CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: General Services – Fleet Division

AGENDA DATE: 11/17/09

CONTACT PERSON NAME AND PHONE NUMBER: Stuart Ed, Director, General Service, (915) 621-6822
Terrence Freiburg, Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED:

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Approve purchase order to Casa Ford, Inc. for the purchase of three (3) 2010 F-550 4x4 Graffiti Removal Trucks through the General Services Department, Fleet Division. Total expenditures are $285,453.00.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The city is currently in the process of replacing the old fleet through a Fleet Replacement Program. The program targets vehicles that have met their life expectancy and replaces them with new vehicles that operate more efficiently and at a lower cost to the city.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Yes.

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37150068 – 508055 – 27265 – PFLESVC01, General Services – Buses and Large Trucks

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: 11/6/09

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

PROJECT FORM

DATE: November 5, 2009

PROJECT: Graffiti Removal Trucks
SOLICITATION NO: 2010-031
DEPARTMENT: General Services – Fleet Division
BUDGET NO: 37150068-508055-27265
FUNDING SOURCE: Vehicle Replacement Program – Buses and Large Trucks
REPRESENTATIVE DISTRICT(S): All

****

RECOMMENDATION: Vendor: Casa Ford, Inc.
El Paso, Texas
Item: All
Amount: $95,151.00 per truck

General Services and Financial Services Departments recommend award as indicated to the lowest responsive, responsible bidder: Casa Ford, Inc.

Fleetwash, Inc. submitted pricing only for the chassis and cab and therefore could not be evaluated and were deemed non-responsive.

This is a fixed-price, single (one-time) purchase type contract. No prompt payment discount is offered.

BIDS SOLICITED- 12 (11 local)
BIDS RECEIVED- 6
"NO BID" RECEIVED 0

TOTAL RECOMMENDED AWARD: $285,453.00 for 3 trucks
One-Time Purchase Amount

****

COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

****

APPROVED:

COUNCIL MEETING DATE: November 17, 2009

Terrence Freiburg
Purchasing Manager
Financial Services, Purchasing Division

cc: Bid File

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS

To: Terrence Freiburg, Purchasing Manager
From: Stuart Ed, General Services Director
Date: November 6, 2009
Re: Graffiti Truck Purchase – Maintenance Cost / Price Analysis

---

This memo provides additional backup information regarding the purchase of the Graffiti Trucks currently scheduled for the agenda on the 17th of November. This purchase is for the Street Department through General Services.

Below is a very brief cost-benefit analysis analyzing maintenance expenses on the existing trucks that will be replaced if council approves this item:

1. The proposed graffiti trucks to be replaced were originally purchased in 1997. Useful life for the vehicle is 5 years depending on the equipments' use. These vehicles currently service all areas of the City of El Paso helping with the removal of graffiti, furthermore, this purchase would allow us to maintain our current vehicle replacement schedule.
2. Original cost of the proposed trucks for replacement was approximately $225,000. Total maintenance costs for these units have been $156,780 life-to-date so more than half of the original costs have been spent in maintenance during the vehicles' lifetime.
3. The increasing age in service has proven to be detrimental in terms of availability and reliability. The vehicle is only available 70% of the time to the user due to unscheduled breakdown. As the units age, the breakdown will become overwhelming to the point where the user department will not be able to fulfill their mission.
4. Price for new replacement vehicles totals $95,151 each. The total purchase price includes a full warranty of the machine for parts and service for the next 3 yrs. This essentially will provide a worry free machine for the next 3 years where the city will not invest any other funds other than fuel and oil changes.
5. Fleet Services performed an analysis of the prices comparing the current price of the vehicles against the Bureau of Labor Statistics, Consumer Price Index. It was determined that the prices were reasonable as the current price fell within a 1% price difference of the CPI.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susannah M. Byrd

District 3
Emma Acosta

District 4
Carl Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

General Services Director
Stuart C. Ed

GENERAL SERVICES DEPARTMENT

1059 Lafayette Drive - El Paso, Texas 79907 - (915) 621-6822

CITY OF EL PASO BID TABULATION

BID ITEM: GRAFFITI REMOVAL TRUCKS
BID DATE: OCTOBER 21, 2009

BID # 2010-031
DEPARTMENT: GENERAL SERVICES - FLEET

			CASA FORD INC. EL PASO, TX	CASA FORD INC. EL PASO, TX (ALTERNATE BID - 4 WHEEL DRIVE)	FLEETWASH, INC. FAIRFIELD, NJ	GERLING AND ASSOCIATES INC. SUNBURY, OH
ITEM #	QTY.	DESCRIPTION OF ITEM	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1.	3 EACH	GRAFFITI REMOVAL TRUCK	$88,798.00 EACH	$95,151.00 EACH	$46,995.00 EACH	$116,250.00 EACH
MANUFACTURER			2010 FORD	2010 FORD	GMC	FORD/GERLING AND ASSOCIATES
MODEL NUMBER			F550 4 X 2	F550 4 X 4	TBD	FORD F550/CUSTOM BED
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.						
BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:						
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES [ ] NO [X]	YES [ ] NO [X]	YES [X] NO [ ]	YES [X] NO [X]
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES [ ] NO [X]	YES [ ] NO [X]	YES [X] NO [ ]	YES [X] NO [X]
C. ONE HUNDRED AND EIGHTY [180] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES [ ] NO [X]	YES [ ] NO [X]	YES [ ] NO [X]	YES [ ] NO [X]
D. NO OPTION OFFERED.			[X]	[X]	[ ]	[ ]

