

OSCAR LEESER  
MAYOR

JOYCE WILSON  
CITY MANAGER



CITY COUNCIL  
ANN MORGAN LILLY, DISTRICT 1  
LARRY ROMERO, DISTRICT 2  
EMMA ACOSTA, DISTRICT 3  
CARL L. ROBINSON, DISTRICT 4  
MICHIEL R. NOE, DISTRICT 5  
EDDIE HOLGUIN JR., DISTRICT 6  
LILY LIMÓN, DISTRICT 7  
CORTNEY CARLISLE NILAND, DISTRICT 8

**LEGISLATIVE REVIEW MEETING OF THE WHOLE MINUTES  
MAIN CONFERENCE ROOM, 2<sup>ND</sup> FLOOR  
CITY HALL, 300 N. CAMPBELL  
NOVEMBER 11, 2013  
9:00 A.M.**

The City Council met at the above place and date. Meeting was called to order at 9:05 a.m. Mayor Oscar Leeser present and presiding and the following Council Members answered roll call: Cortney Carlisle Niland, Larry Romero, Lilia Limón, and Ann Morgan Lilly. Not present: Emma Acosta, Carl Robinson, Michiel R. Noe, and Eddie Holguin, Jr.

The following agenda items were discussed. No action was taken on any of the items.

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**3I. RESOLUTION**

That the City Manager be authorized to sign a Lease Agreement between the City of El Paso (Lessor) and Pro-Action, Inc. (Lessee), for approximately 700 square feet in the basement of the building located at 222 South Campbell, to operate "Immunize El Paso", a clinic which provides free or low-cost health services, for an initial term beginning on November 12, 2013 to April 30, 2014 at a rental rate of \$1.00 for the initial term, and the initial term may be extended on a month-to-month basis by the City Manager for a rental rate of \$1.00 per month. **(District 8)** [City Development, Memo Sotomayor, (915) 541-4583]

Assistant City Attorney Sol Cortez, gave legal advice.

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**3N. RESOLUTION**

That the City Manager be authorized to sign an Underground Electrical and Transformer Pad Easement to the El Paso Electric Company for the provision of electrical power to a Compressed Natural Gas Plant, a component of the Sun Metro Operations and Maintenance Facility, 10151 Montana Avenue, a new City Facility, said easements more particularly described as a portion of Lot 2, Block 1, Butterfield Trail Aviation Park #2, City of El Paso, El Paso County, Texas. **(District 2)** [Engineering and Construction Management, Irene D. Ramirez, (915) 541-4428]

Ms. Joyce Wilson, City Manager, commented.

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**10C. BID**

The award of Solicitation No. 2014-018 (Pot Hole Patch Truck) to Southwest Truck Sales for a total award of \$145,543.48.

Department:	General Services – Fleet Division
Award to:	Southwest Truck Sales
	El Paso, TX
Item(s):	All
Option:	None
Unit Amount:	\$145,543.48 (per unit)
Total Award:	\$145,543.48 (1 unit)
Account No.:	231 – 37010 – 580540 – 4960 – PSWM00170

Funding Source: General Services Dept – Cars, Pickups,  
Vans - Capital Outlay

**Districts:** All

This is a Low bid, fixed-price, single (one-time) purchase.

The Purchasing & Strategic Sourcing Department and General Services – Fleet Division recommends award as indicated to Southwest Truck Sales, the lowest responsive, responsible bidder.

[Purchasing and Strategic Sourcing, Bruce D. Collins, (915) 541-4313]  
[General Services, Stuart C. Ed, (915) 621-6822]

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Stuart Ed, Director of General Services

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**16D. MAYOR AND COUNCIL**

Discussion and action to amend the Resolution adopting the Rules of Order for the El Paso City Council to revise Section 13 – Calling and Order of Agenda Items – to revise Exhibit A – to change the time of Call to the Public to 8:30 a.m. [Representative Carl L. Robinson, (915) 541-4400]

The following member of the public commented:

1. Ms. Lisa Turner

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**MASS TRANSIT BOARD AGENDA**

**4A. MASS TRANSIT (SUN METRO)**

That the Mass Transit Department Board hereby authorizes the Mass Transit Department to provide a free fare day on Thursday, November 28, 2013, for all customers of Sun Metro’s LIFT and Fixed Routes for a “Customer Appreciation Day” in conjunction with both the Thanksgiving Holiday and the City of El Paso’s Thanksgiving Day Celebration at the El Paso Civic Center.

Jay Banasiak, Mass Transit Director 534-5810

The following City staff members commented:

1. Ms. Joyce Wilson, City Manager
2. Mr. Jay Banasiak, Director of Mass Transit

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**5B. PURCHASING & STRATEGIC SOURCING**

Discussion and action on the request that the Purchasing Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to New Flyer, the sole provider of New Flyer Proprietary bus components, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Award to:	New Flyer Industries Canada, ULC – Winnipeg, MB
Annual Estimated Amount:	\$333,333.00
Total Estimated Award:	\$1,000,000.00 (3 Years)
Funding Source:	Maintenance Budget

Account No.: 560-531180-3200-60060-P6019  
District(s): All  
Sole Source No.: 2014-027

This is a sole source, supply contract.  
Bruce D. Collins, Purchasing Director 541-4313  
Jay Banasiak, Mass Transit Director 534-5810

Mr. Jay Banasiak, Director of Mass Transit, commented.

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The meeting **ADJOURNED** due to the loss of a quorum at 9:35 a.m.  
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APPROVED AS TO CONTENT:

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Richarda Duffy Momsen, City Clerk