

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Fire

**AGENDA DATE:** 11/16/10

**CONTACT PERSON/PHONE:** Carlos Carmona - 771-1000

**DISTRICT(S) AFFECTED:** ~~3D~~ All Bruce D. Collins, Purchasing Manager, 541-4308

**SUBJECT:**

El Paso Community College Medical Training Solicitation Award

**BACKGROUND / DISCUSSION:**

The City operates an Emergency Medical Services System pursuant to V.T.C.A. Health & Safety Code, Chapter 773, and the City, through the Fire Department wishes to purchase Medical Training and continuing educational services for the system. EPCC is qualified and willing to provide those services. The City hereby contracts with EPCC to perform the services described in this agreement under the terms and conditions hereinafter stated, and the EPCC hereby accepts and agrees to perform such services.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

No

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Dept. ID22010096, Account 502111, General Fund 01101

FY 2011 not to exceed \$278,941, in FY 2012 not to exceed \$407,788, and in FY 2013 not to exceed \$334,037 with a one year extension option at the third year price.

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_

**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_

(Example: if RCA is initiated by Purchasing, client department should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**PROJECT FORM  
REQUEST FOR QUALIFICATIONS**

DATE: November 9, 2010  
DEPARTMENT: Fire

PROJECT: Medical Services for City EMS System  
SOLICITATION NO: 2010-227R  
FUNDING SOURCE: General Fund – Health Care Providers Account  
REPRESENTATIVE DISTRICT(S): All

\*\*\*\*\*

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Mayor be authorized to sign an Interlocal Agreement, between the CITY OF EL PASO ("City") and EL PASO COUNTY COMMUNITY COLLEGE DISTRICT ("EPCC"), whereby EPCC agrees to provide medical training to the City's EMS System at a cost to the City in FY 2011 not to exceed \$278,941, in FY 2012 not to exceed \$407,788, and in FY 2013 not to exceed \$334,037. Said contract to have an effective date of November 1, 2010 and a termination date of August 31, 2013, with the City's option to extend the contract for an additional one-year period at the FY 2013 rates.

RECOMMENDATION: Vendor: El Paso County Community College District  
El Paso, TX  
Item: Part B: Medical Training

Option:	One-Year (At FY 2013 rates)
FY 2011 (Year One) Total:	\$278,941.00
FY 2012 (Year Two) Total:	\$407,788.00
FY 2013 (Year Three) Total:	\$334,037.00
Initial Term Estimated Award:	\$1,020,766 (3 years)
Total Estimated Award:	\$1,354,803.00 (4 years)

El Paso Fire Department and Financial Services-Purchasing Division, based on evaluation factors established for this procurement, recommend award to the highest ranked qualifier as indicated.

This is a three (3) year contract for Medical Services for City EMS System – Part B: Medical Training.

RFPS SOLICITED-	<u>57</u> (44 local)
RFPS RECEIVED-	<u>6</u>
"NO OFFER" RECEIVED	<u>0</u>

\*\*\*\*\*

COUNCIL APPROVED  REJECTED  MUNICIPAL CLERK \_\_\_\_\_

\*\*\*\*\*

APPROVED:

COUNCIL MEETING DATE: November 16, 2010

\_\_\_\_\_  
Bruce D. Collins, Purchasing Manager  
Financial Services, Purchasing Division  
cc: RFQ File

*MUP*

**RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the Mayor be authorized to sign an Interlocal Agreement, between the CITY OF EL PASO ("City") and EL PASO COUNTY COMMUNITY COLLEGE DISTRICT ("EPCC"), whereby EPCC agrees to provide medical training to the City's EMS System at a cost to the City in FY 2011 not to exceed \$278,941, in FY 2012 not to exceed \$407,788, and in FY 2013 not to exceed \$334,037. Said contract to have an effective date of November 1, 2010 and a termination date of August 31, 2013, with the City's option to extend the contract for an additional one-year period at the FY 2013 rates.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

THE CITY OF EL PASO

\_\_\_\_\_  
John F. Cook  
Mayor

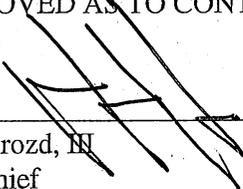
ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Josette Flores  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
\_\_\_\_\_  
Otto Drozd, III  
Fire Chief

STATE OF TEXAS )  
 )  
COUNTY OF EL PASO )

**INTERLOCAL AGREEMENT**

**THIS AGREEMENT** ("Agreement") made this \_\_\_\_\_ day of \_\_\_\_\_, 2010, by and between the **CITY OF EL PASO**, a home rule Texas municipal corporation (the "City") and **EL PASO COUNTY COMMUNITY COLLEGE DISTRICT** ("EPCC") witnesseth:

**WHEREAS**, the City operates an Emergency Medical Services System pursuant to V.T.C.A. Health & Safety Code, Chapter 773, and

**WHEREAS**, the City, through the Fire Department, wishes to purchase Medical Training and continuing educational services for the system; and

**WHEREAS**, EPCC is qualified and willing to provide those services; and

**WHEREAS**, the City hereby contracts with EPCC to perform the services described in this Agreement under the terms and conditions hereinafter stated, and the EPCC hereby accepts and agrees to perform such services.

**WHEREAS**, the City of El Paso and EPCC are authorized to enter into this Agreement pursuant to the V.T.C.A. Government Code, Chapter 791, the Interlocal Cooperation Act, and V.T.C.A. Government Code, Chapter 771, the Interagency Cooperation Act.

**NOW, THEREFORE**, for and in consideration of the following mutual promises contained herein, the City and EPCC hereby agree as follows:

**ARTICLE I**

- 1.0 Words defined in the Emergency Medical Services Act (V.T.C.A., Health and Safety Code, Chapter 773) shall have the same meaning in this Agreement unless otherwise specified.
- 1.1 "Business Associate" shall mean EPCC.
- 1.2 "Capital Equipment" shall mean any equipment or supply with a value of \$1,000.00 dollars or more and life expectancy greater than one year.
- 1.3 "Emergency Medical Services System" or "EMS System" or "EMSS" shall mean the City of El Paso's Fire Department, as well as the First Responder component of the system.
- 1.4 "Fire Chief" means that City Department Head charged with the provision of EMS Services for the City of El Paso.
- 1.5 "Fire Department" or "FD" shall mean the El Paso Fire Department.

- 1.6 "First Responder" shall mean those employees of the City of El Paso who have been tasked with providing immediate basic life support on-scene care to ill or injured persons. This may include members of the El Paso Police Department and Emergency Medical Dispatchers.
- 1.7 "HHS Privacy Regulations" shall mean the Code of Federal Regulations ("C.F.R.") at Title 45, Sections 160 and 164.
- 1.8 "Individual" shall mean the person who is the subject of the Information, and has the same meaning as the term "individual" is defined 45 C.F.R. 164.501.
- 1.9 "Information" shall mean any "health information" provided and/or made available by the CITY to BUSINESS ASSOCIATE, and has the same meaning as the term "health information" as defined by 45 C.F.R. 160.102.
- 1.10 "Local Certification" shall mean approval by the Medical Director to render medical care under the direction of the Medical Director, or through approved medical protocols of the EMS System.
- 1.11 "Medical Director" shall mean that physician employed by the City, who is responsible for fulfilling the duties of EMSS Medical Director, as provided under the authority of the Medical Practice Act, V.T.C.S. Article 4495B, Texas Department of Health V.T.C.A. Health & Safety Code, chapter 773, and this Agreement.
- 1.12 "Parties" shall mean BUSINESS ASSOCIATE and the CITY.
- 1.13 "Secretary" shall mean the Secretary of the Department of Health and Human Services ("HHS") and any other officer or employee of HHS to whom the authority involved has been delegated.

## ARTICLE II

2.0 The attachments to this Interlocal are as follows and the parties agree that the terms of this Interlocal Agreement supercede any conflicting terms contained in the attachments below:

- 2.0.1 EXHIBIT "A" – SOLICITATION NO. 2010-227R (Bid document) and all amendments of same, to include SECTION "A" SCOPE for only PART B entitled MEDICAL TRAINING, to also include SECTIONS B through E, except that Sections 4 (Indemnification) and 20 (Comprehensive General Liability Insurance) of SECTION B entitled "CONTRACT CLAUSES" shall not apply;
- 2.0.2 EXHIBIT "B" – EPCC Proposal for Medical Training Services for City EMS System RFQ Number 2010-227R – Part B Medical Training ONLY;
- 2.0.3 EXHIBIT "C" – Course List
- 2.0.4 EXHIBIT "D" – Budget

### ARTICLE III

- 3.0 EPCC agrees to perform the following education and certification services as described in EXHIBITS A and B for the EMSS:
- 3.1 Provide initial CPR training and then schedule and conduct CPR training re-certification annually for EMSS personnel.
- 3.2 Conduct advanced and supplementary courses for the EMSS for Emergency Medical Technicians (Intermediates, Paramedics), and medical instructors, as required for certifications by the Texas Department of State Health Services and as dictated by the needs of the Fire Chief or his designate and the Medical Director. A listing of the courses to be provided to the Fire Department is included as EXHIBIT C.
- 3.3 Provide or arrange for the necessary classroom facilities, instructors, and materials required to conduct the courses outlined in this Article for the EMSS.
- 3.4 Provide continuing education classes for all levels of EMD, ECA and EMT Certifications for EMSS personnel. Such classes shall be conducted on a schedule that will meet the standards promulgated by the Medical Director and the appropriate Department Head.
- 3.5 Advise and assist in instructing Emergency Care Attendant, Emergency Medical Technician Basic, and continuing education classes for first responders. The course content, medical procedure instruction methodology, and non-state certified instructors must be approved by the Medical Director and the appropriate City Department Head.
- 3.6 Paramedic courses taught by EPCC shall contain the following categories of instruction: classroom, clinical and field internship. Online continuing education courses will replace scheduled lecture course on a one-for-one basis when developed or implemented and as allowed by national registry recertification requirements. EPCC agrees that the number of hours of classroom instruction shall meet or exceed, but shall exceed by no more than sixty percent, the minimum hours established by the Texas Department of Health for the core curriculum in effect at the onset of this Agreement.
- 3.6.1 All courses shall, at least, meet the minimum guidelines set by the Texas Department of State Health Services for approval for State certification and shall meet a minimum of the U. S. Department of Transportation criteria including all modules. Adequate clinical supervisors, including assigned clinical preceptors, shall be available in-house during clinical rotations of EMSS personnel. A formal preceptorship program will be maintained utilizing field personnel to allow for field clinical experience.
- 3.7 Educational courses provided under this Agreement will be evaluated by each student at the end of each course. The course coordinator will provide to the appropriate City Department Heads and the Medical Director a copy of each student's evaluation.

- 3.8 Advanced course dates and class sizes shall be determined and agreed upon by the parties a minimum of sixty (60) days in advance of the proposed course starting date. The Department Head will approve on a case-by-case basis for EPCCC to include students other than EMSS personnel in a class provided however, that no class shall exceed twenty-four (24) students total and such students shall pay tuition at a rate equal to the costs assessed to the City for EMSS personnel.
- 3.9 EPCC accepts a minimum of eight (8) students per class.

#### ARTICLE IV

- 4.0 EPCC agrees to make available to the Fire Chief or designee monthly written reports specifically documenting EPCC's training courses for the previous month. This shall include training courses offered pursuant to this Contract, EPCC training personnel utilized, contact hours and course attendance numbers by City personnel. A written annual report summarizing the monthly reports will be provided during the last month of the City's fiscal year.

#### ARTICLE V

- 5.0 Business Associate shall carry out its obligations under this Agreement in compliance with the privacy regulations pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F—Administrative Simplification, Sections 261, et seq., as amended (“HIPAA”), to protect the privacy of any personally identifiable protected health information (“PHI”) that is collected, processed or learned as a result of the Services provided hereunder. In conformity therewith, Business Associate agrees that it will:
- 5.0.1 Limits on use and disclosure established by Terms of Contract. Business Associate hereby agrees that it shall be prohibited from using or disclosing the Information provided or made available by the City for any other purpose other than as expressly permitted or required by this Agreement or where required or allowed by law (ref. 164.540 (e)(2)(i)).
- 5.0.2 To the extent applicable to this Agreement, Business Associate agrees to comply with the Health Information Technology for Economic and Clinical Health Act of 2009 (“HITECH Act”) and any current and future regulations promulgated under the HITECH Act.
- 5.1 Stated purposes for which Business Associate may use or disclose Information. The Parties hereby agree that Business Associate shall be permitted to use and/or disclose Information provided or made available from City for the following stated purposes:
- 5.1.1 Performing a medical audit, review and critique of the performance of EMSS personnel by the Medical Director and risk management. PHI may also be used or disclosed for quality assurance and quality improvement; research projects and

educational studies as specified under the minimum necessary rule of HIPAA.

- 5.2 Use of Information for management, administrative and legal responsibilities. Business Associate is permitted to use Information if necessary for the proper management and administration of Business Associate or to carry out legal responsibilities of Business Associate (ref. 164.504(e)(4)(i)(A-B)).
- 5.3 Disclosure of Information for management, administration and legal responsibilities. Business Associate is permitted to disclose Information received from City for the proper management and administration of Business Associate or to carry out legal responsibilities of Business Associate, provided:
- 5.3.1 The disclosure is required by law; or
- 5.3.2 Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will be held confidentially and used or further disclosed only as required by law or for the purposes for which it was disclosed to the person, the person will use appropriate safeguards to prevent use or disclosure of the information, and that the person immediately notifies the Business Associate of any instance of which it is aware in which the confidentiality of the information has been breached. (ref. 164.504(e)(4)(ii)).
- 5.4 Business Associate Obligations:
- 5.4.1 Limits on use and further disclosure established by contract and law. Business Associate hereby agrees that the Information provided or made available by the City shall not be further used or disclosed other than as permitted or required by the Agreement or as required by law. (ref. 45 C.F.R. 164.504(e)(2)(ii)(A)).
- 5.4.2 Appropriate safeguards. Business Associate will establish and maintain appropriate safeguards to prevent any use or disclosure of the Information, other than as provided for by this Agreement. Ref. 164.504(e)(2)(ii)(B)).
- 5.4.3 Reports of improper use or disclosure. Business Associate hereby agrees that it shall report to the City within two days any use or disclosure of Information not provided for or allowed by this Agreement. (ref. 164.504(e)(2)(ii)(C)).
- 5.4.4 Subcontractors and agents. Business Associate hereby agrees that it will require any agent, including a subcontractor, to whom it provides information received from the City, or created or received by Business Associate on behalf of the City, to agree in writing to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to the Information. (ref. 164.504(e)(2)(ii)(D)).
- 5.4.5 Right of access to Information. Business Associate hereby agrees to make available and provide a right of access to Information by an Individual. This right of access shall conform with and meet all of the requirements of 45 C.F.R. 164.524, including

substitution of the words "COVERED ENTITY: with Business Associate where appropriate. (ref. 164.504(e)(2)(ii)(E)).

