

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** POLICE

**AGENDA DATE:** November 29, 2011

**CONTACT PERSON/PHONE:** Commander Zina Silva/ 564-7141  
Laura F. Garcia/564-7381

**DISTRICT(S) AFFECTED:** Citywide

**SUBJECT:**

That the City Manager be authorized to sign grant documentation to the Auto Burglary and Theft Prevention Authority (ABTPA), including all understandings and assurances contained therein, as well as alter or terminate the grant, in the amount of \$1,199,613.00 with a cash match of a total of \$411,836.00 and in-kind match in the total amount of \$1,529,960.00. Total project cost is \$3,141,409.00.

**BACKGROUND / DISCUSSION:**

The purpose of this grant is to continue the efforts of the El Paso Police Department's Auto Theft Task Force against auto theft and related crimes in the City of El Paso. The grant money will cover Auto Theft Task Force officers and civilian personnel salary, fringe benefits, overtime, equipment, training, and other direct operating expenses.

The granting agency requires a resolution of Mayor and City Council.

**PRIOR COUNCIL ACTION:**

No.

**AMOUNT AND SOURCE OF FUNDING:**

A cash match is required in the amount of \$411,836.00 from General Fund for the Police Department.

**BOARD / COMMISSION ACTION:**

N/A

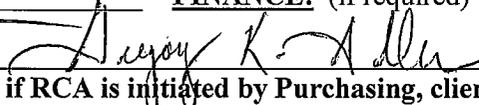
\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_



**FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** \_\_\_\_\_



(Example: if RCA is initiated by Purchasing, client department should sign also)  
*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:** \_\_\_\_\_

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. That the El Paso City Council approves the grant acceptance from the Auto Burglary & Theft Prevention Authority ("ABTPA") for the benefit of the El Paso Police Department's Auto Theft Task Force, also known as El Paso County Auto Burglary and Theft Prevention Task Force.
2. The City Manager be authorized to sign the grant documentation including all understandings and assurances contained therein, as well as, alter or terminate the grant in the amount of ONE MILLION ONE HUNDRED NINETY NINE THOUSAND SIX HUNDRED THIRTEEN AND NO/100 DOLLARS (\$1,199,613.00) from the El Paso Police Department, on behalf of its Auto Theft Task Force, to the ABTPA for purpose of continuing the efforts of the El Paso Police Department's against auto theft and related crimes the City of El Paso.
3. The City of El Paso agrees to provide a cash match in the amount of FOUR HUNDRED ELEVEN THOUSAND EIGHT HUNDRED THIRTY SIX AND 00/100 DOLLARS (\$ 411,836.00), and in-kind match in the amount of ONE MILLION FIVE HUNDRED TWENTY NINE THOUSAND NINE HUNDRED SIXTY AND 00/100 DOLLARS (\$1,529,960.00).
4. The El Paso City Council agrees that the existence of an award will not be used to offset or decrease total salaries, expenses and allowances that the City of El Paso receives or provides to its police department at or after the time the grant is awarded.

ADOPTED this 29th day of November 2011.

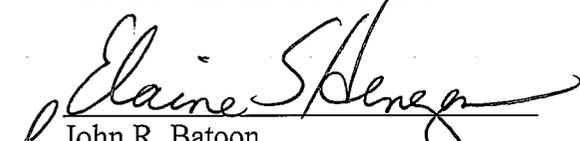
CITY OF EL PASO

\_\_\_\_\_  
John Cook  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

  
for John R. Batoon  
Assistant City Attorney

APPROVED AS TO CONTENT:

  
Greg Allen  
Chief of Police





4000 Jackson Avenue  
Austin, Texas 78731  
Telephone: (512) 374-5101 Facsimile: (512) 374-5110

## MEMORANDUM

**TO:** Project Directors  
Automobile Burglary and Theft Prevention Authority (ABTPA) Grants

**FROM:** Charles Caldwell, Director  
Automobile Burglary and Theft Prevention Authority

**SUBJECT:** ABTPA Grant Award Documents

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The enclosed packet contains important documents concerning a grant awarded to your agency by ABTPA. In a separate letter, the authorized official designated in your grant application has been informed of the award.

