

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Environmental Services

AGENDA DATE: November 27, 2012

CONTACT PERSON NAME AND PHONE NUMBER:

Kurt Fenstermacher – Environmental Services, (915) 621-6892
Bruce D. Collins – Purchasing Manager, (915) 541-4313

DISTRICT(S) AFFECTED: all

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2010-008 (Scrap Metal Recycling Services) with Lucero Scrap, LLC for two additional years pursuant to the provisions of an award approved by the City Council on December 1, 2009. The extended contract period will be from December 1, 2012 to November 30, 2014.

BACKGROUND / DISCUSSION:

The Environmental Services Department is recommending the extension of the above contract. The contract consists of scrap metal removal and recycling for the Environmental Services facilities. The annual revenue to the Department over the past 3 years has been \$474,892.55, and the expected annual revenue for the contract extension is \$158,000.00. Local business is being supported.

PRIOR COUNCIL ACTION:

Yes. City Council previously awarded Contract 2010-008 Scrap Metal Recycling Services to Lucero Scrap, LLC.

AMOUNT AND SOURCE OF FUNDING:

Environmental Services-Revenue
Fund: 3100
Division: 34060
Dept: 334
Accnt: 431420 (Recycling Revenues)

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(CONTRACT EXTENSION)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **NOVEMBER 27, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to exercise the City's option to extend current Contract 2010-008 Scrap Metal Recycling Services with Lucero Scrap, LLC for two (2) additional years pursuant to the provisions of an award approved by the City Council on December 1, 2009. The extended contract period will be from December 1, 2012 to November 30, 2014.

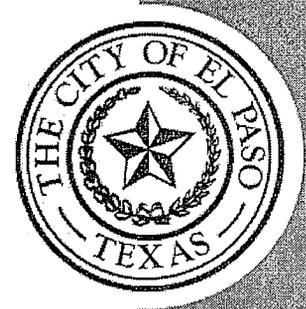
Department:	Environmental Services
Award to:	Lucero Scrap, LLC El Paso, TX
Option:	2 Year Option
Annual Estimated Amount:	\$158,000 (Annual Revenue)
Total Estimated Amount:	\$316,000 (2 years)
Account No.:	334 - 34060 - 431420 - 3100
Funding Source:	Environmental Services - Recycling Revenues
District(s):	All

This is a Best Value, service contract

*******ADDITIONAL INFO BELOW*******

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SERVICE SOLUTIONS SUCCESS



To: Financial Services – Purchasing Division
From: Kurt Fenstermacher, Environmental Svcs Director _____
Subject: Seven (7) Factor Option Memo
Date: November 27, 2012
Re: Solicitation No. (2010-008-Scrap Metal Recycling-Lucero Scrap LLC)
Authorized Signature

Environmental Services recommends authorizing the Option to Extend Lucero Scrap LLC for 2 years for scrap metal recycling. Exercising this option would meet the following threshold considerations:

1. Are funds available for this Option to Extend?

No funds are need, it is estimated revenue.

2. Is the Requirement covered by this option fill an existing need of the City?

Yes, due to consistently collecting scrap metal.

2. Is the option price better than current available market price?

The contract was awarded to the Lucero Scrap LLC offering the best value to the City.

4. Is the time between award of the contract and exercising the option so short that the market indicates the option is the lowest price obtainable through competition or most advantageous offer?

N/A

5. Is the attached Vendor Performance form show the vendors' performance to be "7-8" or higher?

The performance report shows an average score of 7.5 based on the factors the applied to the vendor.

