

**CITY OF EL PASO, TEXAS
REQUEST FOR COUNCIL ACTION (RCA)**

DEPARTMENT: General Services Department
AGENDA DATE: TBD by Purchasing - November 27, 2007
CONTACT PERSON/PHONE: Jeff Belles, 621-6821
DISTRICT (S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Exercise the option to extend contract 2006-050, Electrical Components and Related Parts, with Main Auto Parts for one year. Estimated annual expenditures are \$30,000.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The contract was awarded January 17, 2006 and the vendor offered a two year extension if exercised within two years of award. Main Auto provides excellent customer service and is a reliable partner with the City of El Paso.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes.

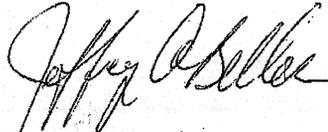
AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

45202-37370510-503125, Fleet Services Internal Service Fund

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: Jeffrey A Belles, November 7, 2007



(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____ **DATE:** _____

RECEIVED
PURCHASING DEPARTMENT

07 NOV - 8 PM 5:41

RECEIVED
CITY MANAGER
07 NOV - 8 PM 2:41

MOTION
JANUARY 17, 2006

Motion made, seconded and unanimously carried to award Solicitation No. 2006-050
Electrical Components & Related Parts

Award to: Main Auto
El Paso, Texas
Item(s): #1
Amount: \$35,000.00 (estimated annually)

Department: General Services-Fleet
Funds available: 37370510-503121-45202
Funding source: Fleet Services Internal Service Fund
Total award: \$105,000.00 (estimated)
District (s): All

General Services-Fleet and Financial Services-Purchasing Division recommend award as indicated to the lowest responsive offer meeting specifications, from responsible parties.

The vendor offers the City a prompt payment discount of 2%, 20 days.

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

Richarda Duffy Momsen, City Clerk

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

TERRY FREIBURG
PURCHASING MANAGER



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUBANNAH M. BYRD, DISTRICT 2
ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
RACHEL QUINTAN, DISTRICT 5
EDDIE HOLGUIN JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

FINANCIAL SERVICES, PURCHASING DIVISION

NOVEMBER 12, 2007

MAIN AUTO
ATTN: LOUIE TINOCO
5940 PAISANO
EL PASO, TEXAS 79925
FAX (915) 771-0353

RE: SOLICITATION 2006-050 ELECTRICAL COMPONENTS & RELATED PARTS, ITEM 1

Dear Mr. Tinoco,

The City of El Paso wishes to accept your offer to extend the period of Contract 2006-050 for a period of ONE (1) years from January 17, 2009 to January 16, 2010 with 2%20N30 discount as per your offer on the referenced requirement.

It is important that we receive your faxed response no later than Tuesday, November 13, 2007. If agreeable to you, please sign below and fax it to Michael Lau at (915) 541-4347.

After you've faxed me a copy, please return this original letter with your signature to the City of El Paso, Financial Services/Purchasing Division, Attn: Michael Lau, 2 Civic Center Plaza, El Paso, Texas 79901.

Thank you for your cooperation.

Sincerely,
The City of El Paso

Michael Lau
Procurement Analyst
(915) 541-4317 LauMM@elpasotexas.gov

We hereby extend the validity of our offer in response to Solicitation # 2006-050 to Date: January 16, 2006 for acceptance purposes.

Acknowledge: Main Auto Parts (Company Name) 12/12/07 (Date)
By: Louie Tinoco (Print Name of Authorized Person) General Manager (Title)
Signature: [Handwritten Signature]

2 CIVIC CENTER PLAZA, 7TH FLOOR, EL PASO, TEXAS 79901 915-541-4308 915-541-4347 FAX WWW.ELPASOTEXAS.GOV