Also for your information, please be advised that, under separate cover, the designated financial officer has been sent a copy of the documents enclosed in this letter; a set of Request of Funds forms which need to be sent to the ABTPA office; and reference documents, if applicable.

The documents provided should be read carefully and kept in your permanent records. The documents included are listed below:

1. Original Grant Award Letter.
2. Original Statement of Grant Award which lists the Special Conditions which need to be met prior to release of funds.
3. Original Acceptance Notice.
4. Original Budget Digest.

The Statement of Grant Award contains a copy of the Approved Budget Summary, which reflects the final grant budget. **This approved budget may or may not be exactly the same as the budget contained in the grant application originally submitted to ABTPA. Because of this, you should compare this document with the application to familiarize yourself with any changes that may have occurred.**

**Please read carefully the approved budget summary and if there are any corrections contact ABTPA before the Acceptance Notice is signed.**

If I can be of assistance, please call 512/374-5108.

**Texas Automobile Burglary and Theft  
Prevention Authority  
Statement of Grant Award**

**Grant Number:** SA-T01-10050-12  
**Grantee Name:** City of El Paso  
**Project Title:** Auto Theft Prevention Task Force  
**Grant Period:** 09/01/2011 - 08/31/2012

**ABTPA Award:** \$1,199,613  
**Grantee Cash Match:** \$411,836  
**Grantee In-Kind Match:** \$1,529,960  
**Total Project Cost:** \$3,141,409

The Texas Automobile Burglary and Theft Prevention Authority (ABTPA) has awarded the above-referenced grant. The approved budget is reflected in the attached Approved Budget Summary. This grant is subject to and conditioned upon acceptance of the ABTPA Grant Application and Administration Guidelines (Guide) promulgated for this specific program fund (referenced above) through the Automobile Burglary and Theft Prevention Authority. Applicable special conditions are contained in the Guide or cited below. Total project costs must be accounted for in accordance with the Uniform Grant and Contract Management Standards and the Guide.

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**GRANTEE REQUEST FOR FUNDS**

All Grantee request for funds shall be submitted to ABTPA in accordance with the instructions provided by ABTPA and shall be in the form required by ABTPA. Requests for funds will not be honored until all special conditions outlined on the Statement of Grant Award and that required action on the part of the grantee have been satisfied.

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**GRANT ADJUSTMENTS**

Grantee shall submit written requests for grant adjustments, as required by the applicable ATPA Rule contained in the Grant Application and Administration Guidelines for this specific program fund.

JUN 14 2011  
AWARD DATE

  
\_\_\_\_\_  
CHARLES CALDWELL

Automobile Burglary and Theft Prevention Authority  
4000 Jackson Avenue, Austin, Texas 78731 512/374-5101

**Texas Burglary and Automobile Theft  
Prevention Authority  
Approved Budget Summary**

**Grant Number:** SA-T01-10050-12 **Region:** 0800  
**Grantee:** City of El Paso **Date:** 06/29/11  
**Project Title:** Auto Theft Prevention Task Force  
**Grant Period:** 09/01/2011 to 08/31/2012  
**Funding Source:** Auto Burglary & Theft Prevention Authority

	ABTPA	Cash Match	In-Kind	TOTAL
<b>A. Personnel:</b>	\$956,964	\$155,191	\$1,529,960	\$2,642,115
<b>B. Contractual:</b>	\$40,414			\$40,414
<b>C. Travel:</b>	\$10,000	\$37,000		\$47,000
<b>D. Equipment:</b>				\$0
<b>E. Supplies:</b>	\$192,235	\$219,645		\$411,880
<b>F. Indirect:</b>				\$0
<b>Total:</b>	\$1,199,613	\$411,836	\$1,529,960	\$3,141,409

