

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: City Clerk

AGENDA DATE: November 21, 2006

CONTACT PERSON/PHONE: Terrence Freiburg

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what
Award Contract 2007-020 (Items 1) to The Eagle Janitorial Services for Janitorial Services at Municipal Court. Amount of this award is \$27,405.00 annually. Total Contract Award: \$87,215.00

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Janitorial Services for Municipal Court

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?
Yes, the Municipal Court has had continual janitorial service.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Dept: 11010011-01101-502206 Operating Account, Janitorial Contracts \$87,215.00

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

Department Head: Richarda D. Momsen 

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA: November 21, 2006

CITY MANAGER: _____

DATE: _____

BID # 2007-020
 JANITORIAL SERVICES - MUNICIPAL COURT

CRITERIA	WEIGHT BY %	ASEO INC		CAREFREE JANITORIAL		GLOBAL CLEAN		LUCY'S CLEANING SVCS		MAHEIR JANITORIA	
		SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST	45		28		42		42		35		44
REFERENCES	15	5	15	5	15	0	0	0	0	0	0
PAST HISTORY	15	3	9	3	9	3	9	3	9	3	9
MISC/BENEFITS, WAGES, LIA. INS	25	3	15	3	15	0	0	3	15	3	15
TOTAL			67		81		51		59		68

BID # 2007-020
JANITORIAL SERVICES - MUNICIPAL COURT

CRITERIA	WEIGHT BY %	MARTINEZ JANITORIAL		P&S JANITORIAL		PEREDA'S		PROFESSIONAL JANITORIAL		RL BUILDING MAINTENANCE	
		SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST	45		35		45		20		17		36
REFERENCES	15	0	0	3	9	0	0	4	12	3	9
PAST HISTORY	15	2	6	3	9	0	0	3	9	3	9
MISC/BENEFITS,WAGES, LIA. INS	25	0	0	3	15	0	0	3	12	3	15
TOTAL			41		78		20		50		69

CRITERIA	WEIGHT BY %	TEXAS-UBS		EAGLE JANITORIAL		TOTAL CLEANING		WESTERN JANITORIAL		Y&C JANITORIAL	
		SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS	SCORE	POINTS
COST	45		43		43		40		33		40
REFERENCES	15	3	9	4	12	4	12	4	12	3	9
PAST HISTORY	15	3	9	4	12	4	12	4	12	2	6
MISC/BENEFITS,WAGES, LIA. INS	25	3	15	5	25	4	20	3	15	3	15
TOTAL			76		92		84		72		70

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - MUNICIPAL COURT					BID # 2007-020				
BID DATE: OCTOBER 11, 2006					DEPARTMENT: MUNICIPAL COURT				
		MAHEIR JANITORIAL SERVICE EL PASO, TX		MARTINEZ JANITORIAL SERVICE EL PASO, TX		P & S JANITORIAL SERVICES EL PASO, TX		PEREDA'S CLEANING & MAINTENANCE EL PASO, TX	
ITEM	DESCRIPTION	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL
1.	JANITORIAL SERVICES MUNICIPAL COURT	\$2,272.50	\$27,270.00	\$2,816.62	\$33,799.44	\$2,184.00	\$26,208.00	\$4,872.00	\$58,464.00
PAYMENT TERMS:		4% - 10 DAYS		1% - 30 DAYS		2% - 10 DAYS		1% - 10 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 10/18/06

2007-020 JANITORIAL SERVICES - MUNICIPAL COURT DEPARTMENT

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - MUNICIPAL COURT				BID # 2007-020					
BID DATE: OCTOBER 11, 2006				DEPARTMENT: MUNICIPAL COURT					
		ASEO, INC. EL PASO, TX		CAREFREE JANITORIAL SERVICES EL PASO, TX		GLOBAL CLEAN EL PASO, TX		LUCY'S CLEANING SERVICES EL PASO, TX	
ITEM	DESCRIPTION	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL
1.	JANITORIAL SERVICES MUNICIPAL COURT	\$3,495.00	\$41,940.00	\$2,300.00	\$27,600.00	\$2,323.00	\$27,876.00	\$2,850.00	\$34,200.00
PAYMENT TERMS:		NET - 30 DAYS		1% - 10 DAYS		2.0% - 10 DAYS		3% - 10 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 10/18/06

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - MUNICIPAL COURT					BID # 2007-020				
BID DATE: OCTOBER 11, 2006					DEPARTMENT: MUNICIPAL COURT				
		PROFESSIONAL JANITORIAL SERVICES EL PASO, TX		RL BUILDING MAINTENANCE, INC. LUBBOCK, TX		TEXAS - UBS, INC. EL PASO, TX		THE EAGLE JANITORIAL SVS. EL PASO, TX	
ITEM	DESCRIPTION	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL
1.	JANITORIAL SERVICES MUNICIPAL COURT	\$5,876.00	\$70,512.00	\$2,725.28	\$32,703.36	\$2,250.80	\$27,009.60	\$2,283.75	\$27,405.00
PAYMENT TERMS:		1.0% - 10 DAYS		2% - 10 DAYS		NET - 30 DAYS		3% - 20 DAYS	

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 10/18/06

CITY OF EL PASO BID TABULATION

BID ITEM: JANITORIAL SERVICES - MUNICIPAL COURT				BID # 2007-020					
BID DATE: OCTOBER 11, 2006				DEPARTMENT: MUNICIPAL COURT					
		TOTAL CLEANING SERVICES EL PASO, TX		WESTERN JANITORIAL SERVICE, INC. EL PASO, TX		Y & C JANITORIAL SERVICES EL PASO, TX			
ITEM	DESCRIPTION	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL	MONTHLY	YEARLY TOTAL		
1.	JANITORIAL SERVICES MUNICIPAL COURT	\$2,432.96	\$29,195.52	\$2,995.00	\$35,940.00	\$2,436.00	\$29,232.00		
PAYMENT TERMS:		2.5% - 10 DAYS		2% - 10 DAYS		NET - 30 DAYS			
BIDS SOLICITED: 38		BIDS RECEIVED: 15		BIDS LOCAL: 29		NO BIDS: 0			

NOTE: THIS IS A BEST VALUE PROCUREMENT. OTHER FACTORS BESIDES PRICE WILL BE CONSIDERED.

APPROVED BY: 

DATE: 10/18/06