- 5.4.6 Amendment and incorporation of amendments. Business Associate agrees to make Information available for amendment and to incorporate any amendments to Information in accordance with 45 C.F.R. 164.504(e)(2)(ii)(F)).
- 5.4.7 Provide accounting. Business Associate agrees to make Information available as required to provide an accounting of disclosures in accordance with 45 C.F.R. 164.528, including substitution of the words "COVERED ENTITY" with Business Associate where appropriate. (ref. 164.504(e)(2)(ii)(G)).
- 5.4.8 Access to books and records. Business Associate hereby agrees to make its internal practices, books, and records relating to the use or disclosure of Information received from, or created or received by Business Associate on behalf of the City, available to the Secretary or the Secretary's designee for purposes of determining compliance with the HHS Privacy Regulation. (ref. 164.504(e)(2)(ii)(H)).
- 5.4.9 Return or destruction of Information. At the termination of this Agreement, Business Associate hereby agrees to return or destroy all Information received from, or created or received by Business Associate on behalf of the City. Business Associate agrees not to retain any copies of the Information after termination of the Agreement. If return or destruction of the Information is not feasible, Business Associate agrees to extend the protections of this Agreement for as long as necessary to protect the Information and to limit any further use or disclosure. If Business Associate elects to destroy the Information, it shall certify to the City that the Information has been destroyed. (ref. 164.504(e)(2)(ii)(I)).
- 5.4.10 Mitigation procedures. Business Associate agrees to have procedures in place for mitigation, to the maximum extent practicable, any deleterious effect from the use or disclosure of Information in a manner contrary to this Agreement or the HHS Privacy Regulation. (ref. 164.530(f)).
- 5.4.11 Sanction procedures. Business Associate agrees and understands that it must develop and implement a system of sanctions for any employee, subcontractor or agent who violates this Agreement of the HHS Privacy Regulation. (ref. 164.530(e)(1)).
- 5.4.12 Property rights. The Information shall be and remain the property of the City. Business Associate agrees that it acquires no title or rights to the Information, including any de-identified information as a result of this Agreement.
- 5.4.13 Use of Information for Treatment or Other Health Care Purposes. The obligations under this Article V pertain to the receipt of information by the Business Associate as part of the specific services to be performed by Business Associate as identified in Article I. Information that may be received from the City for patient care and

treatment or health care operations would not be subject to Article V obligations but rather, would be subject to and protected using Business Associate's Privacy Policies and Practices.

5.4.14 Termination of Contract. Business Associate agrees that the City has the right to immediately terminate this Agreement if the City determines that Business Associate has violated a material term of this Article. (ref. 164.506(e)(2)(iii)).

## ARTICLE VI

- 6.0 The City agrees to pay EPCC for all services to be performed under Article III of this Agreement, in accordance with the budget attached hereto as EXHIBIT D upon presentation of monthly invoices detailing actual expenditures invoiced for each service provided to the City. The monthly invoice shall be based on actual expenditures with the purpose of enabling both parties to determine the actual costs of the services provided. The City will process invoices received for payment within thirty (30) days of the date of the invoice.
- 6.1 City shall pay EPCC for the medical training services under this Agreement a total amount in FY 2011 not to exceed \$278,941, in FY 2012 not to exceed \$407,788, and in FY 2013 not to exceed \$334,037 as set forth in the fee schedule attached hereto as EXHIBIT D. In no event shall the City be obligated to pay more than the maximum amount for each line item amount stated in the budget, attached hereto as EXHIBIT D. The parties mutually agree to be bound to the annual budgets for each year of this Agreement as stated in EXHIBIT D. The parties recognize that any major change in the scope of work shall be the basis for a re-negotiated cost or a re-negotiated contract. The parties agree to be bound by further payment and other general contract terms described more in detail in EXHIBIT A.
- 6.2 All payments by the City under this Agreement are payable only out of current City of El Paso revenues. In the event that funds relating to this Agreement do not become available, such as by City Council not appropriating the funds, the City shall have no obligation to pay or perform any services related herein to EPCC for the City's fiscal year during which time such funding is not available or appropriated. Should City experience a funding unavailability, either party may choose to terminate the Agreement subject to Article 7 below.
- 6.3 Late Payment. Any payment not paid to EPCC within said period will incur a late payment fee equal to five percent of the amount past due and will accrue interest in an amount equal to the rate computed pursuant to the provisions of Texas Government Code Section 2251.025 (Payment of Goods and Services) which governs the City of El Paso.

## ARTICLE VII

- 7.0 Regardless of the date of execution hereof, this Agreement shall be in full force and effect from November 1, 2010 and shall terminate on August 31, 2013. In the event the City has not obtained another service contractor by the expiration date of the contract term, the

City, at its discretion, may prior to the expiration of the original term of the Agreement, extend the Agreement for one additional year. Services provided by EPCC to the City during the extension period pursuant to this Agreement shall be invoiced at the FY 2013 rates as listed on Exhibit D. Any party may terminate this Agreement without cause by giving the other party ninety (90) days written notice.

- 7.1 In the event of termination of this Agreement, all property, including finished and unfinished documents; data, studies, equipment and reports, purchased or prepared by EPCC for the City under this agreement shall, at the option of the City, become its property. EPCC further agrees that a current inventory of all capital equipment will be provided at the onset of this Agreement and that an inventory of all items purchased or disposed of during each budget year will be provided to the City on an annual basis at the end of the City's fiscal year. It is expressly understood and agreed to between the City and EPCC that any equipment purchased by the City which is housed by EPCC shall not be deemed a fixture and shall remain the property of the City.
- 7.2 Sections 8 through 10 of SECTION B entitled "CONTRACT CLAUSES" of EXHIBIT "A" shall also apply.

#### **ARTICLE VIII**

- 8.0 All notices, demands and requests, including invoices which may be given or which are required to be given by either party to the other, and any exercise of a right of termination provided by this Agreement, shall be in writing and shall be deemed effective when: (i) personally delivered to the intended recipient; (ii) three (3) days after being sent by certified or registered mail, return receipt requested, addressed to the intended recipient at the address specified below; (iii) delivered in person to the address set forth below for the party to whom the notice was given; (iv) deposited into the custody of a recognized overnight delivery service such as Federal Express Corporation, addressed to such party at the address specified below; or (v) sent by facsimile, telegram or telex, provided that receipt for such facsimile, telegram or telex is verified by the sender and followed by a notice sent in accordance with one of the other provisions set forth above. For purposes of this section, the addresses of the parties for all notices are as follows (unless changed by similar notice in writing given by the party whose address is changed):

#### **CITY OF EL PASO**

Attention: City Manager  
2 Civic Center Plaza  
El Paso, Texas 79901

**COPY TO:**

City of El Paso  
El Paso Fire Department  
Attention: Fire Chief  
8600 Montana  
El Paso, Texas 79925

**EL PASO COUNTY COMMUNITY COLLEGE DISTRICT**

El Paso County Community College District  
Attention: President  
P.O. Box 20500  
El Paso, Texas 79998-0500

- 8.1 None of the services offered by this Agreement shall be subcontracted without prior written consent of the City. EPCC shall be fully responsible to the City for the acts and omissions of its subcontractor, and of persons either directly or indirectly employed by them.
- 8.2 EPCC agrees to maintain complete and accurate books and records of its activities and finances relating to the execution of this Agreement, which the City may audit at any time during regular business hours upon written notice of at least ten (10) working days. Financial records shall be maintained on a regular basis in accordance with generally accepted accounting principles, including any variations thereon required by State law or requested by the City.
- 8.3 Privileges and Immunities. All privileges and immunities from liability, exemptions from laws, ordinances and rules, pension, relief, disability, worker's compensation, and other benefits which apply to the activities of officers, agents, or employees of the City and EPCC when performing a function shall apply to such officers, agents, or employees to the same extent while engaged in the performance of any of their functions and duties under the terms and provisions of this Agreement.
- 8.4 Governmental Function. The Parties expressly agree that, in all things relating to this Agreement, the City and EPCC are performing a governmental function, as defined by the Texas Tort Claims Act. The Parties further expressly agree that every act or omission of the City and EPCC which, in any way, pertains to or arises out of this Agreement falls within the definition of governmental function.
- 8.5 Exclusion of Incidental and Consequential Damages. Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, NEITHER CITY NOR EPCC ARE LIABLE TO ANY OTHER PARTY (NOR TO ANY PERSON CLAIMING RIGHTS DERIVED FROM THE PARTY'S RIGHTS) FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES OF ANY KIND including lost profits, loss of business, or other economic

damage, and further including injury to property, mental anguish and emotional distress AS A RESULT OF BREACH OF ANY TERM OF THIS AGREEMENT, REGARDLESS OF WHETHER THE CITY OR EPCC WAS ADVISED, HAD OTHER REASON TO KNOW, OR IN FACT KNEW OF THE POSSIBILITY THEREOF.

- 8.6 Maximum Aggregate Liability. Independent of, severable from, and to be enforced independently of any other enforceable or unenforceable provision of this Agreement, IN NO EVENT SHALL THE CITY'S NOR EPCC'S AGGREGATE LIABILITY TO ANY OTHER PARTY (INCLUDING LIABILITY TO ANY PERSON OR PERSONS WHOSE CLAIM OR CLAIMS ARE BASED ON OR DERIVED FROM A RIGHT OR RIGHTS CLAIMED BY THE PARTY), WITH RESPECT TO ANY AND ALL CLAIMS AT ANY AND ALL TIMES ARISING FROM OR RELATED TO THE SUBJECT MATTER OF THIS AGREEMENT, IN CONTRACT, TORT, OR OTHERWISE, EXCEED THE AMOUNT OF CONSIDERATION ACTUALLY PAID BY THE CITY UNDER THE TERMS OF THIS AGREEMENT.
- 8.7 Intentional Risk Allocation. Each of the Parties acknowledges that the provisions of this Agreement were negotiated to reflect an informed, voluntary allocation between them of all risks (both known and unknown) associated with the transactions associated with this Agreement. The disclaimers and limitations in this Agreement are intended to limit the circumstances of liability. The remedy limitations, and the limitations of liability, are separately intended to limit the forms of relief available to the Parties.
- 8.8 If any provision of this Agreement shall be construed to be illegal or invalid, it shall not affect the legality or validity of any of the other provisions of this Agreement, and the illegal or invalid provision shall be deemed stricken and deleted to the same extent and effect as if never incorporated into this Agreement, but all other provisions shall continue.
- 8.9 All signatories to this Agreement warrant their authority to execute this document.
- 8.10 This Agreement constitutes and expresses the entire agreement between the parties and shall not be amended or modified, except by written instrument signed by all parties.
- 8.11 For the purpose of determining the place of contract and the law governing same, this Agreement is entered into in the City and County of El Paso, State of Texas, and Sections 15 ("Applicable Law") and 18 ("Venue") of SECTION B entitled "CONTRACT CLAUSES" of EXHIBIT "A" shall apply as well.

#### ARTICLE IX

- 9.0 The Contracting Parties will utilize the contract dispute resolution process set forth in Chapter 2260 of the Texas Government Code to resolve any dispute arising under this Agreement.

*(signatures follow on next page)*

WITNESS THE FOLLOWING SIGNATURES AND SEAL:

THE CITY OF EL PASO

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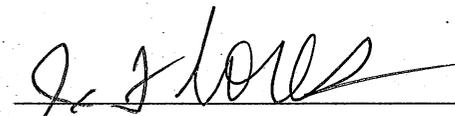
John Cook  
Mayor

ATTEST:

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Richarda Duffy Momsen  
City Clerk

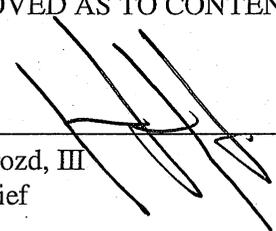
APPROVED AS TO FORM:



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Josette Flores  
Assistant City Attorney

APPROVED AS TO CONTENT:



---

Otto Drozd, III  
Fire Chief

EL PASO COUNTY COMMUNITY  
COLLEGE DISTRICT

---

Richard M. Rhodes, President  
El Paso Community College

APPROVED AS TO FORM:

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Edward W. Dunbar  
Attorney for EPCC

# **EXHIBIT A**

**EXHIBIT B**

# **Emergency Medical Services Program (EMSP)**



**Proposal  
For  
Medical Services for City EMS System  
Fire Department  
RFQ Number: 2010-227R**

**Part B Medical Training ONLY**

**June 30, 2010**

*Proposal*

for

Medical Services for City EMS System  
Fire Department

Submitted by

El Paso Community College

Contact Person:

Tony Ayub, Program Coordinator  
915-831-7079

Or

Dr. Paula R. Mitchell, Dean  
Health Career & Technical Education, Math, & Science  
915-831-4030

## Table of Contents

<b><u>DESCRIPTION</u></b>	<b><u>PAGE</u></b>
Introduction	4
Overall Concept	5
Work Statement	5
Scope	6
Qualifications	8
Program Cost	9
Summary	10
Attachments	11
Attachment "A"/Part "B" Medical Training	12
Attachment "B"/Certificates of Completion & AAS Degree Plan	17
Attachment "C"/Qualifications	28
Attachment "D"/Program Budget	35
Attachment "E"/Student Material List	39
Attachment "F"/General Liability	40
Attachment "G"/Program Guide	41
Attachment "H"/Fire Fighter Exemption	44



**El Paso Community College  
Emergency Medical Services Paramedic Program  
Training Proposal  
For the  
City of El Paso**

**Introduction**

The purpose of this proposal is to provide medical training and education to the City of El Paso, Fire Department Paramedics, EMT-Intermediates, EMT-Basics, Emergency Care Attendants, and Emergency Medical Dispatchers. El Paso Community College (EPCC) specializes in providing customized training at this level through its Accredited Emergency Medical Services Paramedic (EMSP) program. Since its inception, the EMSP program at the El Paso Community College has been meeting the academic needs of the students and the community.

