

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Community and Human Development

AGENDA DATE: November 29, 2011

CONTACT PERSON/PHONE: William Lilly/541-4643

DISTRICT(S) AFFECTED: All Districts

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Authorize the City Manager to: (1) sign and submit an application to the Texas Department of Housing and Community Affairs (TDHCA) for a one-year, Homeless Housing and Services Program (HHSP) grant in the amount of \$70,078.48; (2) sign all contracts and documents with the agencies approved for HHSP funding, as well as amendments to such contracts which add or reduce funding when such amendments are consensual, including the de-obligation of funds by mutual termination; and (3) take any actions necessary to accomplish the intent of this resolution, and well as sign all Certifications, Performance Reports, and any agreements or related documents for TDHCA or agency HHSP activities upon approval by the City Attorney's Office and Director of Community and Human Development.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

Initial funding for the Homeless Housing and Services Program (HHSP) was established by the Texas Legislature during the 81st Regular Session, and was earmarked for the eight largest cities in Texas as a flexible source of funds to address each community's homeless needs. A total of \$1,626,459 was specifically dedicated and made available to the City of El Paso and the City subsequently contracted with 14 homeless service providers to utilize the entire \$1,626,459 by May 31, 2011.

Approximately one month ago, TDHCA informed the City that a second round of HHSP funding would be made available to the eight largest cities in Texas with the City of El Paso receiving an allocation of \$70,048.48 --- to be utilized for the same intent and purposes as the first grant round and for the one year period from September 1, 2011 to August 31, 2012.

The City informed all the previously-funded HHSP homeless service providers that it would be accepting budget requests to fund two agencies to utilize the second round of HHSP funds, based on the following criteria:

1. Past performance on timely HHSP fund expenditures; and
2. Past performance on client-served goals.

The City received ten budget requests, and based on the criteria, is recommending that the \$70,048.48 be awarded as follows:

\$35,000.00 – Child Crisis Center – Emergency Shelter for Children
35,078.48 – Opportunity Center for the Homeless – Women in Transition Shelter Resource Center
\$70,048.48

After this item is approved by City Council, the City will enter into contractual agreements with the two agencies for utilization of the HHSP funds for the period of September 1, 2011 to August 31, 2012.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, City Council approved the initial round of HHSP funding on November 10, 2009.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

Project accounts will be established after the two contracts are executed. A budget transfer to appropriate the funds will be required.

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

DEPARTMENT HEAD: 
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

RESOLUTION

WHEREAS, on November 10, 2009, the City Council for the City of El Paso authorized the City Manager to sign and submit an application to the Texas Department of Housing and Community Affairs (TDHCA) for a two-year Homeless Housing and Services Program (HHSP) grant in the amount of \$1,626,459 that the City utilized to fund, until May 31, 2011, eligible operation and direct service costs of 14 non-profit, homeless service providers in the El Paso community; and

WHEREAS, the State of Texas Governor's Office and TDHCA secured General Revenue funds to continue the HHSP program for one year from September 1, 2011 through August 31, 2012, and allocated to the City of El Paso an additional \$70,078.48 to be used for the same purposes and intent as the original HHSP allocation; and

WHEREAS, the Community and Human Development Department accepted proposals from all the HHSP agencies that were funded in the first grant round and utilized past performance criteria of timely HHSP fund expenditures and client-served goals and recommends awarding the \$70,078.48 to: (1) Child Crisis Center of El Paso – Emergency Shelter for Children (\$35,000); and (2) Opportunity Center for the Homeless, Inc. – Women in Transition Shelter Resource Center (\$35,078.48); and

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

1. That the City Manager be authorized to sign and submit an application to the Texas Department of Housing and Community Affairs (TDHCA) for a one-year, HHSP grant in the amount of \$70,078.48 or any grant extension. The grant will fund, until August 31, 2012, eligible operation and direct service costs of non-profit, homeless service providers in the El Paso community; and
2. That the City Manager be authorized to sign all contracts and documents with the two agencies identified in the recitals above, which are hereby approved for the additional HHSP funding. The City Manager is authorized herein to sign amendments to such contracts which add to or reduce funding when such amendments are consensual, including the de-obligation of funds by mutual termination; and
3. That the City Manager be authorized to take any actions necessary to accomplish the intent of this resolution and be authorized to sign all Certifications, Performance Reports, and any agreements or related documents for TDHCA or agency HHSP activities upon approval by the City Attorney's Office and Director of Community and Human Development Department.

ADOPTED this _____ day of _____, 2011.

CITY OF EL PASO

John F. Cook
Mayor

ATTEST:

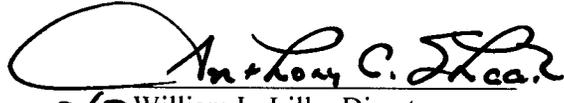
Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:



Marie A. Taylor
Assistant City Attorney

APPROVED AS TO CONTENT:



for William L. Lilly, Director
Community and Human Development