

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** General Services

**AGENDA DATE:** "TBD by Purchasing" - November 18, 2008

**CONTACT PERSON/PHONE:** John Neal, Acting Director, 621-6821

**DISTRICT (S) AFFECTED:** All Terrence Freiburg, Purchasing Manager, 541-4313

**SUBJECT:**

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Award bid to Western Refining Wholesale, Inc for Automotive Fuel Diesel and Unleaded for The City of El Paso, TX for thirty six (36) months with an option for two (2) years at the same unit price with an estimated consumption total of 3,266,000 gallons per year (1,371,000 gallons Diesel, 310,000 gallons Red-Dyed Diesel and 1,585,000 gallons Unleaded).

**BACKGROUND / DISCUSSION:**

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Western Refining Wholesale, Inc was the lowest bidder for Automotive Fuel Diesel and Unleaded being able to deliver in 24 hours or less from time of order. Option, if required, Western refining Wholesale, Inc. is able to extend the contract for two (2) additional years if required.

**PRIOR COUNCIL ACTION:**

Has the Council previously considered this item or a closely related one?

Yes.

**AMOUNT AND SOURCE OF FUNDING:**

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

37370510 – 503124 – 45202 - 37000, General Services Department, Internal Service Fund

**BOARD / COMMISSION ACTION:**

Enter appropriate comments or N/A

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** \_\_\_\_\_

(If required)

**FINANCE:** \_\_\_\_\_

(If required)

**DEPARTMENT HEAD:** \_\_\_\_\_

Name

Signature

Date

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

PROJECT FORM

DATE: November 5, 2008

PROJECT: Automotive Fuel Diesel and Unleaded
SOLICITATION NO: 2009-024
DEPARTMENT: General Services
BUDGET NO: 37370510-503124-45202
FUNDING SOURCE: Internal Service Fund
REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: Vendor: Western Refining Wholesale
El Paso, Texas
Item: All Items: Group I, II & III
Quantity: \$6,388,378.00 estimated annually expenditures
(3,266,000 gallons estimated annually)

General Services and Financial Services Departments recommend award to the lowest responsive, responsible Bidder.

This is a thirty-six (36) month requirements type contract for Automotive Fuel Diesel and Unleaded. Vendor offers the City the option to extend the term of the contract at the same unit price for an additional two (2) years period if the option is exercised prior to the expiration of the original term of the contract. No prompt payment discount is offered.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

BIDS SOLICITED- 12 (4 local)
BIDS RECEIVED- 4
'NO BID' RECEIVED 1

TOTAL RECOMMENDED AWARD: \$19,165,135.00
(9,798,000 gallons)
Estimated total 3 yr expenditures

COUNCIL APPROVED [ ] REJECTED [ ] MUNICIPAL CLERK \_\_\_\_\_

APPROVED:

COUNCIL MEETING DATE: November 18, 2008

Terrence Freiburg
Purchasing Manager
Financial Services Department, Purchasing Division