The faculty and staff of El Paso Community College are committed to the philosophy and principles of a learning college. The EMSP program further maintains a high commitment to providing educational opportunities for students entering or advancing in emergency pre-hospital and hospital care. The college continues to be the leader in workforce development and customized workforce solutions in the El Paso region.

All students that enroll in any EMSP courses must meet all the college requirements for admission and registration including; Accuplacer, physical assessment, background check, drug screen, immunizations, and CPR certification etc. Students must adhere to all college academic policies and syllabi requirements. EMSP courses scheduled through EPCC are readily available through a wide range of scheduling opportunities.

Please note: “As El Paso County Community College District is a political subdivision of the State of Texas, its immunity under tort law is governed by the Texas Tort Claims Act. The District cannot waive its immunity under the Act. El Paso County Community College District proposes that both it and the City retain their respective immunities granted under the law in any contract resulting from this RFQ process.”

## Overall Concept

- Proposed Approach

El Paso Community College will be able to meet the City's training needs in several ways.

First, Fire Department personnel can enroll into uniquely scheduled accredited paramedic courses that would be completed in approximately 1,200 hours (may be done in a shift friendly schedule). As an added benefit, students could elect to enroll in existing college credit and non-credit courses adhering to current schedules. Additional schedules can be developed to minimize staffing impact to the City.

All continuing education courses will be assured the availability of current textbooks as necessary, pins (ACLS and PALS), and cards as necessary.

The college's resources are substantial and can easily accommodate most educational and training schedules. All faculty, training equipment, and facilities would be the responsibility of the college, minimizing the need for city resources except where a particular need exists or is requested by the city.

- Work Statement

Under this proposal, the College would assume direct responsibility for conducting advanced, special and supplementary courses for the EMSS. Through a collaborative arrangement the college and the fire department establish an ongoing initial and continuing education program. All courses will conform to current college's approved accreditation guidelines for time, delivery, and content.

Courses will be primarily scheduled at El Paso Community College facilities. The college will provide all the necessary equipment, supplies, materials, and faculty for each course. The fire department may request that some courses be taught at one of their facilities when specific location or equipment would be advantageous to the training session. Prior notification and approval by both parties will be required for movement of a class from scheduled location. College faculty and staff will utilize a variety of course material delivery methodologies such as face-to-face lecture and instruction, lab facilities, and clinical experiences as required. In addition, the EMSP program would initiate online continuing education programs as allowed by national registry recertification requirements. Online continuing education courses will replace scheduled lecture course on a one-for-one basis when developed or implemented.

- **Scope**

The college agrees to provide:

**Advanced Training Sessions (ATTACHMENT "A")**

- A minimum of two (2) 1,200 hour Paramedic Training Courses annually

**Specialty Training Sessions**

- A minimum of Ten (10) "initial" Advanced Cardiac Life Support courses and one (1) additional class for each paramedic class.
- A minimum of Ten (10) "initial" Pediatric Advance Life Support courses a year and one (1) additional class for each paramedic class
- Twenty (20) "initial" Pre hospital Trauma Life Support classes (Basic or Advanced) annually an additional one (1) advanced class for every paramedic class and one (1) basic for every recruit class
- Twenty (20) "initial" Emergency Pediatric Courses and one (1) course for every recruit class
- State, NREMT and Local Recertification of EMSS employees – Monthly sessions will be scheduled in order to meet the demand of recertification needs.

**Continuing Education Sessions**

- Minimum of 30 hrs of continuing education courses monthly (30 sessions, 3 hours in length). Once the online continuing education courses are established they will replace some of the lecture courses for the same price.

**Additional Yearly Training Sessions**

- One (1) initial Wilderness EMT course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors can be established.
- One (1) Wilderness EMT recertification course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors can be established.
- One (1) Tactical EMT course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors can be established.

- One (1) Tactical EMT recertification course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors can be established.

\*\*\* Any additional courses requested by the City of El Paso will be scheduled and invoiced at the current tuition cost as appropriate.

## Qualifications

The Emergency Medical Services Paramedic program at El Paso Community College has a long history of excellence in pre-hospital and hospital education. The EMSP program has been in existence since 1978, making it the longest continuous EMT education program in the region. Since the fall of 1999 the College has provided the Associates of Applied Science degree in EMS to complement the existing Certificates of Completion for EMT-Basic, EMT-Intermediate and EMT-Paramedic programs (Certificates of Completion and AAS Degree **ATTACHMENT "B"**).

The EMT-Basic training for Fire Technology students at EPCC is provided through the EMSP program. In addition, the EMSP program currently provides a complete offering of continuing education courses to the community as well as through exclusive agreements to provide training to several hospitals in El Paso. All of the EMS programs at the college are fully accredited by American Heart Association, National Association of EMT, National Registry of Emergency Medical Technicians, Texas Department of State Health Services, Texas Higher Education Coordinating Board and Commission on Colleges of the Southern Association of Colleges and Schools (SACS).

The EMSP program is highly responsive to community needs and data driven trends in emergency medical care. The ongoing involvement of the department's Medical Director and Advisory Board provides the necessary information required to maintain an up-to-date curriculum.

- Faculty Credentials

All faculty must meet SACS accreditation credentialing criteria. (**ATTACHMENT "C"**).

## **Program Cost**

While the college provides state-of-art facilities and highly qualified instruction, the cost for this program is very affordable. Tuition rates for both credit and noncredit courses are set by the El Paso Community College Board of Trustees to be affordable within this economic region. Costs for each course are itemized in the Program Budget. (ATTACHMENT "D"). Additional student fees include: college fees, textbooks, uniforms, supplies, professional practice insurance, etc, (ATTACHMENT "E").

In order to maintain a customized training program for the City of El Paso, the college would require a nominal fee to cover administrative and operational costs which will be specified on the budget attachment. The cost for continuing education courses is outlined in the budget section of this RFQ as a cost per student. Under HB 2013, there will be no cost for tuition and lab fees for paramedic education (ATTACHMENT "H"). However, it does not cover the cost of textbooks or college fees.

## Summary

By utilizing El Paso Community College to provide a comprehensive program of EMS education, the City of El Paso would have a number of long-lasting benefits:

- Training through the El Paso Community College is very cost efficient.
- By utilizing an accredited institution that specializes in this type of training will maximize your training time.
- Students would be able to utilize their college credits earned, towards related degrees such as; fire management, paramedic, and related degrees, which would be of benefit to the department and the city.
- The opportunity for attending accredited college courses would assist employees in enhancing their education and promotion opportunities within the Fire Department.
- In addition, the other 18 health occupation programs offered by the college would provide additional educational opportunities for employees.

The college will provide an accredited level of education at a reduced cost. The cost can easily be tracked per student so that the city's administration can easily assess the cost of the program. This would allow the city to have ongoing knowledge of what it would cost for any added training if it becomes necessary. Proposed numbers of students and/or sessions would allow for an accurate budget projection on an annual basis that is responsive to city needs.

El Paso Community College and especially the administration, faculty and staff of the Health Careers and Technology Division and Emergency Medical Services Paramedic Program appreciate the opportunity to respond to your RFQ and look forward to working with you in the near future.

# Attachments

## ATTACHMENT "A"

### PART B. MEDICAL TRAINING

- I. The City is seeking qualified proposals for Medical Training to the City EMS system
- II. The successful proposer will submit an RFQ demonstrating the ability to perform the following education and certification services for the City's Emergency Management Services System (EMSS):
  - (1) Conduct advanced, special and supplementary courses for the EMSS for EMT-Basics, EMT-Intermediates, EMT-Paramedics and EMSS medical instructors as required for certifications by the Texas Department of State Health Services and as dictated by the needs of the Fire Chief or designee and the Medical Director. A listing of the courses to be provided entitled "Fire Department Training Session Requirements," is included as an Addendum to Part B, Medical Training of this RFQ. Additional courses not outlined in the Addendum shall be provided as agreed upon by the Fire Chief or designee and the successful proposer.

**As per addendum to Part B Medical Training, the college will conduct the following special and supplementary courses on a mutually agreed upon annual training calendar. This proposal is based on the assumption that approximately 850 Fire Department medical personnel will be offered training on an annual basis. Additional courses not outlined in the addendum must be request in writing as an amendment to the original contract and scheduled 60 days in advance of the course offering. Additional courses will be invoiced separately reflecting the amended request.**

#### Advanced Training Sessions

- A minimum of two (2) 1,200 hour Paramedic Training Courses annually

#### Specialty Training Sessions

- A minimum of Ten (10) "initial" Advanced Cardiac Life Support courses and one (1) additional class for each paramedic class.
- A minimum of Ten (10) "initial" Pediatric Advance Life Support courses a year and one (1) additional class for each paramedic class
- Twenty (20) "initial" International Trauma Life Support courses or Pre hospital Trauma Life Support classes (Basic or Advanced) annually in addition one (1) advanced class for every paramedic class and one (1) basic for every recruit class

- Twenty (20) “initial” Emergency Pediatric Courses and one (1) course for every recruit class
- State, NREMT and Local Recertification of EMSS employees – Students will be scheduled to complete an approximately 8 hour session every other year, which will include the review and testing of all required skills as prescribed by NREMT and the EMSS Medical Director.

**Continuing Education Sessions**

**• Minimum of 30 hrs of continuing education courses monthly  
Additional Yearly Training Sessions**

- One (1) initial Wilderness EMT course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established.
- One (1) Wilderness EMT recertification course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established.
- One (1) Tactical EMT course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established.
- One (1) Tactical EMT recertification course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established.

**\*\*\* Any additional courses not listed in the Addendum to Part B Medical Training requested by the City of El Paso will be scheduled and invoiced at the current tuition cost or quoted contractor cost as appropriate.**

(2) Conduct Initial and Recertification CPR training annually for EMSS personnel.

**Both initial and renewal CPR courses will be scheduled on a monthly basis.**

(3) Provide or arrange for the necessary classroom facilities, instructors and materials required to conduct the courses outlined in this Article for the EMSS.

**El Paso Community College’s substantial resources are directed towards academic success. These state of the art resources include 5 campuses throughout the city, computer labs, libraries, classrooms, labs, distance learning labs and SMART Classrooms which are available for a variety of educational**

**opportunities. The EMSP program will provide all the required educational equipment however, any specialized El Paso Fire Department equipment must provided the department for educational purposes.**

- (4) Provide continuing education classes for all levels of EMD, ECA, and EMT certifications for EMSS personnel. Such classes will be conducted on an annual schedule that will meet standards set forth by the appropriate Department Head and the Medical Director. The Department Head and the Medical Director shall mutually agree to course content, medical procedure instruction methodology and non-state certified instructors.

**The college will provide the requested medical continuing education courses for all levels of EMD, ECA, and EMT re-certification for EMSS personnel on an agreed upon annual calendar. Initial medical continuing education courses for EMD, ECA or EMT certification will be scheduled and invoiced separately, based on current tuition rates. Courses will be conducted by college credentialed faculty with the exception of guest speakers. Course content will be agreed upon by the Department Head and the EMSP Program Coordinator in consultation with the Medical Director. The content of all courses will be in accordance with college curriculum, NREMT scope of practice guidelines for specific certification levels and/or Medical Director's Delegated Medical Practice Act requirements.**

- (5) Courses taught by the successful proposer shall at least meet the minimum requirements of Texas Department of State Health Services in effect at the onset of this contract. Course content shall be agreed on by the Fire Chief or designee and the Medical Director.

**The college's current EMT curriculum is approved by Higher Education Coordinating Board for college credit and exceeds Texas Department of State Health Services guidelines. Course content is based on approved curriculum and NREMT guidelines.**

- i. Courses taught shall include didactic, laboratory and clinical aspects of Texas Department of State Health Services and U.S. Department of Transportation criteria.

**Approved college curriculum meets or exceeds these guidelines.**

- ii. The successful proposer will coordinate with the EMSS for completion of field preceptorship aspects of Texas Department of State Health Services and U.S. Department of Transportation criteria.

**College currently maintains a clinical "Articulation Agreement" with the City of El Paso. The agreement meets or exceeds current Texas Department of State Health Services and U.S.**

**Department of Transportation Criteria. Students must meet all clinical rotation requirements as outlined by articulation agreements with hospitals and ambulances.**

- iii. Adequate clinical supervisors, including assigned clinical preceptors, shall be available in-house during clinical rotations of EMSS personnel.

**EMSP Clinical instructors are assigned on a 1:8 instructor: student ratio for hospital clinical rotations. Clinical coordinators provide scheduling for all student rotations in hospitals and ambulances.**

- iv. Educational courses provided under this contract will be evaluated by each student at the end of each course. The Course Coordinator will provide to the appropriate City Department Heads and the Medical Director a copy of each student's evaluation.

**The college maintains on-going evaluation instruments. Copies and/or electronic summaries of course evaluations will be made available to the appropriate City Department Heads at the completion of the paramedic courses.**

- (1) Advanced courses dates and class size shall be determined and agreed upon by the appropriate Department Head and successful proposer a minimum of sixty (60) days prior to the proposed starting date. Any variance to this timeline shall be agreed on by both parties. The Department Head will approve on a case-by-case basis for the successful proposer to include students other than EMSS personnel in a class provided such students pay tuition at a rate equal to the costs assessed to the City for the EMSS personnel.

**Agreed. However, any and all students will be required to complete admission and registration requirements prior to attending the courses.**

- (2) Educational plans including lesson plans for any courses taught to City employees, including continuing education classes, any and all lectures in the EMT curriculum and specialty courses should be submitted to the respective department training officer no later than ten (10) days prior to the scheduled training event.

**For regularly scheduled classes, the EMSP program will provide official Syllabi and lesson plans annually. For unscheduled classes, these documents will be submitted 10 days in advanced.**

- III. Successful proposer agrees to make available to the Fire Chief or designee and the

Medical Policy Board monthly written reports specifically documenting successful proposer's operations of the previous month including: personnel activities, educational aspects, quality assurance and medical audit review. A written annual report summarizing the monthly reports will be provided during the last month of the City's fiscal year.

