

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Financial Services-Purchasing Division

**AGENDA DATE:** November 17, 2009

**CONTACT PERSON NAME AND PHONE NUMBER:** Terrence Freiburg, Purchasing Manager, 541-4313

**DISTRICT(S) AFFECTED:** ALL

**SUBJECT:**

Request that the Purchasing Manager, Financial Services, Purchasing Division be authorized to issue purchase orders to Checkpoint Services Inc., a State Department of Information Resources (DIR) contractor under DIR State Contract DIR-SDD-890, for a total amount not to exceed \$600,000.00 for Dell Computer and Equipment products for various City Departments as the need arises.

**BACKGROUND / DISCUSSION:**

The City of El Paso has the general authority to access the contracts of other governmental agencies available through local, regional, and State cooperative purchasing programs. The City of El Paso can use those contracts that offer the best fit and overall value based on the City's specific needs and requirements.

**PRIOR COUNCIL ACTION:**

**Has the Council previously considered this item or a closely related one?**

Most recently, El Paso City Council authorized purchases of Dell computers and equipment from Checkpoint Services, Inc., under this Texas Department of Information Resources Contract [DIR-SDD-890] in August of 2009. Council authorized purchases for \$300,000.00 for various City departments as the need arose on August 11, 2009 and on August 25, 2009 for \$100,360.00 to El Paso Police Department for the Regional Command Centers. Checkpoint Services Inc., was the vendor in both cases.

Participation by the City of El Paso in the DIR Program was approved by City Council on February 27, 2007.

**AMOUNT AND SOURCE OF FUNDING:**

Authorization to purchase up to \$600,000.00 is requested. Funding is available from various City departments and funding sources.

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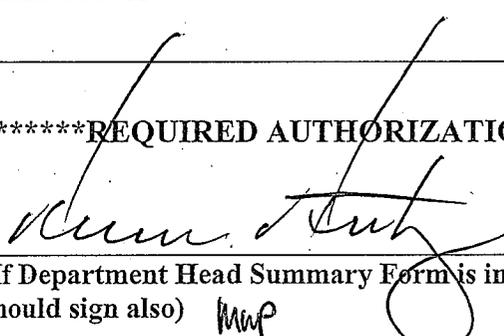
**BOARD / COMMISSION ACTION:** N/A

Enter appropriate comments or N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also) 

*Information copy to appropriate Deputy City Manager*

PROJECT FORM

PROJECT: State DIR Technology Purchases DATE: November 17, 2009
SOLICITATION NO: DIR Contract DIR-SDD-890 DEPARTMENT: Purchasing
BUDGET NO: Various
FUNDING SOURCE: Various

REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor: Checkpoint Services, Inc., El Paso, Texas
Item: Various
Amount: \$600,000

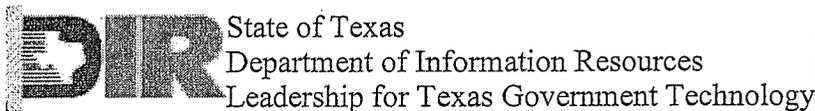
Request that the Purchasing Manager, Financial Services, Purchasing Division be authorized to issue purchase orders to Checkpoint Services Inc., a State Department of Information Resources (DIR) contractor under DIR State Contract DIR-SDD-890, for a total amount not to exceed \$600,000 for Dell Computer and accessories for various City Departments as the need arises. Participation by the City of El Paso in the DIR Program was approved by City Council on February 27, 2007.

COUNCIL APPROVED [ ] REJECTED [ ] MUNICIPAL CLERK \_\_\_\_\_

APPROVED:

COUNCIL MEETING DATE: November 17, 2009

Handwritten signature of Terrence Freiburg
Terrence Freiburg
Purchasing Manager
Financial Services Department, Purchasing Division



[DIR Home](#) | [Store](#) | [Document Library](#) | [Education & Training](#) | [DIR Overview](#) | [Site Map](#)

### **DIR Store - Products and Services**

- [Buyer Alerts](#)
- [Overview](#)
- [Go DIRect Program](#)
- [Customer Eligibility](#)
- [Customer FAQs](#)
- [Vendor FAQs](#)

### **Related Information**

- [Contracting and Procurement Services Division](#)
- [Current Contracting Initiatives](#)

### **Search DIR**

[Advanced Search](#)

# Go **DIRect**

## *for Purchase or Lease of Dell-Branded Hardware and Related Services*

Dell Marketing, L.P. and its resellers offer Dell-branded hardware, related services, and select third party peripherals to Texas governmental and public educational entities at discounted prices through DIR's [Go DIRect Program](#).

