

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Non-Departmental

AGENDA DATE: November 28, 2006

CONTACT PERSON/PHONE: David Almonte, 541-4777

DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Budget Transfer to provide funding in the City Clerk's budget to fund an Interpreter and Translation Services for the City Council meetings.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

This item is per Council's request to provide interpreter services at the podium during Council and caption translation on the SAP channel for a predominately Hispanic community, giving citizens the opportunity to take an active role in their government when their knowledge of a language might have otherwise become a barrier.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No _____

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Transfer \$35,600 from Contingency to the City Clerk's budget, Outside Contracts account.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

DEPARTMENT HEAD:

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____