**The EMSP program will provide a written report to the Fire Chief and Medical Policy Board outlining monthly contact hours, number and type of classes provided, and number of department employees trained.**

#### IV. Performance Controls, Standards and Procedures

##### (1) Audits

The City shall have the right to audit accounts at the vendor's place of business during regular business hours, and the vendor shall provide all backup documentation and substantiation that may be requested by the City with respect to any billing. The City may look at records that either directly or indirectly applies to the City's account, and the determination of what the City may look at is at the sole determination of the City of El Paso. The Proposer must retain physical receipts or comparable records that can be used to trace payment postings. The vendor will retain all records in accordance with the City's record retention policy including applicable periods following completion of the contract.

##### (2) Performance Standards

In addition to all performance requirements stated in the preceding and remaining sections, the City may establish additional requirements related to the timeliness of account processing and reporting, the thoroughness of work completed, and the accuracy and completeness of information provided as it determines necessary.

## ATTACHMENT B, CERTIFICATES OF COMPLETION & AAS DEGREE PLAN

El Paso Community  
College

*Emergency Medical Services*

CIP Code: 51.0904

*Paramedic*

Major 16742  
Code:

*Associate of Applied Science  
Degree*

2010-2011

This articulated classroom, clinical and field experience education program prepares the individual for a career in out-of-hospital emergency medical care. EMS Personnel, through performance of patient assessments and initial treatment of medical emergencies of the acutely ill or injured, work to prevent and reduce mortality and morbidity. EMS Personnel are primarily employed by licensed private and municipal providers (ambulance services), fire departments, industrial safety departments, recreational facilities (theme parks), and hospitals. Employment is also found in EMS management, education, and EMS marketing/sales, the military and governing/accrediting agencies. Graduates may then transfer to a university to complete a Bachelor of Science in EMS or in Allied Health. This Emergency Medical Services Program provides training at three progressive levels: EMS-Basic, EM Intermediate, and EMS-Paramedic.

The capstone course for the AAS Degree is EMSP 2266, Practicum (or Field Experience)-Emergency Medical Technology/ Technician (EMT Paramedic). Non-Traditional Credit may be available.

Upon completion of the requirements for graduation, the graduates are eligible to take both the State and National Registry Examinations for Emergency Medical Technician-Paramedic.

**The Program is accredited by Texas Department of State Health Services.**

Medical Advisor: Juan Fitz, M.D.

**NOTE:** It is ultimately the student's responsibility to submit all required documentation to allow for normal processing. Normal processing can take place in a few days or a few months depending on document type and individual circumstances. It is not reasonable to expect that the student will be ranked if documentation is not submitted in a timely manner.

### **PROGRAM SPECIFIC REQUIREMENTS:**

None at this time

### **POST ENROLLMENT REQUIREMENTS:**

Background Clearance

CPR Certification at the Professional Level (American Heart Association-Healthcare Provider)

Community Wide Orientation (on-line)

Drug screening is required

HIPAA Training (on-line)

Specialized Immunizations, Tuberculin Test

Professional Practice Insurance

- Physical Examination
- Physical Technical Standards Form
- Program Orientation
- Uniforms
- Specialized Equipment and/or Lab Supplies
- Transportation to off-campus clinical sites at student's expense

In order to complete the requirements for progression and graduation, students enrolled in this program must have a grade of "C" or better in all specialized courses. The term "specialized courses" refers to all courses carrying the prefix of the program in which the student is majoring or the prefix of another health-related discipline. Following completion of the Associate of Applied Science Degree, a multi-disciplinary Enhanced Skills Certificate of Completion in Border Health Issues is available. This program prepares graduates to work as members of a multi-disciplinary team to meet the unique health care needs of the U.S./Mexico border community.

**FIRST  
YEAR**

<b>Prerequisite Semester</b>					<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
BIOL	1406	MNS	General Biology- Science Majors I	Pre: READ0309 (can be taken concurrently) or by placement exam	3	3	0	96	4
EMSP	1160		Clinical-Emergency Medical Technology/ Technician I	Co: EMSP 1501.	0	0	5	80	1
EMSP	1501		Emergency Medical Technician-Basic	Co: EMSP 1501.	3	7	0	160	5
<b>Total Hours</b>					<b>6</b>	<b>10</b>	<b>5</b>	<b>336</b>	<b>10</b>

<b>First Semester</b>					<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
BIOL	2401	MNS	Anatomy and Physiology I	Pre: READ0309 (can be taken concurrently) or by placement exam and BIOL 1406 or by placement exam.	3	3	0	96	4
EMSP	1161		Clinical-Emergency Medical Technology/ Technician II	Pre: EMSP 1160 and EMSP 1501. Co: EMSP 1356.	0	0	5	80	1
EMSP	1356		Patient Assessment and Airway Management	Pre: EMSP 1160 and EMSP 1501. Co: EMSP 1161.	2	3	0	80	3
EMSP	1438		Introduction to Advanced Practice	Pre: EMSP 1160 and EMSP 1501.	3	4	0	112	4
ENGL	1301	ORC	Expository English Composition	Pre: ENGL0310 with a "C" or better or by placement exam	3	0	0	48	3
<b>Total Hours</b>					<b>11</b>	<b>10</b>	<b>5</b>	<b>416</b>	<b>15</b>

**Second Semester**

COSC 1301	Introduction to Computer and Information Sciences <b>OR</b>					
ITSC 1301	Introduction to Computers		3	1	0	64 3
EMSP 1162	Clinical-Emergency Medical Technology/Technician III	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 1355.	0	0	5	80 1
EMSP 1355	Trauma Management	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501.	2	2	0	64 3
EMSP 2338	EMS Operations	Pre: EMSP 1160 and EMSP 1501.	2	2	0	64 3
HEA	English Option Group A		3	0	0	48 3
KINE 11xx	Physical Activity Course (1100 Series) <b>OR</b>					
FIRS 1103	Firefighter Agility and Fitness Preparation		0	3	0	48 1
<b>Total Hours</b>			<b>10</b>	<b>8</b>	<b>5</b>	<b>368 14</b>

**Summer Session**

EMSP 2444	Cardiology	Pre: EMSP 1160, EMSP 1162, EMSP 1355, EMSP 1356, EMSP 1438, and EMSP 2338.	3	3	0	96 4
EMSP 2348	Emergency Pharmacology <b>OR</b>					
RNSG 1301	Pharmacology		2-3	0-2	0	48-64 3
<b>Total Hours</b>			<b>5-6</b>	<b>3-5</b>	<b>0</b>	<b>144-160 7</b>

**SECOND YEAR**

**First Semester**

EMSP 2160	Clinical-Emergency Medical Technology/Technician IV	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 2160.	0	0	6	96 1
EMSP 2430	Special Populations	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 2160.	3	4	0	112 4
EMSP 2534	Medical Emergencies	Pre: EMSP 1160, EMSP 1161, EMSP 1162, EMSP 1355, EMSP 1356, EMSP 1438,	4	3	0	112 5

				EMSP 2338 or RNSG 1301, EMSP 2444, and EMSP 1501.					
PSYC	2301	SBS	Introduction to Psychology	Pre: READ0309 (can be taken concurrently) or by placement exam					
			<b>OR</b>						
PSYC	2314	SBS	Human Growth and Development	Pre: READ0309 (can be taken concurrently) or by placement exam	3	0	0	48	3
<b>Total Hours</b>					<b>10</b>	<b>7</b>	<b>6</b>	<b>368</b>	<b>13</b>

**Second Semester**

					<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
EMSP	2266		Practicum (or Field Experience)-Emergency Medical Technology/Technician (EMT Paramedic)	Pre: EMSP 2160, EMSP 2430, and EMSP 2534.	0	0	16	256	2
SPCH	1315	ORC	Fundamentals of Effective Speech <b>OR</b>	Pre: READ0309 (can be taken concurrently) or by placement exam and ENGL0310 or by placement exam.					
SPCH	1318		Interpersonal Communication	Pre: READ0309 (can be taken concurrently) or by placement exam and ENGL0310 or by placement exam.	3	0	0	48	3
			Elective Option Group B		1-2	0	0	16-48	1-3
<b>Total Hours</b>					<b>4-5</b>	<b>0</b>	<b>16</b>	<b>320- 352</b>	<b>6-8</b>
<b>Grand Total</b>								<b><u>1952-2000</u></b>	<b><u>65-</u> <u>67</u></b>

Elective English Option Group A

ENGL	2322	British Literature I	(3:0)	Pre: ENGL 1301 with "C" or better
ENGL	2323	British Literature II	(3:0)	Pre: ENGL 1301 with "C" or better
ENGL	2332	World Literature I	(3:0)	Pre: ENGL 1301 with "C" or better
ENGL	2333	World Literature II	(3:0)	Pre: ENGL 1301 with "C" or better
ENGL	2341	Introduction to Literature	(3:0)	Pre: ENGL 1301 with "C" or better

Elective Option Group B

EMSP	1108	Emergency Vehicle Operations	(1:0)	Pre: EMSP 1501
HPRS	1205	Essentials of Medical Law/Ethics for Health Professionals	(2:0)	
HPRS	1206	Essentials of Medical Terminology	(2:0)	
HPRS	1209	Interpretation of Laboratory Results	(2:0)	
HPRS	2300	Pharmacology for Health Professions	(3:0)	
HMSY	1337	Introduction to Homeland Security	(3:0)	
HMSY	1342	Understanding and Combating Terrorism	(3:0)	
HMSY	1343	Weapons of Mass Destruction	(3:0)	

El Paso Community College

*Emergency Medical Services*

CIP Code: 51.0904

*Paramedic*

Major Code: 16752

*Certificate of Completion*

2010-2011

This articulated classroom, clinical and field experience education program prepares the individual for a career in out-of-hospital emergency medical care. EMS Personnel, through performance of patient assessments and initial treatment of medical emergencies of the acutely ill or injured, work to prevent and reduce mortality and morbidity. EMS Personnel are primarily employed by licensed private and municipal providers (ambulance services), fire departments, industrial safety departments, recreational facilities (theme parks), and hospitals. Employment is also found in EMS management, education, and EMS marketing/sales, the military and governing/accrediting agencies. Graduates may then transfer to a university to complete a Bachelor of Science in EMS or in Allied Health. This Emergency Medical Services Program provides training at three progressive levels: EMS-Basic, EMS-Intermediate, and EMS-Paramedic. Admission to the College does not guarantee admission to the program. Enrollment is limited.

The capstone course for the Certificate of Completion is EMSP 2266, Practicum (or Field Experience)-Emergency Medical Technology/Technician (EMT Paramedic). Non-Traditional Credit may be available.

Upon completion of the requirements for graduation, the graduates are eligible to take both the State and National Registry Examinations for Emergency Medical Technician-Paramedic. **The Program is accredited by Texas Department of State Health Services.**

Medical Advisor: Juan Fitz, M.D.

**NOTE:** It is ultimately the student's responsibility to submit all required documentation to allow for normal processing. Normal processing can take place in a few days or a few months depending on document type and individual circumstances. It is not reasonable to expect that the student will be ranked if documentation is not submitted in a timely manner.

**PROGRAM SPECIFIC REQUIREMENTS:**

None at this time

**POST ENROLLMENT REQUIREMENTS:**

Background Clearance

CPR Certification at the Professional Level (American Heart Association-Healthcare Provider)

Community Wide Orientation (on-line)

Drug screening is required

HIPAA Training (on-line)

Specialized Immunizations, Tuberculin Test

Professional Practice Insurance

Physical Examination

Physical Technical Standards Form

Program Orientation

Uniforms

Specialized Equipment and/or Lab Supplies

Transportation to off-campus clinical sites at student's expense

In order to complete the requirements for progression and graduation, students enrolled in this program must have a grade of "C" or better in all specialized courses. The term "specialized courses" refers to all courses carrying the prefix of the program in which the student is majoring or the prefix of another health-related discipline. Following completion of the Associate of Applied Science Degree, a multi-disciplinary Enhanced Skills Certificate of Completion in Border Health Issues is available. This program prepares graduates to work as members of a multi-disciplinary team to meet the unique health care needs of the U.S./Mexico border community.

**FIRST YEAR**

<b>Prerequisite Semester</b>				<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
EMSP	1160	Clinical-Emergency Medical Technology/Technician I	Co: EMSP 1501.	0	0	5	80	1
EMSP	1501	Emergency Medical Technician-Basic	Co: EMSP 1501.	3	7	0	160	5
<b>Total Hours</b>				<b>3</b>	<b>7</b>	<b>5</b>	<b>240</b>	<b>6</b>

<b>First Semester</b>				<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
EMSP	1161	Clinical-Emergency Medical Technology/ Technician II	Pre: EMSP 1160 and EMSP 1501.	0	0	5	80	1
EMSP	1356	Patient Assessment and Airway Management	Co: EMSP 1356. Pre: EMSP 1160 and EMSP 1501.	2	3	0	80	3
EMSP	1438	Introduction to Advanced Practice	Co: EMSP 1161. Pre: EMSP 1160 and EMSP 1501.	3	4	0	112	4
<b>Total Hours</b>				<b>5</b>	<b>7</b>	<b>5</b>	<b>272</b>	<b>8</b>

<b>Second Semester</b>				<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
EMSP	1162	Clinical-Emergency Medical Technology/ Technician III	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 1355.	0	0	5	80	1
EMSP	1355	Trauma Management	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501.	2	2	0	64	3
EMSP	2338	EMS Operations	Pre: EMSP 1160 and EMSP 1501.	2	2	0	64	3
<b>Total Hours</b>				<b>4</b>	<b>4</b>	<b>5</b>	<b>208</b>	<b>7</b>

<b>Summer Session</b>				<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
EMSP	2444	Cardiology	Pre: EMSP 1160, EMSP 1162, EMSP 1355, EMSP 1356, EMSP 1438, and EMSP 2338.	3	3	0	96	4

EMSP 2348 Emergency Pharmacology  
 OR  
 RNSG 1301 Pharmacology

2-3	0-2	0	48-64	3
<b>Total Hours</b>	<b>5-6</b>	<b>3-5</b>	<b>0</b>	<b>144-160</b>

**SECOND YEAR**

**First Semester**

EMSP 2160	Clinical-Emergency Medical Technology/Technician IV	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 2160.	0	0	6	96	1
EMSP 2430	Special Populations	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 2160.	3	4	0	112	4
EMSP 2534	Medical Emergencies	Pre: EMSP 1160, EMSP 1161, EMSP 1162, EMSP 1355, EMSP 1356, EMSP 1438, EMSP 2338 or RNSG 1301, EMSP 2444, and EMSP 1501.	4	3	0	112	5
<b>Total Hours</b>			<b>7</b>	<b>5</b>	<b>6</b>	<b>288</b>	<b>10</b>

**Second Semester**

EMSP 2266	Practicum (or Field Experience)-Emergency Medical Technology/Technician (EMT Paramedic)	Pre: EMSP 2160, EMSP 2430, and EMSP 2534.	0	0	16	256	2
<b>Total Hours</b>			<b>0</b>	<b>0</b>	<b>16</b>	<b>256</b>	<b>2</b>

**Grand Total** 1408-1424 40

El Paso Community College

*Emergency Medical Services*

CIP Code: 51.0904

*Basic*

Major 16762

Code:

*Certificate of Completion*

2010-2011

This articulated classroom, clinical and field experience education program prepares the individual for a career in out-of-hospital emergency medical care. EMS Personnel, through performance of patient assessments and initial treatment of medical emergencies of the acutely ill or injured, work to prevent and reduce mortality and morbidity. EMS Personnel are primarily employed by licensed private and municipal providers (ambulance services), fire departments, industrial safety departments, recreational facilities (theme parks), and hospitals. Employment is also found in EMS management, education, and EMS marketing/sales, the military and governing/accrediting agencies. Graduates may then transfer to a university to complete a Bachelor of Science in EMS or in Allied Health. This Emergency Medical Services Program provides training at three progressive levels: EMS-Basic, EMS-Intermediate, and EMS-Paramedic. Admission to the College does not guarantee admission to the program. Enrollment is limited.