Reviewed by Edward Hyatt
Administrative Analyst

cc: Bid File

# CITY OF EL PASO BID TABULATION

**BID ITEM: AUTOMOTIVE FUEL DIESEL AND UNLEADED**  
**BID DATE: OCTOBER 15, 2008**

**BID # 2009-024**

**DEPARTMENT: GENERAL SERVICES - FLEET DIVISION**

EST. 1,585,000 GALLONS UNLEADED PER YEAR	C & R DISTRIBUTING INC. EL PASO, TX	PETROLEUM TRADERS CORPORATION FORT WAYNE, IN	SOUTHERN COUNTIES OIL CO., A CALIFORNIA LIMITED PARTNERSHIP ORANGE, CA	WESTERN REFINING WHOLESALE, INC. EL PASO, TX
GROUP I: UNLEADED FUEL - DELIVERY QUANTITIES	SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE
DESCRIPTION				
<b>ITEM 1:</b> UP TO 1,500 GALLONS (SMALL LOAD)	+\$.17 OR -\$ _____ /GALLON	+\$.0518 OR -\$ _____ /GALLON	NO BID	+\$.0281 OR -\$ _____ /GALLON
<b>LIST ALL STATE AND FEDERAL MANDATED FEES:</b>	<u>IF APPLICABLE:</u> TX LFEE: \$3.75 ----- FED SPILL FEE: \$.0012 GAL ----- FED LUST TAX FEE: \$.001 GAL	TX PETROLEUM FEE (SEE ATTACHED CHART) ----- FEDERAL LUST .0010, OIL SPILL .0012, STATE TAX .2000		FED LUST TAX 0.001/GAL, FED OIL SPILL 0.00119/GAL-CLEAR GAS, 0.00107/GAL-OXY GAS, TX DELIVERY FEE \$3.75
<b>ITEM 2:</b> 3,500 TO 4,500 GALLONS	+\$.10 OR -\$ _____ /GALLON	+\$.0188 OR -\$ _____ /GALLON	*+\$.071 OR -\$ _____ /GALLON	+\$ _____ OR -\$0.0019 /GALLON
<b>LIST ALL STATE AND FEDERAL MANDATED FEES:</b>	TX LFEE: \$7.50 ----- FED SPILL FEE: \$.0012 GAL ----- FED LUST TAX FEE: \$.001 GAL	SAME AS ABOVE	FED LUST 0.001, FED ENV FEE 0.00108 (SUPERFUND), STATE EXCISE 0.20, ETH LINE CREDIT <0.051> (10% ETH), LOAD FEE \$7.50 PER LOAD	SAME AS ABOVE TX DELIVERY FEE \$7.50
<b>ITEM 3:</b> 7,000 TO 9,000 GALLONS (FULL TRANSPORT LOAD)	+\$.0345 OR -\$ _____ /GALLON	+\$.0010 OR -\$ _____ /GALLON	+\$ _____ OR *-\$0.0034 /GALLON	+\$ _____ OR -\$0.0319 /GALLON
<b>LIST ALL STATE AND FEDERAL MANDATED FEES:</b>	<u>IF APPLICABLE:</u> TX LFEE: \$11.75 ----- FED SPILL FEE: \$.0012 GAL ----- FED LUST TAX FEE: \$.001 GAL	SAME AS ABOVE	FED LUST 0.001, FED ENV FEE 0.00108 (SUPERFUND), STATE EXCISE 0.20, ETH LINE CREDIT <0.051> (10% ETH), LOAD FEE \$11.75-\$15.00 PER LOAD	SAME AS ABOVE TX DELIVERY FEE: 5000 - 8000 \$11.75 8000 - 10000 \$15.00

\*PLEASE NOTE: PRICING BELOW IS FOR WINTER MONTHS OXY BLEND UNLEADED. CONVENTIONAL GAS WOULD RECEIVE AN ADDITIONAL \$0.0325/GALLON DISCOUNT.