6. Is the vendor currently under debarred status as per Excluded Parties List System (EPLS) at www.epls.gov/?

No

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Courtney Carlisle Niland

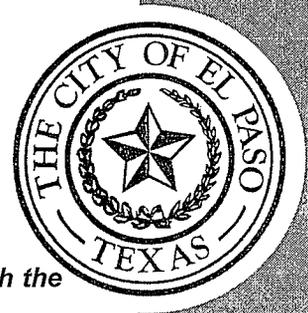
City Manager
Joyca A. Wilson



FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4308 FAX: (915) 541-4347 www.elpasotexas.gov



Texas Comptroller
Leadership Circle



7. *Is the proposed vendor indebted to the City for any amount as documented through the City's Indebtedness Verification Form?*

No

Mayor
John F. Cook

City Council

District 1
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District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Rachel Quintana

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Beto O'Rourke

City Manager
Joyce A. Wilson

VENDOR PERFORMANCE REPORT

CONTRACT NUMBER AND TITLE:

COMPANY CONTACT INFORMATION

COMPANY/OWNER'S NAME	Lucero Scrap LLC		
COMPANY ADDRESS	10717 Alameda Ave, Socorro, Texas		
POINT OF CONTACT E-MAIL ADDRESS	Maria Lucero-RLUCEROSCRAP4X4@AOL.COM		
PHONE/FAX NUMBERS	PHONE	915-872-9880	FAX
CONTRACT AMOUNT (\$)	\$267,300 (Total 3 yr Revenues)		
% COMPLETED / COMPLETED	100%		
ESTIMATED COMPLETION DATE	12/1/2012		

TECHNICAL PERFORMANCE

FACTORS/RATINGS	"PLUS" (11-+)	"EXCELLENT" (9-10)	"GOOD" (7-8)	"FAIR" (5-6)	"POOR" (3-4)	"UNSATISFACTORY" (0-2)	NOT APPLICABLE (N/A)
Completion of major tasks/ milestones/ deliverables on schedule.	N/A						N/A
Responsiveness to changes in technical direction.	N/A						N/A
Ability to identify risk factors and alternatives for alleviating risk.	N/A						N/A
Ability to identify and solve problems expeditiously.	N/A						N/A
Ability to deliver goods or services accordance with specification			8				
Ability to employ standard tools/methods.			8				

MANAGEMENT PERFORMANCE

FACTORS/RATINGS	"PLUS" (11-+)	"EXCELLENT" (9-10)	"GOOD" (7-8)	"FAIR" (5-6)	"POOR" (3-4)	"UNSATISFACTORY" (0-2)	NOT APPLICABLE (N/A)
Overall communication with staff.				6			
Effectiveness and reliability of Contractor's Key Personnel			8				
Ability to recruit and maintain qualified personnel.							N/A
Ability to manage multiple and diverse projects/tasks from planning through execution.							N/A
Ability to effectively manage subcontractors.							N/A
Ability to accurately estimate and control cost to complete tasks.							N/A
Overall performance in planning, scheduling, and monitoring.							N/A
Ability to resolve problems							N/A
Use of management tools (e.g. cost/schedule, task management tools).							N/A

CONTRACT ADMINISTRATION

FACTORS/RATINGS	YES	NO
Was the project completed on schedule? If not, how late was it: ___ < 30 days; ___ <60 days; ___ < 90 days; ___ > 90 days	N/A	
Did the contractor submit unnecessary Change Order requests?		NO
Were contractor proposals for Change Orders reasonably priced?		N/A
Were there any claims?		N/A
Compliance with labor laws		N/A
Compliance with safety requirements	X	
Given a choice, would you do business with this contractor again?	X	

Report completed by: Valerie Joosten

Phone: 915-621-6706

Department Director: Kurt Fenstermacher

Phone: 915-621-6700

**MOTION
DECEMBER 1, 2009**

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2010-008 (Scrap Metal Recycling Services) to Lucero Scrap, LLC for a total estimated revenue of \$267,300.

Department:	Environmental Services
Award to:	Lucero Scrap, LLC El Paso, TX
Items:	All
Option:	2 years
Annual Estimated Amount:	\$ 89,100 (annual revenue)
Account No.:	34010289 – 403146 - 40403
Funding Source:	Special Waste Removal Fees
Total Estimated Award:	\$267,300 (3 years)

This is a thirty-six month Best Value type contract.

The Departments of Financial Services, Purchasing Division, and Environmental Services recommend award to Lucero Scrap, LLC, the vendor offering the highest revenue and best value.

Richarda Duffy Momsen, City Clerk