The capstone course for the Certificate of Completion is EMSP1501, Emergency Medical Technician-Basic.

Non-Traditional Credit may be available.

Upon completion of the requirements for graduation, students who successfully complete the Program will be eligible to take the National Registry Examinations for Emergency Medical Technician-Basic.

**The Program is accredited by Texas Department of State Health Services, Division of Emergency Management.**

Medical Advisor: Juan Fitz, M.D.

**NOTE:** It is ultimately the student's responsibility to submit all required documentation to allow for normal processing. Normal processing can take place in a few days or a few months depending on document type and individual circumstances. It is not reasonable to expect that the student will be ranked if documentation is not submitted in a timely manner.

**PROGRAM SPECIFIC REQUIREMENTS:**

None at this time

**POST ENROLLMENT REQUIREMENTS:**

Background Clearance

CPR Certification at the Professional Level (American Heart Association-Healthcare Provider)

Community Wide Orientation (on-line)

Drug screening is required

HIPAA Training (on-line)

Specialized Immunizations, Tuberculin Test

Professional Practice Insurance

Physical Examination

Physical Technical Standards Form

Program Orientation

Uniforms

Specialized Equipment and/or Lab Supplies

Transportation to off-campus clinical sites at student's expense

In order to complete the requirements for progression and graduation, students enrolled in this program must have a grade of "C" or better in all specialized courses. The term "specialized courses" refers to all courses carrying the prefix of the program in which the student is majoring or the prefix of another health-related discipline. Following completion of the Associate of Applied Science Degree, a multi-disciplinary Enhanced Skills Certificate of Completion in Border Health Issues is available. This program prepares graduates to work as members of a multi-disciplinary team to meet the unique health care needs of the U.S./Mexico border community.

<b>First Semester</b>				<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
COSC	1301	Introduction to Computer and Information Sciences <b>OR</b>						
ITSC	1301	Introduction to Computers		3	1	0	64	3
EMSP	1160	Clinical-Emergency Medical Technology/Technician I	Co: EMSP 1501.	0	0	5	80	1
EMSP	1501	Emergency Medical Technician-Basic	Co: EMSP 1501.	3	7	0	160	5
ENGL	1301	Expository English Composition	Pre: ENGL0310 with a "C" or better or by placement exam	3	0	0	48	3
FIRS	1103	Firefighter Agility and Fitness Preparation		0	3	0	48	1
PSYC	2301	Introduction to Psychology <b>OR</b>	Pre: READ0309 (can be taken concurrently) or by placement exam					
PSYC	2314	Human Growth and Development	Pre: READ0309 (can be taken concurrently) or by placement exam	3	0	0	48	3
<b>Total Hours</b>				<b>12</b>	<b>11</b>	<b>5</b>	<b>448</b>	<b>16</b>
<b>Grand Total</b>							<b><u>448</u></b>	<b><u>16</u></b>

El Paso Community College

*Emergency Medical Services*

CIP Code: 51.0904

*EMS-Intermediate*

Major 16772

Code:

*Certificate of Completion*

2010-2011

This articulated classroom, clinical and field experience education program prepares the individual for a career in out-of-hospital emergency medical care. EMS Personnel, through performance of patient assessments and initial treatment of medical emergencies of the acutely ill or injured, work to prevent and reduce mortality and morbidity. EMS Personnel are primarily employed by licensed private and municipal providers (ambulance services), fire departments, industrial safety departments, recreational facilities (theme parks), and hospitals. Employment is also found in EMS management, education, and EMS marketing/sales, the military and governing/accrediting agencies. This Emergency Medical Services Program provides training at three progressive levels: EMS-Basic, EMS-Intermediate, and EMS-Paramedic. Admission to the College does not guarantee admission to the program. Enrollment is limited.

The capstone course for the Certificate of Completion for the EMS-Intermediate is EMSP 2338, EMS Operations.

Non-Traditional Credit may be available.

Upon completion of the requirements for graduation, students who successfully complete the Program will be eligible to take the National Registry Examinations for Emergency Medical Technician-Intermediate. Graduates may then transfer to a university to complete a Bachelor of Science in EMS or in Allied Health.

**The Program is accredited by Texas Department of State Health Services, Division of Emergency Management.**

Medical Advisor: Juan Fitz, M.D.

**NOTE:** It is ultimately the student's responsibility to submit all required documentation to allow for normal processing. Normal processing can take place in a few days or a few months depending on document type and individual circumstances. It is not reasonable to expect that the student will be ranked if documentation is not submitted in a timely manner.

**PROGRAM SPECIFIC REQUIREMENTS:**

None at this time

**POST ENROLLMENT REQUIREMENTS:**

Background Clearance

CPR Certification at the Professional Level (American Heart Association-Healthcare Provider)

Community Wide Orientation (on-line)

Drug screening is required

HIPAA Training (on-line)

Specialized Immunizations, Tuberculin Test

Professional Practice Insurance

Physical Examination

Physical Technical Standards Form

Program Orientation

Uniforms

Specialized Equipment and/or Lab Supplies

Transportation to off-campus clinical sites at student's expense

In order to complete the requirements for progression and graduation, students enrolled in this program must have a grade of "C" or better in all specialized courses. The term "specialized courses" refers to all courses carrying the prefix of the program in which the student is majoring or the prefix of another health-related discipline. Following completion of the Associate of Applied Science Degree, a multi-disciplinary Enhanced Skills Certificate of Completion in Border Health Issues is available. This program prepares graduates to work as members of a multi-disciplinary team to meet the unique health care needs of the U.S./Mexico border community.

<b>Summer Session</b>					<b>Lec</b>	<b>Lab</b>	<b>Ext</b>	<b>Cont</b>	<b>Cred</b>
EMSP	1160	Clinical-Emergency Medical Technology/Technician I	Co: EMSP 1501.	0	0	5	80	1	
EMSP	1501	Emergency Medical Technician-Basic	Co: EMSP 1501.	3	7	0	160	5	
<b>Total Hours</b>				<b>3</b>	<b>7</b>	<b>5</b>	<b>240</b>	<b>6</b>	
<b>First Semester</b>									
EMSP	1161	Clinical-Emergency Medical Technology/ Technician II	Pre: EMSP 1160 and EMSP 1501. Co: EMSP 1356.	0	0	5	80	1	
EMSP	1356	Patient Assessment and Airway Management	Pre: EMSP 1160 and EMSP 1501. Co: EMSP 1161.	2	3	0	80	3	
EMSP	1438	Introduction to Advanced Practice	Pre: EMSP 1160 and EMSP 1501.	3	4	0	112	4	
<b>Total Hours</b>				<b>5</b>	<b>7</b>	<b>5</b>	<b>272</b>	<b>8</b>	
<b>Second Semester</b>									
EMSP	1162	Clinical-Emergency Medical Technology/ Technician III	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501. Co: EMSP 1355.	0	0	5	80	1	
EMSP	1355	Trauma Management	Pre: EMSP 1160, EMSP 1161, EMSP 1356, EMSP 1438, and EMSP 1501.	2	2	0	64	3	
EMSP	2338	EMS Operations	Pre: EMSP 1160 and EMSP 1501.	2	2	0	64	3	
<b>Total Hours</b>				<b>4</b>	<b>4</b>	<b>5</b>	<b>208</b>	<b>7</b>	
<b>Grand</b>							<b><u>720</u></b>	<b><u>21</u></b>	

## APPENDIX C: QUALIFICATIONS

Name	Role In Project	Education	Title	Related Qualifications	Past Relevant Experience	EPCC Hire Date
Mitchell, Dr. Paula	<ul style="list-style-type: none"> <li>• Instructional Dean</li> </ul>	<ul style="list-style-type: none"> <li>• RNC</li> <li>• MSN</li> <li>• EdD</li> </ul>	<ul style="list-style-type: none"> <li>• Dean Health Career and Technical Education, Math and Science</li> </ul>	<ul style="list-style-type: none"> <li>• RN</li> </ul>	<ul style="list-style-type: none"> <li>• Staff Nurse/Nurse Clinician, US Army Nurse Corps</li> <li>• Educator</li> <li>• Coordinator, West Texas Medical Reserve Corps</li> </ul>	
DeLaFuente, Marta	<ul style="list-style-type: none"> <li>• CE Administration</li> </ul>	<ul style="list-style-type: none"> <li>• MBA</li> </ul>	<ul style="list-style-type: none"> <li>• CE Director Health</li> </ul>		<ul style="list-style-type: none"> <li>• CE Administration</li> </ul>	
Fitz, Juan M.D.	<ul style="list-style-type: none"> <li>• Medical Director</li> </ul>	<ul style="list-style-type: none"> <li>• Texas Tech HSC 1986,</li> <li>• residency in EM, Spectrum Health Grand Rapids, MI</li> <li>• 1989 BS Psychology UT El Paso</li> <li>• AA EPCC</li> </ul>	<ul style="list-style-type: none"> <li>• Assistant Director ED Covenant Med Center</li> <li>• Medical Director Chest Pain Center Covenant Med Center</li> <li>• Medical Director Covenant Ambulance Service</li> </ul>	<ul style="list-style-type: none"> <li>• MD</li> </ul>	<ul style="list-style-type: none"> <li>• Medic El Paso Ambulance, EP EMS</li> <li>• Flight Physician Butterworth AeroMed, AirMed El Paso</li> </ul>	
Ayub, Tony	<ul style="list-style-type: none"> <li>• Program Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• BA in Political Science</li> <li>• LP</li> </ul>	<ul style="list-style-type: none"> <li>• Program Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• AHA Instructor</li> <li>• Advanced EMS Coordinator</li> <li>• LP</li> <li>• ACLS, PALS, BLS</li> </ul>	<ul style="list-style-type: none"> <li>• 18 yrs City of El Paso- EMS Division</li> <li>• 10 yrs EPCC Emergency Medical Services Program</li> </ul>	
<b>Prado, Carlos</b> <small>#59553 v3 - FMS/INTERLOCAL CLINICAL TRAINING                      Document Author: JFLO</small>	<ul style="list-style-type: none"> <li>• Ambulance Clinical Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• AAS in Nursing</li> <li>• RN</li> <li>• LP</li> </ul>	<ul style="list-style-type: none"> <li>• Ambulance Clinical Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• RN</li> <li>• LP</li> <li>• Advanced EMS Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>• 10 yrs City of El Paso-EMS</li> <li>• 5 yrs with MedFlight</li> <li>• Substitute Nurse with SISD</li> <li>• 8 years with EPCC EMS Program</li> </ul>	12/200 30 1

## ATTACHMENT "D"

### **El Paso Community College Emergency Medical Services Paramedic Program Budget (City of El Paso, Fire Department)**

In order to comply with state budgeting requirements, the college is projecting a 5% to 10% annual increase. The proposed budget for the next 3 years represents an increase within this margin. All costs represent a per student cost or per student hourly rate.

#### **Administrative costs**

The administering, operating and reporting aspects of the training agreement will require recovery of operating/administrative costs. The cost for administering/operating and maintenance of a training program for 850 employees is \$27,000 for the first year.

#### **Budget Projection:**

August 1, 2010 to July 31, 2011	\$27,000
August 1, 2011 to July 31, 2012	\$28,350 to \$29,700
August 1, 2012 to July 31, 2013	\$31,185 to \$32,670

#### **Advanced Training Sessions**

##### **Paramedic Certification courses (Credit)**

In accordance with college Certificate of Completion and AAS Paramedic degree, courses will be scheduled in series until all accreditation requirements of the approximately 1,200 hour program are completed. Tuition and Lab Fees will be waived as specified by HB 2013 and college policy as the student progresses through the program. Additional fees will be invoiced to the City of El Paso at the beginning of the each overall course. These fees are subject to change based on accreditation and clinical requirements.

#### **Budget Projection:**

August 1, 2010 to July 31, 2011	\$2,800 complete program
August 1, 2011 to July 31, 2012	\$3,010 complete program
August 1, 2012 to July 31, 2013	\$3,236 complete program

These fees only represent tuition and Lab fees which will be covered by HB 2013 while in effect. This cost does not cover the cost of text books, student course required supplies and college fees.

#### **Continuing Education**

The following courses are samples of the courses that could be offered to meet the city employee/student's needs. The number of students is for discussion only. The number of students can be adjusted up or down as needed. However, the tuition cost would always be consistent with college published tuition and fees.

The college has substantial resources and depth to offer a variety of continuing education hours as well as specialty certification courses as necessary. In addition, some of the continuing education

needs may be accomplished through on-line or distance learning opportunities.

**ACLS courses**

**Ten initial courses per year and one per paramedic course.**

Advanced Cardiac Life Support Initial course(ACLSI) - \$175 per student.  
Advanced Cardiac Life Support Renewal course(ACLSR)- \$95 per student.

