

DATE: 11/25/2008

TO: City Clerk

FROM: Mayor John Cook

ADDRESS 2 Civic Center Plaza, El Paso, Texas 79901 TELEPHONE 915-541-4145

Please place the following item on the (Check one): CONSENT X REGULAR _____

Agenda for the Council Meeting of December 2, 2008

Item should read as follows: Appointment of Eduardo Castorena to the Tax Increment Reinvestment Zone Number 5 by Mayor John F. Cook.

SPECIAL INSTRUCTIONS: To fill unexpired term of Frank Rene Lopez

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: Tax Increment Reinvestment Zone Number 5

NOMINATED BY: Mayor John F. Cook DISTRICT: Mayor

NAME OF APPOINTEE Eduardo Castorena
(Please verify correct spelling of name)

BUSINESS ADDRESS: 602 S. Oregon

CITY: El Paso ST: TX ZIP: 79901 PHONE: 532-5447

HOME ADDRESS: _____

CITY: El Paso ST: TX ZIP: 79925 PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Frank Rene Lopez

EXPIRATION DATE OF INCUMBENT: 07/10/2009

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: _____
RESIGNED X
REMOVED _____

DATE OF APPOINTMENT: 12/02/2008

EXPIRATION DATE OF NEW APPOINTEE: 07/10/2009

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: _____
2nd TERM: _____
UNEXPIRED TERM: X

Eduardo L.Castorena

Education:

- M.E.D. Masters in Education from the University of Texas at El Paso
- B.A. Sociology from Texas Western College
- Certified Hospital Chaplain
- Certified Bereavement Counselor and Facilitator

Professional Experience:

- August 2008 to Present
Development Director for Sacred Heart Parish
Responsibilities: I am responsible for providing administrative and strategic oversight for fundraising activities and to serve as an ambassador for Sacred Heart Parish in the El Paso Community and beyond in order to generate donors foundations, philanthropic, community and corporate support. I am also responsible for establishing communications, dialogue and good community relations representing Sacred Heart Parish and its community.
- August 07, 2007 to November 2008
Hospice Chaplain at Hospice of El Paso
Responsibilities: I was responsible for the management and oversight of the Spiritual Care Department. I provided spiritual care, emotional comfort, and spiritual rituals. I assisted with reconciliation and with funeral services and also assisted families who were facing ethical dilemmas. Part of my responsibilities were to nurture hope and counseling to patients, their families and staff.
- December 1, 2003 to March, 2007
Chaplain at La Mariposa Hospice and Sierra Providence Health Network
Responsibilities: I provided spiritual care, counseling and bereavement services to patients, families and staff of La Mariposa Hospice and Sierra Providence Health Network.
- August 2002 to November 2003
Chaplain at VNA Hospice
Responsibilities: I provided spiritual care, counseling and service to patients, their families and to hospital staff.

- May 2000 to December 2003
Director of Hospital Ministry, and Jail Ministry
Responsibilities: I was responsible for the organization, management and oversight of the El Paso Catholic Diocese, Jail and Hospital Ministry Programs. I provided communicative, collaborative, organizational and management guidance and support to the staff, ministry trainees, volunteers, and the general public.
- July, 1996 to March, 2000
Hospital Chaplain at Columbia Medical Center East.
Responsibilities: Was responsible for the management, supervision and oversight of the Pastoral Care Program. I provided services and spiritual care and counseling to all patients, their families and hospital staff.
- February, 1992 to July, 1996
Director of Development at St. Pius X Parish
Responsibilities: I worked on parish development, plant management activities, fund raising and coordination and management of the Church Stewardship Program.
- January, 1991 to February, 1992
Community Corrections Manager at the Federal Bldg. El Paso, Texas (United States Department of Justice, Federal Bureau of Prisons).
Responsibilities: I was responsible for the Federal Bureau of Prisons field operations and liaison efforts with all criminal justice agencies in the New Mexico and Southwestern Texas area. I supervised contracting, oversight and monitoring of community corrections, contract confinement, detention, alcohol, drug, and mental health treatment programs and residential and non-residential services for adults and juveniles.
- April, 1989 to January, 1991
Executive Assistant at the Federal Prison Camp in El Paso (United States Department of Justice, Federal Bureau of Prisons).
Responsibilities: I provided administrative assistance and support to the CEO, developed plans, policies and programs, including staff/inmate management, and institution treatment programs i.e. (Drug, alcohol, mental health, education). I monitored and evaluated institution programs, oversight of all civil litigation concerning the Bureau of Prison, public relations and liaison with all criminal justice agencies and technical advisors concerning Freedom of Information and Privacy Acts.