**Budget Detail:**

- A.** Police Sergeant \$75,561; Police Sergeant \$74,131; Detective \$63,333; Detective \$67,815; Detective \$67,771; Detective \$58,625; Detective \$61,506; Detective \$60,637; Detective \$54,949; Detective \$57,187; Detective \$68,793; Overtime \$47,180; Fringe Benefits \$199,476
- B.** Translation Specialist \$40,414
- C.** In-State  
 ABTPA Meetings (4) \$1,500; ABTPA Grant Workshops \$2,000; Border Solutions \$1,000;  
 TAVTI \$1,500;  
  
 Out-of-State  
 IAATI \$4,000
- E.** Leased Vehicles (26) @ \$900 \$121,235; Operating Supplies \$3,000; Public Awareness \$3,000;  
 Fuel /Vehicle Maint. \$30,000; Communication Devices \$30,000; Comprehensive & Collision Ins.  
 \$5,000

**TEXAS AUTOMOBILE BURGLARY AND THEFT PREVENTION AUTHORITY  
GRANTEE ACCEPTANCE NOTICE**

**AGREEMENT:**

That whereas City of El Paso, hereinafter referred to as Grantee, has heretofore submitted a grant application to the Automobile Burglary and Theft Prevention Authority, State of Texas, entitled Auto Theft Prevention Task Force and further identified by grant number SA-T01-10050-12; and

Whereas, the Automobile Burglary and Theft Prevention Authority has approved the grant application as evidenced by the Statement of Grant Award from the Automobile Burglary and Theft Prevention Authority dated 06/14/11, certain special requirements; and

Whereas, the Grantee desires to accept the grant award, the Uniformed Grant and Contract Management Standards, and special requirements as evidenced by the Statement of Grant Award;

Now, therefore, the Grantee accepts the aforementioned Statement of Grant Award, the Uniformed Grant and Contract Management Standards and special requirements in the grant application and the Statement of Grant Award as evidenced by the agreement, executed by the project director, the financial officer, and the official authorized to sign the original grant application, or the official's successor, as presiding officer of and on behalf of the governing body of this grantee; and

Now, therefore, the Grantee shall designate either the project director or the financial officer to coordinate and be solely responsible for submission of adjustments pertaining to both program and financial elements of the application, and the POSITION authorized to submit adjustments is Project Director.

**NON-LOBBYING CERTIFICATION:**

We, the undersigned, certify that none of the grant funds, regardless of their source or character, including local cash assumption of cost funds, shall be used in any manner to influence the outcome of any election or the passage or defeat of any legislative measure.

A finding that a grantee has violated the certification shall result in the immediate termination of funding of the project and the grantee shall not be eligible for future funding from the Automobile Burglary and Theft Prevention Authority.

Certified By:

Date:

7/7/11



Signature of Project Director

Reginald Moton, Lieutenant

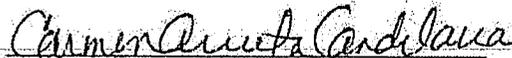
Name & Title(must print or type)

9600 Dyer St.

Official Agency Address(street or post office box)

El Paso, TX 79924 (915) 298-9605

City/Zip Code/Telephone Number



Signature of Financial Officer

Ms. Carmen Arrieta-Candelaria  
Chief Financial Officer

Name & Title(must print or type)

#2 Civic Center Plaza

Official Agency Address(street or post office box)

El Paso, TX 79901 (915) 541-4293

City/Zip Code/Telephone Number



Signature of Authorized Official

Ms. Joyce Wilson  
City Manager - City of El Paso

Name & Title (must print or type)

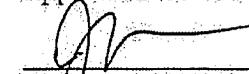
#2 Civic Center Plaza

Official Agency Address (street or post office box)

El Paso, TX 79901 (915) 541-4844

City/Zip Code/Telephone Number

Approved as to form:



John R. Batoon  
Assistant City Attorney