Budget Projection:

August 1, 2010 to July 31, 2011	\$175 initial and \$95 renewal
August 1, 2011 to July 31, 2012	\$185 initial and \$100 renewal
August 1, 2012 to July 31, 2013	\$200 initial and \$110 renewal

**PALS courses**

**Ten initial courses per year and one per paramedic course.**

Pediatric Advanced Life Support Initial course - \$175 per student  
Pediatric Advanced Life Support Renewal course - \$95 per student

Budget Projection:

August 1, 2010 to July 31, 2011	\$175 initial and \$95 renewal
August 1, 2011 to July 31, 2012	\$185 initial and \$100 renewal
August 1, 2012 to July 31, 2013	\$200 initial and \$110 renewal

**PHTLS courses**

**Twenty initial courses (basic or advanced) per year, and one basic per recruit class, and one advanced course per paramedic course.**

Prehospital Trauma Life Support (basic or advanced) Initial course - \$210.00  
Prehospital Trauma Life Support (basic or advanced) Renewal course - \$140.00

Budget Projection:

August 1, 2010 to July 31, 2011	\$210 initial and \$140 renewal
August 1, 2011 to July 31, 2012	\$225 initial and \$150 renewal
August 1, 2012 to July 31, 2013	\$240 initial and \$162 renewal

**EPC courses**

**Twenty initial courses per year, and one additional course per paramedic course.**

Emergency Pediatric Course Initial - \$175 per student

Budget Projection:

August 1, 2010 to July 31, 2011	\$175 per course
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August 1, 2011 to July 31, 2012	\$185 per course
August 1, 2012 to July 31, 2013	\$200 per course

**State, NREMT and Local Recertification of EMSS employees**

This activity would require a 1: 8 instructor: student ratio. Groups should be scheduled around multiples of 8, with a minimum of 8 and a maximum of 24 students per session. As many sessions that are necessary will be scheduled to accommodate the recertification requirements of the Department and Medical Director.

Assuming that the medical director will request approximately 8 hours of instruction and testing per paramedic every 2 years, each session will cost \$50 per student for the 8 hours of recertification testing.

Assuming that the medical director will request approximately 6 hours of instruction and testing per EMT-Intermediate every 2 years, each session will cost \$40 per student for the 6 hours of recertification testing.

Assuming that the medical director will request approximately 4 hours of instruction and testing per EMT-Basic and ECA every 2 years, each session will cost \$30 per student for the 4 hours of recertification testing.

A nominal fee will be assessed if there are other category of employee assessments that must be done.

**Budget Projection:**

<u>Year</u>	<u>8 hr course</u>	<u>6 hr course</u>	<u>4 hr course</u>
August 1, 2010 to July 31, 2011	\$50	\$40	\$30
August 1, 2011 to July 31, 2012	\$54	\$43	\$32
August 1, 2012 to July 31, 2013	\$58	\$47	\$35

**30 hours of C.E. per month**

Utilizing a similar El Paso Fire Department format for continuing education sessions the college will provide the following:

30 sessions, each three hours in length, offered monthly. The sessions will cover recertification requirements for all medical employees. This will allow the opportunity for each employee to attend 36 hours annually.

The proposed cost for these sessions is \$15 per employee per session. The sessions will be tracked as a whole component. Students must attend the entire session.

**NOTE:** The college in cooperation with the City's medical director will provide Online continuing education as allow by National Registry and Texas Department of State Health Services. The cost for these classes will be assessed differently at the time of development and implementation.

Budget Projection:

August 1, 2010 to July 31, 2011	\$15 per employee for 3 hour session
August 1, 2011 to July 31, 2012	\$16 per employee for 3 hour session
August 1, 2012 to July 31, 2013	\$17 per employee for 3 hour session

**Specialty Courses**

- One (1) initial Wilderness EMT course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established. 45 hour course provided by Wilderness Medical Associates  
Estimated Contracted Cost \$675 per student
- One (1) Wilderness EMT recertification course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established. 45 hour course provided by Wilderness Medical Associates  
Estimated Contracted Cost \$675 per student
- One (1) Tactical EMT course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established.
- One (1) Tactical EMT recertification course – The college will seek an acceptable contractor to provide initial courses until a sufficient number of college credentialed instructors are established.

**NOTE:** The above cost does not include the cost for travel, lodging and per diem for visiting instructors.

**CPR courses**

Cardiopulmonary Resuscitation Initial course - \$50 per student.  
Cardiopulmonary Resuscitation Renewal course - \$30 per student.

Budget Projection:

August 1, 2010 to July 31, 2011	\$50 initial and \$30 renewal
August 1, 2011 to July 31, 2012	\$54 initial and \$32 renewal
August 1, 2012 to July 31, 2013	\$58 initial and \$35 renewal

**NOTE: All of the above courses require a minimum of 8 students per course or session.**

## ATTACHMENT "E"

### El Paso Community College EMT Paramedic Student Materials List 2010

#### A. Text

Paramedic Care Principles & Practice Volumes 1- 5 Bledsoe, Bryan E. Textbook and Workbook	\$680.00
FISDAP Skills Tracking, Scheduling, and Testing Software (\$105 per student)	Provided by the College
Notebooks, pencils, pens etc.	\$5-10.00
CD with clinical Experience	No Cost

#### B. Materials

1. Name Tag.	\$4.00
2. Stethoscope.	\$10-20.00
3. Penlight.	\$2-3.00
4. Field Scissors.	\$3-10.00
5. Goggles.	\$3-10.00
6. Uniform – white dress shirt (short sleeved) with EPCC patch centered on left sleeve one inch below seam, EPCC name tag centered ½ inch above left pocket, navy blue or black slacks with belt to match, and black shoes with non-slip soles. NO DENIM OR CORDUROY.	\$70-120.00
7. Watch with a second hand.	\$10.00
8. N-95 Mask (including fit test).	\$3.00

#### B. Screenings, Pre-requisites, and other fees

1. Physical Exam	\$35-60.00
2. Immunizations	Dependent on number required
3. Drug Screen	\$29.00
4. Background Check	\$59.00
5. CPR – Healthcare Provider card with Textbook	\$50.00
6. National Registry Exam and Certification	\$110.00
7. Texas Department of State Health Services Certification	\$96.00 (Certified) \$126.00 (Licensed)

**ATTACHMENT "F"**

El Paso Community College carries General Liability insurance, issued through the Texas Association of Public Schools Property and Liability Fund, with the following limits:

Bodily Injury and Property Damage	\$1,000,000
Personal Injury	\$1,000,000
Product/Completed Operations	\$1,000,000
General Annual Aggregate	\$1,000,000
Educators' Legal Liability, per Claim	\$1,000,000
Educators' Legal Liability, Aggregate	\$1,000,000

The City can be named as additional insured.

Student actions are covered by a policy issued by American Casualty Company of Reading, PA . Limits are as follows:

Professional Liability (Medical)	\$2,000,000
Personal Injury Liability	Included above

Both policies carry certain limitations and exclusions.

Please note: **"As El Paso County Community College District is a political subdivision of the State of Texas, its immunity under tort law is governed by the Texas Tort Claims Act. The District cannot waive its immunity under the Act. El Paso County Community College District proposes that both it and the City retain their respective immunities granted under the law in any contract resulting from this RFQ process."**

## ATTACHMENT "G"

### Program Information Guide

#### **NON-SPECIALIZED ADMISSIONS PROGRAM EMERGENCY MEDICAL SERVICES ASSOCIATE OF APPLIED SCIENCE/Paramedic (#16742) Paramedic Certificate of Completion (#16752) Basic Certificate of Completion (#16762) EMS Intermediate Certificate of Completion (#16772) 2010-2011 CATALOG**

**General Criteria:** The following is required of all students enrolling in this program:

- Applicants must be fully accepted by EPCC as an academic credit student
- Submit all previous college/university official transcripts (transliteration of all foreign coursework required) to the Admissions Office P.O. Box 20500, El Paso, Texas 79998.
- Must have a High School Diploma or GED. Submit official transcripts to the Admission Office P.O. Box 20500, El Paso, Texas 79998.

**The Texas Success Initiative (TSI) is a state mandate that all entering undergraduate students be assessed for readiness to enroll into college-level course work. All new first time students must take the academic placement test prior to enrolling at EPCC. EPCC uses the ACCUPLACER for this requirement. See your counselor for more information.**

**Students must complete program requirements prior to enrollment in specialized courses. It is ultimately the student's responsibility to submit all required documentation to allow for normal processing. Normal processing can take place in a few days or a few months depending on document type and individual circumstances. It is not reasonable to expect that the student will be able to start classes if documentation is not submitted in a timely manner. If documents have been received but not processed, this may result in the student being unable to start class because sufficient time was not given for processing information.**

**Mandatory Courses (0)** Mandatory courses are those courses that a student must have successfully completed prior to being considered for ranking. Applicants who do not satisfactorily complete mandatory course work will not qualify for eligibility to be ranked for a program.

**This program does not identify any Mandatory courses.**

**NOTE: This program does not require ranking through specialized admissions for enrollment in program specific courses.**

**Program Specific Criteria:** Students enrolling in health career programs with clinical components must also meet Program Specific Criteria prior to enrolling in specified clinical courses. These include:

- Must file a degree plan with designated Health Counselor
- **A background check** will be completed by each student prior to enrollment in clinical courses. The student will not be able to go to the clinical areas/health care facilities until cleared. For further information, please ask a Health Counselor or call the Program Coordinator. **Web site: <http://www.elpasocex.com>. You will receive a letter from the Dean, Health Career & Technical Education; Math & Science after the background check is reviewed. \*\*\*NOTE: A background check must be repeated at student expense if the student is not enrolled in a health-related program for one or more semesters.\*\*\***
- **Current CPR certificate-** American Heart Association Healthcare. Must include AED.
- **Community -Wide Orientation** (on-line at web site: <http://www.epcc.edu>)
- **Drug screening** will be required for each student enrolling in health career programs with clinical components effective August 2007. For further information, please ask a Health Counselor or call the Program Coordinator. **\*\*\*NOTE: Drug screening may not be completed more than three (3) months prior to the first clinical education course.\*\*\***  
**Web site: <http://www.mybackgroundcheck.com>**
- **HIPAA Training** (on-line at web site: <http://www.epcc.edu>)
- **Immunizations** – The following must be completed
  - **Completed Hepatitis B vaccination series of 3** (takes 4-6 months to complete). If a student has started the Hepatitis B series by ranking deadline (if any), they may be cleared for ranking or registration with the understanding that the series must be completed in a timely manner prior to starting clinical courses.
    - **Tuberculosis Screening and/or testing** (done annually) (completed)
    - **2 - Measles, Mumps and Rubella Vaccinations (MMR)** (completed)
    - **2 - Varicella Vaccinations**, titer, or documentation of disease from physician (completed)
    - **Diphtheria/Tetanus (Td)** (completed)
- **Professional Practice (Liability Insurance)** is required for all clinical and selected laboratory courses. This is paid upon enrollment. Proof of payment (your registration receipt) must be provided to the instructor.
- **A completed Physical Exam by an American Licensed Physician/Nurse Practitioner/Physicians Assistant**
- **Physical Technical Standards form (completed)**
- **Program Orientation**
- Purchase of **uniforms, laboratory coats, and/or other specialized equipment**. Detailed information will be provided by the Program Coordinator. These must be purchased at student's own expense.
- **Transportation:** Students are responsible for their own transportation to off-campus clinical/learning sites.
- **Textbooks and other course materials** must be purchased at student's expense in accordance with course syllabi.

**Program Specific Material should be taken to: Tony Ayub, Program Coordinator, MDP - D 132, Phone #: 915- 831-7070 and 915-831-7079.**

**AAS-Degree Program Courses:**

BIOL 1406 General Biology-Science Majors I  
BIOL 2401 Anatomy and Physiology I  
ENGL 1301 Expository English Composition  
COSC 1301 Introduction to Computer and Information Sciences  
ENGL 2341 Introduction to Literature  
KINE 11xx Physical Activity Course (1100 Series)  
PSYC 2301 Introduction to Psychology OR PSYC 2303 Human Relations in the Workplace  
SPCH 1315 Fundamentals of Effective Speech OR SPCH 1318 Interpersonal Communication

Certificate/Paramedic Degree Program Courses: None

**Certificate/Basic Degree Program Courses:**

FIRS 1103 Firefighter Agility and Fitness Preparation  
ITSC 1301 Introduction to Computers  
PSYC 2301 Introduction to Psychology OR PSYC 2303 Human Relations in the Workplace

Certificate/EMS Intermediate Degree Program Courses: None additional academic courses, just EMSP courses

**ADDITIONAL PROGRAM INFORMATION:**

- Program Start Term - Every Semester
- Maximum Students Enrolled: 16 Students Per Scheduled Section
- • Website: <http://www.epcc.edu/> for online HIPAA and Community Wide Orientation.
- • Website: <http://www.epcc.edu/health> for additional program-specific and career information.
- • Students who completed articulate or dual credit courses in health in high school should bring this to the attention of the counselor. College credit may still be available.
- • This program is accredited by the Texas Department of State Health Services. See current catalog at <http://www.epcc.edu> for contact information.

**Other Information:**

- • CPR and First Aid Courses are available through the **EPCC Continuing Education Division**. Please see the current Continuing Education Course Schedule or call 915-831-4116 for more information.
- • Immunizations, physical examinations, and other health care services are available through the El Paso Community College **Rio Grande Border Health Clinic**

*This document is for informational purpose only and is not to be construed as a binding offer or contract between the College and the student. This document was revised June 2010, and is subject to change without prior notice. This document is intended to be used with the College Catalog, which provides complete information on courses as well as College regulations and procedures.*

*El Paso Community College does not discriminate on the basis of race, color, national origin, religion, gender, age or disability.*

## **ATTACHMENT "H"**

### **EXTENSION OF FIREFIGHTER EXEMPTION TO VOLUNTEER FIREFIGHTERS**

Currently, firefighters employed by political subdivisions of the state are entitled to an exemption from tuition and laboratory fees for **fire science courses** taken as a part of a Fire Science or fire science related curriculum.

HB 2013 extends this provision to persons who have been an active member of an organized volunteer fire department in Texas, as defined by the fire fighters' pension commissioner, who holds one of the following credentials:

- 1) An accredited advanced level of certification, or an equivalent successor certification, under the State Firemen's and Fire Marshals' Association of Texas volunteer certification program;  
or
- 2) A Phase V (Firefighter II) certification, or an equivalent successor certification, under the Texas Commission on Fire Protection's voluntary certification program under Section 419.071, Government Code.