- June, 1975 – April, 1989
Correctional Programs Manager with the Federal Correctional Institutions La Tuna and Terminal Island (United States Department of Justice, Federal Bureau of Prisons).
Responsibilities: I was responsible for the General Administration, supervision, security, sanitation correctional program; I handled personnel and inmate management and management of inmate housing units and alcohol, drug and mental health referrals
- November, 1973 to June, 1975
Administrative Officer at the Central Office, Washington D.C. (United States Department of Justice, Federal Bureau of Prisons).
Responsibilities: I provided direction, development and training to Case Management, Classification and Treatment Programs within the Bureau of Prisons, regional and central offices. I conducted program reviews and audits and provided designation of Federal Offenders to appropriate institutions. My duties also included liaison and public relations with all Federal Authorities including Federal Courts, Probation Offices, U.S. Attorneys Office, Parole Boards, Congress and Senate, Community Services Agencies and the Public.
- January, 1967 – November, 1973
Case manager at the Federal Correctional Institution La Tuna (United States Department of Justice, Federal Bureau of Prisons).
Responsibilities: I was responsible for the custody and control of an assigned caseload. Major duties included individual counseling, group counseling, community contacts, reports and correspondence and diagnostic studies.
- June, 1966 to October, 1966
Case Management Intern at Federal Correctional Institution La Tuna (United States Department of Justice, Federal Bureau of Prisons).

Additional Information :

Languages:

I am fluent in both English and Spanish and am able to read in both languages as well.

Professional Development:

The following are professional development courses I have taken:

- **Media Relations,**
- **Financial Management for Managers**
- **Alcohol and Drug Abuse Treatment**
- **Performance Standards and Evaluation,**
- **Labor Relations**
- **Personnel Management**
- **Multi Media Productions**
- **Correctional Standards and Accreditation**
- **Supervisory Group Performance**
- **Adverse Actions**
- **Incentive Awards and Recognition**
- **Facilitative Counseling**
- **Unit Management**
- **Dynamics of Supervising**

Community Involvement:

- **Former Vice President, Board of Directors, Rio Bravo Interfaith Council**
- **Member Board of Directors, Rio Grande Cancer Foundation**
- **Former Vice President, Board of Directors, Bien Vivir Senior Health Services**



Nonprofit Enterprise Center

A Resource Center for
Nonprofit Organizations

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July 22, 2008

Hon. Mayor John Cook
City of El Paso
#2 Civic Center Plaza
10th Floor of City Hall
El Paso, Texas 79901

Re: Resignation from TIRZ board

Dear Mayor Cook,

Thank you for the appointment to serve on the TIRZ Advisory Board. I have served for one year and the experience has been great. We are fortunate to have some outstanding El Pasoans on the board. I have truly enjoyed working with the members of the board and the City Staff at all of the meetings.

Unfortunately, I must resign from the TIRZ board. As the primary grant writer and trainer at the Nonprofit Enterprise Center, I have an exceptional amount of work over the coming months.

I thank you for the opportunity to serve the City of El Paso. I look forward to opportunities in the future.

Warm Regards,

Frank René López
Executive Director

Cc: Hon. Veronica Escobar

RECEIVED

JUL 28 2008

MAYOR'S OFFICE

cc: Sylvia
City Clerk