- [Available Equipment](#)
- [How to Order](#)
- [Contract Information](#)
- [Contacts](#)

### **Available Equipment**

- Desktops
- Monitors
- Notebooks/Portables
- Peripherals
- Servers
- Storage
- Software
- Third Party Software and Peripherals
- Related Accessories, Components

### **How to Order**

- Visit the [Premier Dell website](#), a secure, customizable procurement and support site designed to save DIR eligible customers time and money through all phases of I/T product ownership.
- For information on leasing Dell equipment, please contact one of the Dell representatives listed at the bottom of the page.
- Prices shown are for all DIR customers. Pricing is not separate for Government, Higher Education and K-12. Ground shipping is free; if you request an expedited order you are responsible for additional shipping charges.
- When you have completed the order information, print your quote

form or submit the order online.

- If you have never ordered directly from Dell, Dell requires that you submit a Tax Exemption Certificate. Your order will be delayed if Dell does not have a copy of your tax certificate on file.
- Under this contract eligible customers have the following ordering options:
  - Customers may place purchase orders directly with Dell. Customers buying directly from Dell will generate a purchase order payable to **Dell Marketing**.
  - Customers may place their purchase orders directly with a Dell Participating Reseller, listed below, of their choice. Customers buying directly from Participating Resellers will generate a purchase order payable to the **Participating Reseller**. Customers placing orders with Participating Resellers that are certified by the State as a Historically Underutilized Business (HUB) will capture 100% HUB credit for the procurement.

**Note:** All customer purchase orders must reference contract number **DIR-SDD-890** and contract code **#48ABO** when submitted to Dell or a Participating Reseller.

- Fax your purchase order, quote form, and tax certificate (if required) to the appropriate number below.

## Contract Information

To access PDF files, use the free [Adobe Acrobat Reader](#).

- [Contract DIR-SDD-890 expires 01/14/2010 \(78 KB\)](#)
- [Appendix A, Standard Terms and Conditions \(151 KB\)](#)
- [Appendix B, HUB Subcontracting Plan \(90 KB\)](#)
- [Appendix C, Product and Pricing Index \(55 KB\)](#)
- [Appendix D, Customer Master Services Agreement \(66 KB\)](#)
- [Amendment 1 \(16 KB\)](#)
- Appendix E Master Lease Agreements:

- [Lease Purchase Schedule \(51 KB\)](#)
- [Dell Flex Lease Purchase Schedule \(65 KB\)](#)
- [True Lease Schedule \(46 KB\)](#)
- [Master Lease Agreement \(140 KB\)](#)

## Contacts

### Vendor Contacts

Vendor	HUB	Contact
Dell Marketing, L.P. Vendor ID: 174-261-6805-400	No	<a href="#">Dell contacts</a>
Advant Tech Solutions Vendor ID: 142-160-6450-200	Woman Owned	<a href="#">Cindy Moreno</a> Phone: 832-595-8785

		Fax: 832-595-1980
<b>Austin Ribbon and Computer</b> Vendor ID: 174-233-9797-900	Woman Owned	<u>ARC contacts</u> Phone: 800-783-7459 Fax: 512-452-0691
<b>Checkpoint Services</b> Vendor ID: 174-277-5490-200	Woman Owned	<u>Kristen Cox</u> Phone: 915-581-1185 Fax: 915-585-7751
<b>Commonwealth Computer</b> Vendor ID: 174-274-8769-300	Black Male	<u>Bill Broadus</u> Phone: 210-698-3825 Fax: 210-698-3231
<b>NWN Corp.</b> Vendor ID: 104-353-2235-800	No	<u>Shearrard Thomas</u> Phone: 281-506-1112 Fax: 281-983-5599
<b>SHI-GS</b> Vendor ID: 122-369-5478-500	Asian Male	<u>SHI-GS contacts</u> Phone: 800-870-6079 Fax: 512-732-0232
<b>Summus Industries</b> Vendor ID: 176-053-3392-500	Black Male	<u>Summus contact</u> Phone: 281-340-2033 Fax: 281-340-2053
<b>xNet Systems</b> Vendor ID: 176-057-7006-800	Woman Owned	<u>Barry Boland</u> Phone: 281-539-0886 Fax: 281-539-0885

**Dell Contacts**

**Equipment Purchases**

Ashleigh Lane  
Phone: 512-723-1033  
Fax: 512- 283-9092

**Equipment Leasing**

Michael Hall  
Phone: 512-238-6800  
Cell: 512-695-1786

Caren Wright  
Phone: 512-728-6628

Email: State and Local Government Customers

Email: Education Customers

**DIR Contract Contact**

Brian Bell  
Phone: 512-475-4903