To receive continuation awards through the program, a firefighter (paid or volunteer) must meet the institution's financial aid academic progress requirements. In addition, the bill specifies the exemption

may not be applied to the additional tuition charged to an undergraduate student with excess or repeated hours under Education Code 54.014(a) or (f), or to the additional tuition charges levied a graduate student with excess hours under Education Code 61.059(1)(1) or (2).

Firemen enrolled in fire science courses prior to the fall 2009 term continue to receive exemptions that existed prior to this legislation. HB 2013 provisions apply to tuition and fee charges in fall 2009.

Degree programs that may have courses eligible for the exemption described above have been identified by the applicable institution.

†Some institutions have indicated they do not offer either fire service programs or fire service related programs; however, eligible coursework may be available. Interested students should contact the institution directly for more information.

UNIVERSITIES	ELIGIBLE PROGRAMS
Angelo State University	No programs available
Lamar University	Master of Public Administration
Midwestern State University	No programs available
Prairie View A&M University	No programs available
Sam Houston State University	Master of Public Administration
Stephen F. Austin State University	Texas Certified Public Manager program BA, Public Administration BS, Public Administration Master of Public Administration
Sul Ross State University	Master of Arts in Political Science – Public Administration
Sul Ross State University Rio Grande College	<i>See Sul Ross State University</i>
Tarleton State University	No programs available
Texas A&M International University	No programs available
Texas A&M University	Safety Engineering Certificate MS, Safety Engineering
Texas A&M University at Galveston	No programs available
Texas A&M University-Commerce	BS, Instructional Training and Design BS, Applied Arts and Sciences
Texas A&M University-Corpus Christi	No programs available
Texas A&M University-Kingsville	No programs available
Texas A&M University-San Antonio	No programs available
Texas A&M University-TeXarkana	No programs available
Texas Southern University	Respiratory Therapy Curriculum Environmental Health Curriculum BS, Public Affairs Masters of Public Administration Doctor of Pharmacy Curriculum
Texas State University-San Marcos	No programs available
Texas Tech University	Master of Public Administration
Texas Woman's University	No programs available
The University of Texas at Arlington	No programs available

The University of Texas at Austin	No programs available <sup>†</sup>
The University of Texas at Brownsville	AAS, Emergency Medical Science Master of Public Policy and Management
The University of Texas at Dallas	BS, Public Affairs MPA, Public Affairs
The University of Texas at El Paso	BBA, Management BA, Sociology BA, Psychology BS, Psychology MBA, Business Administration MPA, Public Administration MA, Sociology MA, Psychology-Clinical Psychology MA, Psychology-Experimental Psychology PhD, General Psychology
The University of Texas at San Antonio	Master of Public Administration
The University of Texas at Tyler	No programs available
The University of Texas of the Permian Basin	No programs available
The University of Texas-Pan American	Master of Public Administration Master of Physician Assistant Studies
University of Houston	No programs available
University of Houston-Clear Lake	BS, Public Service Leadership
University of Houston-Downtown	BSET, Safety & Fire Engineering Technology
University of Houston-Victoria	No programs available
University of North Texas	BS, Emergency Administration & Management Master of Public Administration PhD, Public Administration & Management
West Texas A&M University	BAAS, Emergency Management Administration BA, Public Administration BS, Public Administration

COMMUNITY COLLEGES	ELIGIBLE PROGRAMS
Alvin Community College	EMT Certificate AAS, Emergency Medical Technology
Amarillo College	Fire Protection-Basic Firefighter Certificate AAS, Fire Protection Technology
Angelina College	EMS-Basic Certificate EMS-Intermediate Certificate EMS-Paramedic Completion AAS, Emergency Medical Services
Austin Community College	Basic Fire Fighter Certificate AAS, Fire Protection Technology
Blinn College	MSA, EMT Basic Certificate, Fire Science Certificate, Paramedic AAS, EMS-Paramedic AAS, Fire Science Technology AAS, Fire Protection

Brazosport College	No programs available <sup>†</sup>
Brookhaven College (DCCCD)	<i>See Dallas County CC District</i>
Cedar Valley College (DCCCD)	<i>See Dallas County CC District</i>
Central Campus (SJCC)	All Emergency Technology Programs
Central Texas College	No programs available <sup>†</sup>
Cisco College	Fire Technology Certificate
Clarendon College	No programs available
Coastal Bend College	No programs available
College of the Mainland	EMT-Paramedic Certificate AAS-Emergency Medical Services AAS-Fire Technology
Collin County Community College District	Basic Firefighter Certificate Fire Officer Certificate EMS Paramedic Certificate MSAA - Fire Officer Candidate MSAA - Emergency Services Professions AAS - Emergency Medical Services Professions AAS-Basic Firefighter Certification AAS - Fire Officer Certification Specialization
Cy-Fair College (LSCS)	<i>See Lone Star College System</i>
Dallas County Community College District - Brookhaven College - Cedar Valley College - El Centro College - Mountain View College - North Lake College - Richland College	Fire Fighting Certificate Basic Fire Fighter Certificate Fire Protection – Fire Science Certificate EMS-Emergency Medical Technician Basic Certificate Emergency Medical Service – Paramedicine Certificate Fire Protection – Fire/Arson Investigation Paramedic Certificate AAS, Emergency Medical Service – Paramedicine AAS, Fire Protection Technology
Del Mar College	MSA – Emergency Medical Technician Basic Paramedic MSA – Fire Inspector Certificate – Voluntary Firefighting Certificate – Basic Firefighting Certificate – Fire Inspector Certificate – Fire and Arson Investigator Certificate – Emergency Medical Technician Certificate – Emergency Medical Technician Intermediate AAS - Emergency Medical Technician Paramedic AAS – Fire Science Firefighter Option AAS – Fire Science General Option
El Centro College (DCCCD)	<i>See Dallas County CC District</i>
El Paso Community College District	Firefighter Certificate Emergency Medical Technician Certificate Paramedic Certificate AAS, Firefighter AAS, Fire Science AAS, Fire Management AAS, Paramedic AAS, Business Management

Frank Phillips College	No programs available <sup>†</sup>
Galveston College	EMS Basic –Level One Certificate EMS Intermediate – Level One Certificate EMS Paramedic – Level Two Certificate AAS, Emergency Medical Services
Grayson County College	Paramedic Certificate AAS, Paramedic
Hill College	Fire Science Certificate EMT Basic Certificate EMT Intermediate Certificate EMT Paramedic Certificate AAS, EMT-Paramedic
Houston Community College System (HCCS)	Certificate, Basic Firefighter Certificate, Fire Officer I MSA, Fire & Arson Investigator MSA, Fire Instructor Technology MSA, Fire Inspector AAS, Fire & Arson Investigation AAS, Fire Science & Safety Officer AAS, Fire Science & Safety Fire Fighter AAS, Fire Science & Safety-Industrial Specialization
Howard College	Level I Certificate-Emergency Medical Services/Paramedic Level I Certificate- Emergency Medical Services/Intermediate AAS, Emergency Medical Services
Kilgore College	Basic Fire Academy – Basic Firefighter Certificate
Kingwood College (LSCS)	<i>See Lone Star College System</i>
Laredo Community College	Fire Protection Technology Certificate Emergency Medical Services – Basic Certificate Emergency Medical Services – Intermediate Certificate Emergency Medical Services – Paramedic Certificate AAS, Emergency Medical Services – Paramedic
Lee College	No programs available <sup>†</sup>
Lone Star College System - Cy-Fair College - Kingwood College - Montgomery College - North Harris College - Tomball College	Fire Science Technology – Basic Structural Firefighter Certificate Services Professions Intermediate Certificate Emergency Medical Services Professions Paramedic Certificate Emergency Medical Services Professions AAS, Fire Science Technology Emergency Medical AAS, Tech Prep
McLennan Community College	Fire Protection Technology Certificate Paramedicine I Certificate (EMT Basic) Paramedicine II Certificate (EMT Intermediate) AAS, Emergency Medical Services (Advanced Paramedic)
Midland College	Emergency Medical Services - Emergency Medical Technician

	Emergency Medical Services - Intermediate Emergency Medical Services - Paramedic Fire Science Technology – Emergency Management Fire Science Technology - Firefighter Fire Science Technology - Fire Prevention AAS, Emergency Medical Services AAS, Fire Science Technology- Firefighter AAS, Fire Science Technology- Administrator
Montgomery College (LSCS)	<i>See Lone Star College System</i>
Mountain View College (DCCCD)	<i>See Dallas County CC District</i>
Navarro College	Emergency Medical Technical Certificate Paramedic Certificate Fire Academic Certificate Fire Science Certificate* Fire Protection Technology Certificate Fire Officer Certificate* Fire Administration Certificate AAS, Paramedic* AAS, Fire Science Protection* AAS, Fire Officer* <i>*Pending THECB approval</i>
North Campus (SJCC)	All Emergency Technology Programs
North Central Texas College	Certificate of Paramedicine AAS, Paramedicine
North Harris College (LSCS)	<i>See Lone Star College System</i>
North Lake College (DCCCD)	<i>See Dallas County CC District</i>
Northeast Campus (TCCD)	No programs available
Northeast Lakeview College (ACCD)	No programs available
Northeast Texas Community College	EMT Intermediate Certificate EMT Paramedic Certificate Fire Fighter Academy AAS, Emergency Medical Services
Northwest Campus (TCCD)	Basic Firefighter Certificate Emergency Management Certificate AAS, Fire Protection Technology AAS, Fire Investigation Technology
Northwest Vista College (ACCD)	No programs available
Odessa College	Level I Certificate – Basic Firefighter Level I Certificate – Emergency Services Professional – Paramedic AAS, Emergency Medical Services AAS, Fire Administration
Palo Alto College (ACCD)	No programs available
Panola College	EMT Intermediate Certificate EMT Paramedic Certificate
Paris Junior College	Certificate in Emergency Medical Technician – Intermediate Certificate in Emergency Medical Technician - Paramedic AAS, Emergency Medical Services

Ranger College	No programs available <sup>†</sup>
Richland College (DCCCD)	<i>See Dallas County CC District</i>
San Antonio College (ACCD)	Basic Firefighter - Level I Certificate Fire Inspector – Level I Certificate Fire and Arson Investigation Certificate Homeland Security Administration Certificate Emergency Medical Technician Certificate – Basic Emergency Medical Technician Certificate – Paramedic Labor Studies Certificate Budgeting in the Public Sector Certificate <i>Emergency Medical Technician Certificate – Intermediate (Inactive)</i> AAS, Fire Science, General Option AAS, Fire Science and Arson Investigation AAS, Fire Science with Emphasis in Homeland Security AAS, Emergency Management Admin & Homeland Security AAS, Emergency Medical Services AAS, Public Administration
South Campus (SJCC)	All Emergency Technology Programs
South Campus (TCCD)	No programs available
South Plains College	Fire and Arson Investigation Certificate Fire Inspector Certificate Fire Officer I & II Certificate Fire Academy Certificate AAS, Fire Technology
South Texas College	No programs available
Southeast Campus (TCCD)	No programs available
Southwest Texas Junior College	No programs available
St. Philip's College (ACCD)	No programs available
Temple College	Emergency Medical Services Professions
Texarkana College	No programs available
Texas Southmost College District	AAS, Emergency Medical Science
The Victoria College	Firefighting Certificate Level I EMT-Basic Certificate EMT-Intermediate Certificate EMT-Paramedic Certificate AAS, EMT-Emergency Medical Services
Tomball College (LSCS)	<i>See Lone Star College System</i>
Trinity Valley Community College	Fire Science Certificate AAS, Fire Science
Tyler Junior College	Emergency Medical Service-Paramedic Option Emergency Medical Service-EMSP Basic Certificate Emergency Medical Service-EMSP Intermediate Certificate
Vernon College	Marketable Skills Achievement Awards – Basic Emergency Medical Technician BMT Intermediate Certificate

	Paramedic Certificate
Weatherford College	Emergency Medical Technician Certificate Emergency Medical Technician-Basic Certificate Paramedic Certificate Basic Fire Academy AAS, Emergency Medical Services AAS, Fire Service Administration AAS, Fire Protection and Safety Technology/Technician
Western Texas College	Intermediate Certificate of Proficiency (EMT-Basic & Intermediate) Paramedic Certificate of Proficiency (EMT-Basic through Paramedic) AAS, Emergency Medical Services
Wharton County Junior College	Paramedic Certificate Basic Fire Fighters Certificate AAS, Emergency Medical Services

HEALTH RELATED INSTITUTIONS	ELIGIBLE PROGRAMS
Texas A&M University System Health Science Center	No programs available
Texas Tech University Health Sciences Center	No programs available
The University of Texas Health Science Center at Houston	No programs available
The University of Texas Health Science Center at San Antonio	EMT Basic Certificate EMT Paramedic Certificate BS, Emergency Health Sciences
The University of Texas Health Science Center at Tyler	No programs available
The University of Texas M.D. Anderson Cancer Center	No programs available
The University of Texas Medical Branch at Galveston	No programs available
The University of Texas Southwestern Medical Center at Dallas	No programs available
University of North Texas Health Science Center at Fort Worth	No programs available

TECHNICAL COLLEGES	ELIGIBLE PROGRAMS
Texas State Technical College-Harlingen	Certificate, Emergency Medical Technician
Texas State Technical College-Marshall	No programs available
Texas State Technical College-Waco	No programs available
Texas State Technical College-West Texas	Certificate, Emergency Medical Technician

LAMAR STATE COLLEGES	ELIGIBLE PROGRAMS
Lamar Institute of Technology	Basic Fire Academy Certificate Intermediate EMS Certificate AAS, Fire Protection Technology

	AAS, Emergency Medical Services
Lamar State College-Orange	No programs available
Lamar State College-Port Arthur	No programs available

**EXHIBIT C**  
**Course Listing**  
**(Refer to EXHIBIT B for student minimums,**  
**additional requirements and costs)**

The following is summary of the proposed budget requirements for Paramedic and Continuing Education Training for the El Paso Fire Department. These costs only cover tuition and fees. Additional costs are outlined in the original document to include student materials, immunizations, background and drug screens. All training has a set minimum number of students for each course.