APPROVED BY:     /SL/    

DATE: 10/17/2008

2009-024 AUTOMOTIVE FUEL DIESEL AND UNLEADED - GENERAL SERVICES DEPARTMENT - FLEET DIVISION

# CITY OF EL PASO BID TABULATION

**BID ITEM: AUTOMOTIVE FUEL DIESEL AND UNLEADED**

**BID # 2009-024**

**BID DATE: OCTOBER 15, 2008**

**DEPARTMENT: GENERAL SERVICES - FLEET DIVISION**

EST. 1,371,000 GALLONS DIESEL PER YEAR	C & R DISTRIBUTING INC. EL PASO, TX	PETROLEUM TRADERS CORPORATION FORT WAYNE, IN	SOUTHERN COUNTIES OIL, A CALIFORNIA LIMITED PARTNERSHIP ORANGE, CA	WESTERN REFINING WHOLESALE, INC. EL PASO, TX
GROUP II: ULTRA LOW SULFUR DIESEL #2 - DELIVERY QUANTITIES				
DESCRIPTION	SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE
<b>ITEM 1:</b> UP TO 1,500 GALLONS (SMALL LOAD)	+\$0.17 OR -\$ _____ /GALLON	+\$0.0630 OR -\$ _____ /GALLON	NO BID	+\$0.0281 OR -\$ _____ /GALLON
<b>LIST ALL STATE AND FEDERAL MANDATED FEES:</b>	IF APPLICABLE: TX LFEE: \$3.75 ----- FED SPILL FEE: \$.0012 GAL ----- FED LUST TAX FEE: \$.001 GAL	TX PETROLEUM FEE (SEE ATTACHED CHART) ----- FEDERAL LUST .0010, OIL SPILL .0012, STATE TAX .2000		FED LUST TAX 0.001/GAL FED OIL SPILL 0.00119/GAL TX DELIVERY FEE \$3.75
<b>ITEM 2:</b> 3,500 TO 4,500 GALLONS	+\$0.10 OR -\$ _____ /GALLON	+\$0.0188 OR -\$ _____ /GALLON	+\$0.0585 OR -\$ _____ /GALLON	+\$ _____ OR -\$0.0019 /GALLON
<b>LIST ALL STATE AND FEDERAL MANDATED FEES:</b>	TX LFEE: \$7.50	SAME AS ABOVE	FED LUST 0.001, FED ENV FEE 0.0012 (SUPERFUND), STATE EXCISE 0.20, LOAD FEE \$7.50 PER LOAD	SAME AS ABOVE TX DELIVERY FEE \$7.50
<b>ITEM 3:</b> 7,000 TO 9,000 GALLONS (FULL TRANSPORT LOAD)	+\$0.0345 OR -\$ _____ /GALLON	+\$0.0010 OR -\$ _____ /GALLON	+\$ _____ OR -\$0.0112 /GALLON	+\$ _____ OR -\$0.0319 /GALLON
<b>LIST ALL STATE AND FEDERAL MANDATED FEES:</b>	IF APPLICABLE: TX LFEE: \$11.75 ----- FED SPILL FEE: \$.0012 GAL ----- FED LUST TAX FEE: \$.001 GAL	SAME AS ABOVE	FED LUST 0.001, FED ENV FEE 0.0012 (SUPERFUND), STATE EXCISE 0.20, LOAD FEE \$11.75 TO \$15.00 PER LOAD	SAME AS ABOVE TX DELIVERY FEE: 5000 - 8000 \$11.75 8000 - 10000 \$15.00

APPROVED BY:   /SL/  

DATE: 10/17/2008

2009-024 AUTOMOTIVE FUEL DIESEL AND UNLEADED - GENERAL SERVICES DEPARTMENT - FLEET DIVISION

# CITY OF EL PASO BID TABULATION

**BID ITEM: AUTOMOTIVE FUEL DIESEL AND UNLEADED**

**BID # 2009-024**

**BID DATE: OCTOBER 15, 2008**

**DEPARTMENT: GENERAL SERVICES - FLEET DIVISION**

EST. 310,000 GALLONS RED DYED DIESEL PER YEAR	C & R DISTRIBUTING INC. EL PASO, TX	PETROLEUM TRADERS CORPORATION FORT WAYNE, IN	SOUTHERN COUNTIES OIL, A CALIFORNIA LIMITED PARTNERSHIP ORANGE, CA	WESTERN REFINING WHOLESALE, INC. EL PASO, TX
GROUP III: RED DYED DIESEL - DELIVERY QUANTITIES	SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE
DESCRIPTION				
<b>ITEM 1:</b> UP TO 1,500 GALLONS (SMALL LOAD)	+\$.17 OR -\$ _____ /GALLON	+\$.0750 OR -\$ _____ /GALLON	<b>GROUP III NOT                      INCLUDED IN                      SOLICITATION</b>	+\$.0281 OR -\$ _____ /GALLON
<b>LIST ALL STATE AND FEDERAL                      MANDATED FEES:</b>	IF APPLICABLE: TX LFEE: \$3.75	TX PETROLEUM FEE (SEE ATTACHED CHART)		FED LUST TAX 0.001/GAL FED OIL SPILL 0.00119/GAL TX DELIVERY FEE \$3.75
	FED SPILL FEE: \$.0012 GAL	FEDERAL LUST .0010, MUST SUPPLY COPY OF DYED FUELS PERMIT		
	FED LUST TAX FEE: \$.001 GAL			
<b>ITEM 2:</b> 3,500 TO 4,500 GALLONS	+\$.10 OR -\$ _____ /GALLON	+\$.0288 OR -\$ _____ /GALLON		+\$ _____ OR -\$0.0019 /GALLON
<b>LIST ALL STATE AND FEDERAL                      MANDATED FEES:</b>	IF APPLICABLE: TX LFEE: \$7.50	<b>SAME AS ABOVE</b>		<b>SAME AS ABOVE</b> TX DELIVERY FEE \$7.50
	FED SPILL FEE: \$.0012 GAL			
	FED LUST TAX FEE: \$.001 GAL			
<b>ITEM 3:</b> 7,000 TO 9,000 GALLONS (FULL TRANSPORT LOAD)	+\$.0345 OR -\$ _____ /GALLON	+\$.0100 OR -\$ _____ /GALLON		+\$ _____ OR -\$0.0319 /GALLON
<b>LIST ALL STATE AND FEDERAL                      MANDATED FEES:</b>	IF APPLICABLE: TX LFEE: \$11.75	<b>SAME AS ABOVE</b>		<b>SAME AS ABOVE</b> TX DELIVERY FEE: 5000 - 8000 \$11.75 8000 - 10000 \$15.00
	FED SPILL FEE: \$.0012 GAL			
	FED LUST TAX FEE: \$.001 GAL			