APPROVED BY: Edward Hyatt

DATE: 10/23/09

CITY OF EL PASO BID TABULATION

BID ITEM: GRAFFITI REMOVAL TRUCKS
BID DATE: OCTOBER 21, 2009

BID # 2010-031
DEPARTMENT: GENERAL SERVICES - FLEET

	CASA FORD INC. EL PASO, TX	CASA FORD INC. EL PASO, TX (ALTERNATE BID - 4 WHEEL DRIVE)	FLEETWASH, INC. FAIRFIELD, NJ	GERLING AND ASSOCIATES INC. SUNBURY, OH
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS	NET - 30 DAYS	3% - 10 DAYS 2% - 20 DAYS 0% - 30 DAYS NET - 30 DAYS
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES ☐ NO ☒	YES ☐ NO ☒	YES ☒ NO ☐	YES ☐ NO ☒
BIDDER'S PROMISED DELIVERY: Within _____ consecutive calendar days.	120	120	120	120

APPROVED BY: Edward Hyatt

DATE: 10/23/09

CITY OF EL PASO BID TABULATION

BID ITEM: GRAFFITI REMOVAL TRUCKS
BID DATE: OCTOBER 21, 2009

BID # 2010-031
DEPARTMENT: GENERAL SERVICES - FLEET

			GRANDE FORD TRUCK SALES, INC. SAN ANTONIO, TX (BID OPTION A)	GRANDE FORD TRUCK SALES, INC. SAN ANTONIO, TX (BID OPTION B)		
ITEM #	QTY.	DESCRIPTION OF ITEM	UNIT PRICE	UNIT PRICE		
1.	3 EACH	GRAFFITI REMOVAL TRUCK	$108,209.00 EACH	$101,759.00 EACH		
MANUFACTURER			FORD	FORD		
MODEL NUMBER			2010 F550	2010 F550		
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO PURCHASE AN ADDITIONAL QUANTITY OF ITEMS, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.			(NOTE: ORDER MUST BE PLACED BEFORE 11/25/2009 FOR QUOTE TO BE VALID.)	(NOTE: ORDER MUST BE PLACED BEFORE 11/25/2009 FOR QUOTE TO BE VALID.)		
BIDDER OFFERS THE CITY THE OPTION OF PURCHASING ONE HUNDRED PERCENT (100%) OF THE ORIGINAL CONTRACT QUANTITIES, AT THE SAME UNIT PRICE, IF THE OPTION IS EXERCISED WITHIN:						
A. SIXTY [60] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES ☐ NO ☒	YES ☐ NO ☒		
B. NINETY [90] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES ☐ NO ☒	YES ☐ NO ☒		
C. ONE HUNDRED AND EIGHTY [180] DAYS FROM DATE OF AWARD OF THE CONTRACT.			YES ☐ NO ☒	YES ☐ NO ☒		
D. NO OPTION OFFERED.			☐ (P.O. MUST BE ISSUED BY 11/25/2009 FOR QUOTE TO BE VALID.)	☐ (P.O. MUST BE ISSUED BY 11/25/2009 FOR QUOTE TO BE VALID.)		

APPROVED BY: Edward Hyatt

DATE: 10/23/09

CITY OF EL PASO BID TABULATION

BID ITEM: GRAFFITI REMOVAL TRUCKS
BID DATE: OCTOBER 21, 2009

BID # 2010-031
DEPARTMENT: GENERAL SERVICES - FLEET

	GRANDE FORD TRUCK SALES, INC. SAN ANTONIO, TX (BID OPTION B)	GRANDE FORD TRUCK SALES, INC. SAN ANTONIO, TX (BID OPTION B)		
PAYMENT TERMS:	NET - 30 DAYS	NET - 30 DAYS		
BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:	YES [ ] NO [X]	NONE STATED		
BIDDER'S PROMISED DELIVERY: Within _____ consecutive calendar days.	120	120		
BIDS SOLICITED: 12	BIDS RECEIVED: 6	BIDS LOCAL: 11	NO BID: 0	

APPROVED BY: Edward Hyatt

DATE: 10/23/09

Wagner Equipment Co.
Attn: Jason Bowles
10501 Dyer St.
El Paso, TX 79924

Tom Growney Equipment, Inc.
Attn: Alberto Hernandez
PO Box 371070
11323 Rojas Rd.
El Paso, TX 79937

Nueces Power Equipment
Attn: Frank Rivera
PO Box 2682
Anthony, NM 88021

Road Machinery
Attn: Gabe Mendivil
1181 Burgundy Dr.
El Paso, TX 79927

Sierra Machinery
Attn: Robert Wrinkle
939 Hawkins Blvd.
El Paso, TX 79915

CASA FORD
ATTN: RICK KENLEY
5815 MONTANA AVENUE
EL PASO, TX 79925

EXPRESSWAY FORD
5550 N. DESERT BLVD.
EL PASO, TX 79912

SHAMALEY FORD
11301 GATEWAY BLVD. W
EL PASO, TX 79936

MIDWAY CHEVROLET
5915 MONTANA AVENUE
EL PASO, TX 79925

MISSION CHEVROLET
1316 GEORGE DIETER
EL PASO, TX 79936

BRAVO CHEVROLET
CADILLAC HUMMER
6555 MONTANA AVENUE
EL PASO, TX 79925

DRIVEWAY DODGE
8434 GATEWAY BLVD. E
EL PASO, TX 79907