Administrative Costs Administration, operating & report requirements	8/1/10 to 7/31/11	\$27,000
	8/1/11 to 7/31/12	\$28,350 to \$29,700
	8/1/12 to 7/31/13	\$31,185 to \$32,670

Paramedic Course 1,200 hour course	8/1/10 to 7/31/11	\$2,800 Tuition & Lab
	8/1/11 to 7/31/12	\$3,010 Tuition & Lab
	8/1/12 to 7/31/13	\$3,236 Tuition & Lab

**NOTE: Tuition and Lab fee may be waved for eligible students while HB 2013 is in effect.**

Advanced Cardiac Life Support Course	8/1/10 to 7/31/11	\$175 initial & \$95 renewal
	8/1/11 to 7/31/12	\$185 initial & \$100 renewal
	8/1/12 to 7/31/13	\$200 initial & \$110 renewal

Pediatric Advanced Life Support Course	8/1/10 to 7/31/11	\$175 initial & \$95 renewal
	8/1/11 to 7/31/12	\$185 initial & \$100 renewal
	8/1/12 to 7/31/13	\$200 initial & \$110 renewal

Pre-hospital Life Support Course (Basic & Advanced)	8/1/10 to 7/31/11	\$210 initial & \$140 renewal
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**EXHIBIT D**  
**Budget**

Class	2011	2012	2013
Paramedic X 2 per year	\$51,114	\$51,114	\$51,114
ACLS	106 students \$10,195	65 students \$6,500	106/ \$11,660
PALS	156 students \$15,015	32 students \$3,200	156/ \$17,160
PHTLS	133 students \$19,170	696 students \$104,400	133/ \$21,546
EPC	24 students \$4,025	241 students \$42,180	24/ \$4,800
State and Local Certification	529 students \$27,012	358 students \$19,622	529/ \$30,682
30 hrs CE/Year	830 students \$128,500	830 students \$132,640	830/ \$141,100
Wilderness EMT	100 students \$6,750	100 students \$6,750	100/ \$6,750
BLS	473 students \$14,460	357 students \$11,682	473/ \$16,555
Administrative Costs	\$27,000	\$29,700	\$32,670
<b>Total</b>	<b>\$278,941</b>	<b>\$407,788</b>	<b>\$334,037</b>

8/1/11 to 7/31/12 \$225 initial & \$150 renewal  
 8/1/12 to 7/31/13 \$240 initial & \$162 renewal

Emergency Pediatric Course Initial

8/1/10 to 7/31/11 \$175 initial  
 8/1/11 to 7/31/12 \$185 initial  
 8/1/12 to 7/31/13 \$200 initial

State, NREMT and Local Recertification of EMSS employees	(courses)	8hr	6hr	4hr
8/1/10 to 7/31/11		\$50	\$40	\$30
8/1/11 to 7/31/12		\$54	\$43	\$32
8/1/12 to 7/31/13		\$58	\$47	\$35

30 hours of continuing education per month/per employee

8/1/10 to 7/31/11 \$15 per employee for 3 hour session  
 8/1/11 to 7/31/12 \$16 per employee for 3 hour session  
 8/1/12 to 7/31/13 \$17 per employee for 3 hour session

Specialty Courses

Wilderness EMT Initial and Recertification Courses - \$675 Tuition per student

Tactical EMT Initial and Recertification Courses - Vendor will need to be acquired

Cardiopulmonary Resuscitation Initial and Renewal Courses -

8/1/10 to 7/31/11 \$50 initial & \$30 renewal  
 8/1/11 to 7/31/12 \$54 initial & \$32 renewal  
 8/1/12 to 7/31/13 \$58 initial & \$35 renewal

September 28, 2010, TA



## COMMITTEE SCORE SHEET

**SOLICITATION TITLE: MEDICAL SERVICES FOR CITY EMS SYSTEM**  
**SOLICITATION NO: 2010-227R**

Evaluation Criteria	Max Points / Part A-D	American Medical Response Ambulance Service, Inc. El Paso, TX	Texas Tech University Health Sciences Center Lubbock, TX	Proaction, Inc. El Paso, TX	El Paso Community College El Paso, TX	Elite Medical Transport of Texas, LLC El Paso, TX	Life Ambulance Service, Inc. El Paso, TX
<b>Qualifications and Reputation</b>	<b>50</b>						
	Part A	45	50				
	Part B	45	36	41	50	44	40
	Part C	N/A	N/A				
	Part D	N/A	N/A	N/A			
<b>Extent to which proposed services meet the municipalities needs</b>	<b>25</b>						
	Part A	25	21				
	Part B	17	16	21	18	12	19
	Part C	N/A	N/A				
	Part D	N/A	N/A	N/A			
<b>Experience with projects similar in scope and size</b>	<b>25</b>						
	Part A	21	25				
	Part B	21	23	18	21	14	16
	Part C	N/A	N/A				
	Part D	N/A	N/A	N/A			
<b>Grand Total (Maximum 100 Points)</b>	<b>Part A</b>	<b>91</b>	<b>96</b>				
<b>Grand Total (Maximum 100 Points)</b>	<b>Part B</b>	<b>83</b>	<b>75</b>	<b>80</b>	<b>89</b>	<b>70</b>	<b>75</b>
<b>Grand Total (Maximum 100 Points)</b>	<b>Part C</b>	<b>N/A</b>	<b>N/A</b>				
<b>Grand Total (Maximum 100 Points)</b>	<b>Part D</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>			

QTC MEDICAL GROUP/MANAGEMENT INC.  
ATTN: ELEANOR KAY  
1350 SOUTH VALLEY VISTA DRIVE  
DIAMOND BAR, CA 91765

COLUMBIA LIFECARE CENTER  
ATTN: DOUG PARK  
3333 N. MESA STREET  
EL PASO, TX 79902

ATTN: CHRIS ESTRADA  
LAS PALMAS LIFECARE CENTER  
3333 N. MESA  
EL PASO, TX 79902

MEDICAL EXAMS WALK-IN CLINIC  
ATTN: CARLOS M. GARCIA MD  
1550 HAWKINS BLVD. SUITE #16  
EL PASO, TX 79925

COMMUNITY MEDICAL CLINIC  
ATTN: HECTOR LOPEZ, D.O.  
9955 DYER STREET  
EL PASO, TX 79924

FAMILY MEDICAL ASSOCIATION  
ATTN: BOBBI GONZALEZ  
10555 VISTA DEL SOL DRIVE SUITE. 200  
EL PASO, TX 79925

ACCLAIM RESOURCE SERVICES  
ATTN: WILLIAM LEE HIGAR  
10501 BIRTHSTONE DRIVE  
EL PASO, TX 79925

EL PASO MEDICAL LABORATORY  
ATTN: DR. HABIL ASPFANI  
2616 N. OREGON STREET  
EL PASO, TX 79902

LAS PALMAS MEDICAL CENTER  
3333 N. MESA  
EL PASO, TX 79902

PROFESSIONAL HEALTH SERVICES  
ATTN: MATHEW JOHNSON  
83 S EAGLE ROAD  
HAVERTOWN, PA 19083

CONCENTRA MEDICAL CENTER  
ATTN: RANDAL A. BECKER  
6320 GATEWAY BLVD. EAST  
EL PASO, TX 79905

CONCENTRA MEDICAL CENTER  
ATTN: GARY DEL PALACIO  
6320 GATEWAY BLVD. EAST  
EL PASO, TX 79905

PROVIDENCE MEMORIAL HOSPITAL  
ATTN: IRENE CHAVEZ  
2001 N OREGON STREET  
EL PASO, TX 79902

MONTANA MEDICAL CLINIC  
ATTN: MAURICE MODAUI  
2415 MONTANA AVENUE  
EL PASO, TX 79903

PHYSICIANS HEALTHCARE ASSOCIATES  
ATTN: DR. VEMOY WALKER  
7430 REMCON CIRCLE  
BUILDING B SUITE 150  
EL PASO, TX 79912

HEALTH SCIENCES CENTER  
ATTN: ANNA M. MCGREGOR  
TEXAS TECH INTERNAL CLINIC  
4800 ALBERTA AVENUE  
EL PASO, TX 79905

FRANKLIN MEDICAL CENTER  
836 E REDD ROAD  
EL PASO, TX 79932

MICHELLE ROMAGLINO  
2<sup>ND</sup> FLOOR OCCUPATIONAL  
HEALTH ANNEX BUILDING  
THOMASON HOSPITAL  
4815 ALAMEDA AVENUE  
EL PASO, TX 79905

MESA MEDICAL CLINIC  
2030 N. MESA STREET  
EL PASO, TX 79902

DIABETES TREATMENT CENTER, LIFE CARE  
CENTER, INPATIENT AND OUTPATIENT  
CARDIAC REHABILITATION  
ATTN: JULIE MILLER, RD, LD, CDE  
7878 GATEWAY EAST SUITE 301  
EL PASO, TX 79915

COMMUNITY MEDICAL CLINIC  
ATTN: HECTOR LOPEZ, DO  
9955 DYER STREET  
EL PASO, TX 79924

ATTN: RANDAL A. BECKER  
CONCENTRA MEDICAL CENTERS  
6320 GATEWAY EAST BLVD  
EL PASO, TX 79905

LAS PALMAS DIAGNOSTIC CENTER  
1700 N. OREGON STREET  
EL PASO, TX 79902

ATTN IRENE CHAVEZ HOSPITAL  
SIERRA PROVIDENCE MEMORIAL  
2001 N OREGON STREET  
EL PASO, TX 79902

ATTN CARLOS M GARCIA MD  
MEDICAL EXAMS WALK-IN CLINIC  
1550 HAWKINS BLVD. SUITE #S16 & 17  
EL PASO, TX 79925

DEL SOL DIAGNOSTIC CENTER  
10420 VISTA DEL SOL DRIVE  
EL PASO, TX 79925

RIO GRANDE HEALTH CENTER  
OF EL PASO INC  
7230 GATEWAY EAST BLVD. SUITE E  
EL PASO, TX 79915

ASWINGROUP LLC  
ATTN: DR. T. P. INDIRA, MD  
2623 PENNINGTON DRIVE  
WILMINGTON, DE 19810

HPI  
ATTN: PAUL WILLEMS  
16 CAMERAY HEIGHTS  
LAGUNA NIGUEL, CA 92677

EL PASO MHMR  
ATTN: SELENE QUINTANA, CAO  
1600 MONTANA AVENUE  
EL PASO, TX 79902

LOGISTICS HEALTH, INC.  
ATTN: SCOTT OMERNICK  
328 FRONT STREET SUITE 500  
LAS CROSSE, WI 54601

SUN CITY BEHAVIORAL HEALTH CARE  
ATTN: KRISTI D. DAUGHTER  
616 N. VIRGINIA SUITE B  
EL PASO, TX 79902

MATERIALS MANAGEMENT/PURCHASING  
UNIVERSITY MEDICAL CENTER  
ATTN: GLORIA QUIJANO  
4815 ALAMEDA  
EL PASO, TX 79905

HEALTHSMART BENEFIT SOLUTIONS, INC.  
ATTN: CLAY TIMMONS  
222 WEST LAS COLINAS BLVD. SUITE 500N  
IRVING, TX 75039

MAIN STREET HEALTHCARE CLINICS  
ATTN: BRIAN KERSH  
18425 HIGHWAY 105 SUITE 105  
HOUSTON, TX 77356

FIRST ONSITE, LLC  
ATTN: BRIAN JONES  
1 PARK PLAZA  
NASHVILLE, TN 37203

PHYSICIANS HEALTHCARE ASSOCIATES  
ATTN: SHERRI HALL  
7430 REMCON CIRCLE SUITE 150  
EL PASO, TX 79912

CONCENTRA MEDICAL CENTERS  
ATTN: KRIS TRONCOSO  
6545 SOUTHWEST FREEWAY  
HOUSTON, TX 77074

CONCENTRA  
ATTN: ARLENE KING  
5080 SPECTRUM DRIVE SUITE 1200 WEST  
ADDISON, TX 75001

SIERRA PROVIDENCE HEALTH NETWORK  
ATTN: MARCELLA VAN HOOVE  
ACCOUNTING BUILDING 2<sup>ND</sup> FLOOR  
2001N. OREGON  
EL PASO, TX 79902

UNIVERSITY MEDICAL CENTER OF EL PASO  
ATTN: LORENA NAVEDO  
4315 ALAMEDA AVENUE  
EL PASO, TX 79905

UNIVERSITY MEDICAL CENTER  
OF EL PASO  
ATTN: LES C. RANKIN  
2<sup>ND</sup> FLOOR ANNEX  
4824 ALBERTA  
EL PASO, TX 79905

CONCENTRA HEALTH SERVICES  
ATTN: JOHN BATTEY  
5080 SPECTRUM DRIVE SUITE 1200W  
ADDISON, TX 75001

MARATHON HEALTH, INC.  
ATTN: JERRY FORD, CEO  
354 MOUNTAIN VIEW DRIVE  
COLCHESTER, VT 05446

EL PASO SPECIALTY HOSPITAL  
ATTN: IRENE CHAVEZ, CEO  
1755 CURIE DRIVE SUITE A  
EL PASO, TX 79902

EAST EL PASO PHYSICIANS MEDICAL CENTER  
1416 GEORGE DIETER DRIVE  
EL PASO, TX 79936

MONTWOOD MEDICAL CENTER  
ATTN: MIGUEL CARO  
3022 TRAWOOD #A  
EL PASO, TX 79936

SOUTHWESTERN GENERAL HOSPITAL  
1221 N. COTTON STREET  
EL PASO, TX 79902

TEXAS TECH HEALTH SCIENCES CENTER  
ATTN: DR. JOSE MANUEL DE LA ROSA, MD  
4800 ALBERTA AVENUE  
EL PASO, TX 79905

EAST EL PASO PHYSICIANS  
ATTN: ALFREDO ONTIVEROS  
1416 GEORGE DIETER  
EL PASO, TX 79936

SIERRA MED CENTER  
ATTN: EDMUNDO CASTANEDA  
1625 MEDICAL CENTER  
EL PASO, TX 79902

SIERRA-PROVIDENCE HEALTH NETWORK  
ATTN: JOHN HARRIS  
2001 N. OREGON  
EL PASO, TX 79902

SIERRA-PROVIDENCE EAST  
ATTN: SALLY A. HURT-STEFFEN  
3280 JOE BATTLE,  
EL PASO, TX 79938

LAS PALMAS MEDICAL CENTER,  
ATTN: HANK HERNANDEZ  
1801 N. OREGON,  
EL PASO, TX 79902

DEL SOL MEDICAL CENTER,  
ATTN: JACOB CINTRON  
1301 GATEWAY WEST,  
EL PASO, TX 79925

JIM VALENTI, CEO  
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4815 ALAMEDA  
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AMEDISTAF LLC  
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