APPROVED BY:   /SL/  

DATE:   10/17/2008  

2009-024 AUTOMOTIVE FUEL DIESEL AND UNLEADED - GENERAL SERVICES DEPARTMENT - FLEET DIVISION



# CITY OF EL PASO BID TABULATION

<b>BID ITEM: AUTOMOTIVE FUEL DIESEL AND UNLEADED</b>		<b>BID # 2009-024</b>		
<b>BID DATE: OCTOBER 15, 2008</b>		<b>DEPARTMENT: GENERAL SERVICES - FLEET DIVISION</b>		
	<b>C &amp; R DISTRIBUTING INC. EL PASO, TX</b>	<b>PETROLEUM TRADERS CORPORATION FORT WAYNE, IN</b>	<b>SOUTHERN COUNTIES OIL, A CALIFORNIA LIMITED PARTNERSHIP ORANGE, CA</b>	<b>WESTERN REFINING WHOLESALE, INC. EL PASO, TX</b>
<b>PAYMENT TERMS:</b>	<b>NET - 30 DAYS</b>	<b>0% - 10 DAYS</b>	<b>NET - 30 DAYS</b>	<b>NET - 30 DAYS</b>
<b>BIDDER AGREES TO ACCEPT PAYMENT BY PROCUREMENT CARD:</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> 4% SURCHARGE APPLICABLE TO INVOICE TOTAL	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
<b>BIDDER'S PROMISED DELIVERY: WITHIN ___ HOURS AFTER CONFIRMED FUEL ORDER FROM THE CITY.</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR REJECTION OF THE BID.</b>				
<b>BIDS SOLICITED: 12</b>		<b>BIDS RECEIVED: 4</b>	<b>BIDS LOCAL: 4</b>	<b>NO BIDS: 1</b>

APPROVED BY:    /SL/   

DATE: 10/17/2008

EXXON MOBIL CORPORATION  
BOX 1049  
BUFFALO, NY 14240-1049

MANSFIELD OIL CO.  
1025 AIRPORT PARKWAY SW  
GAINESVILLE, GA 30505-0198  
*no Bid*

AIRCRAFT FUELING SYSTEM, INC.  
4500 S. GARNETT, SUITE 500  
TULSA, OK 74146  
*UTF/CHG of RFB*  
*P.O. Box 470915  
Tulsa, OK 74147*

~~ENERCORE, INC.  
1502 AGUSTA, STE 250  
HOUSTON, TX 77057~~ *UTF*

DIAMOND SHAMROCK  
P.O. BOX 696000  
SAN ANTONIO, TX 78269-6000

C & R DIST., INC.  
P.O. BOX 26808  
EL PASO, TX 79926

~~CHEVRON USA  
P.O. BOX 20002  
EL PASO, TX 79998~~ *UTF*

~~T M & S  
6767 GATEWAY WEST  
EL PASO, TX 79925~~ *UTF*

~~TEXACO, INC.  
P.O. BOX 20005  
EL PASO, TX 79998~~ *UTF*

~~WESTERN REFINING WHOLESAL  
INC.  
2502 N. BLACK CANYON HWY  
PHOENIX, AZ 85009~~

TP PARTNERS  
5400 ARRAYO GRANDE CIR  
TUCSON, AZ 85718

NAVAJO REFINERY  
P.O. DRAWER 159  
ARTESIA, NM 88210

*Change of address  
Western Refining Wholesale Inc.  
P.O. Box 62558  
Tempe, AZ 85281*  
*UTF  
RTS*