVALUATION					

Approved By: *ML*

**COMPETITIVE SEALED PROPOSAL (CSP) EVALUATION SHEET**

**Clardy Fox Library Addition/Expansion**

**Solicitation No. 2010-269**

CRITERIA	OFFEROR NAME	OFFEROR NAME	OFFEROR NAME	OFFEROR NAME	OFFEROR NAME
	<b>Blair-Hall Co., Inc.</b>	<b>Armor Construction, Co. Inc.</b>	<b>F.T. James</b>	<b>Smart Construction</b>	<b>Garco Commercial, LLC</b>
<b>Part A: Offeror's Price</b>					
<b>Maximum 75 Points</b>	<b>75.00</b>	<b>59.25</b>	<b>51.00</b>	<b>54.75</b>	<b>49.50</b>
<i>Low Offer / Offer * 75</i>	\$107,200.00	\$136,500.00	\$158,444.00	\$146,400.00	\$162,882.60
<b>Health Insurance</b>					
<b>Maximum 5 Points</b>	<b>5.00</b>	<b>0.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00</b>
<i>Provides Insurance and pays 100% = 5 points</i>					
<i>Provides Insurance and pays 60% or higher = 4 points</i>					
<i>Provides Insurance and pays &gt; 40% but &lt; 60% = 3 points</i>					
<i>Offers insurance but pays less than 40% = 2 points</i>					
<i>Offers insurance but does not pay any portion of it. = 1 point</i>					
<i>Does not offer insurance. = 0 points</i>					
<b>Part B: Offeror's Past Performance with Owner</b>					
<b>Maximum 20 points</b>	<b>10.34</b>	<b>10.00</b>	<b>10.34</b>	<b>10.00</b>	<b>10.00</b>
<b>TOTAL POINTS EARNED</b>	<b>90.34</b>	<b>69.25</b>	<b>66.34</b>	<b>64.75</b>	<b>59.50</b>
<b>RANKING</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

APPROVED: *Muriel N. Kelly* 10/20/10  
 for City Engineer Date

APPROVED: *Joseph A. Wilson* 10/27/10  
 City Manager Date

**CITY OF EL PASO  
COMPETITIVE SEALED PROPOSAL  
OFFEROR CERTIFICATION**

**Clardy Fox Library Addition/Expansion,  
Solicitation No. 2010-269**

The evaluation of offers for this Competitive Sealed Proposal has been completed.

The Offeror, Blair-Hall Co., Inc., has received the  
(Contractor's Name)

highest score, 90.34, and is, therefore, certified as offering the City of El Paso the Best Value for this project.

The amount of the award will be \$107,200.00.

This amount includes the following proposal components, alternates and/or options with their corresponding amounts:

PROPOSAL COMPONENT	\$ AMOUNT
<b>BASE BID:</b>	<b>\$107,200.00</b>

I, [Signature], of Engineering,  
(Name) (Department or Firm)

Concur with this Certification on this the 20<sup>th</sup> day of October, 2010.

I, [Signature], of ENGINEERING,  
(Name) (Department or Firm)

Concur with this Certification on this the 20<sup>th</sup> day of October, 2010.

I, Michelle LePage, of Engineering,  
(Name) (Department or Firm)

Concur with this Certification on this the 20<sup>th</sup> day of October, 2010.

I, \_\_\_\_\_, of \_\_\_\_\_,  
(Name) (Department or Firm)

Concur with this Certification on this the \_\_\_\_\_ day of \_\_\_\_\_, 2010.