

DATE: 12-05-06

TO: CITY CLERK

FROM: JOSE ALEXANDRO LOZANO

ADDRESS #2 CIVIC CENTER PLAZA TELEPHONE 915-541-4515

Please place the following item on the (Check one): CONSENT XX REGULAR _____

Agenda for the Council Meeting of DECEMBER 5, 2006

Item should read as follows: APPOINTMENT OF MR. JAMES W. WOLFF TO THE HISTORIC LANDMARK COMMISSION; BY REPRESENTATIVE JOSE ALEXANDRO LOZANO.

SPECIAL INSTRUCTIONS: _____

BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM

NAME OF BOARD/COMMITTEE/COMMISSION: HISTORIC LANDMARK COMMISSION

NOMINATED BY: REPRESENTATIVE JOSE ALEXANDRO LOZANO DISTRICT: DISTRICT #3

NAME OF APPOINTEE JAMES W. WOLFF
(Please verify correct spelling of name)

BUSINESS ADDRESS: 4716 AMBASSADOR

CITY: EL PASO ST: TX ZIP: 79924 PHONE: 915 276-8348

HOME ADDRESS: _____

CITY: _____ ST: _____ ZIP: _____ PHONE: _____

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT? DANIEL MORENO

Daniel Moreno

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: XX
RESIGNED _____
REMOVED _____

OTHER (SPECIFY): _____

EXPIRATION DATE OF INCUMBENT: 11/16/2006

EXPIRATION DATE OF NEW APPOINTEE: 12/5/2008

PLEASE CHECK ONE OF THE FOLLOWING: 1st TERM: XX

2nd TERM _____

UNEXPIRED TERM: _____

JAMES W. WOLFF

EDUCATION

- University of Texas at El Paso
Masters of Science
Environmental Science
Expected Graduation Date: Fall 2007
- University of Texas at El Paso
Bachelors of Science
Metallurgical & Materials Engineering
Manufacturing Option
Spring 2005

EXPERIENCE

- Viva Environmental Inc.
Environmental Project Manager
July 2005- Present
Duties:
 1. *Emergency Spill Response*- First responder and manager at chemical spills. Directed crew of technicians during spills on proper method of containing and cleaning discharged chemicals. Assessed situation and made final decisions on best methods of managing crew and equipment. Responsible for interfacing with federal, state, and local officials during spills as applicable, including any media and public concerns. Responsible for taking samples at spill site and reporting analytical and clean up procedures to proper agencies.
 2. *Water Analysis*- Conducted weekly bacteriological testing on processed El Paso Water Utilities wastewater in order to establish a baseline measurement of bacteria levels. PH readings were taken and recorded with each examination.
 3. *Water Sampling*- Performed and assisted in weekly and quarterly sampling events of water wells contaminated with petroleum product. Learned and followed proper techniques when collecting samples from wells. Samples were taken and tested for hydrocarbons and metals. Care was taken to prevent sample contamination. Conducted and assisted in weekly gauging and bailing sessions from contaminated wells. Reported results in written format to client.
 4. *Soil Sampling*- Managed and performed soil delineation project. Petroleum contaminated soil was delineated in order to determine the extent of oil spill, soil

samples were taken and tested by independent laboratory for Total Petroleum Hydrocarbons, Benzene, and Metals. Soil samples were taken using existing sampling methods to ensure quality control and prevent cross contamination.

5. *Air Monitoring-* Assisted in asbestos air monitoring at El Paso Electric power generating facilities. Samples were collected using outlined methods for proper volumetric flow rate. Control samples were also taken and analyzed.
6. *Environmental Engineering-* Managed and assisted in environmental projects from mold abatement to soil bio-remediation. Assisted in removal of Under Ground Storage Tank and reporting duties to TCEQ. Assisted in preparing an Affected Property Assessment Report under the Texas Risk Reduction Program (TRRP).
7. *Laboratory and Safety Management-* Managed in house laboratory. Ensured equipment was calibrated to include gas detectors, air-monitoring equipment, lead analyzer, Micro-Tox machine (bacteriological water analyzer) and radiation detectors. Managed OSHA required fit testing of emergency response personnel. Produced and maintained records for internal use.
8. *Construction/Demolition-* Managed and oversaw the writing of construction proposals valued at over one million dollars. Managed several demolition projects valued over \$150,000 and ensured that all safety regulations were followed and that all personal protective equipment was being utilized.

- William Beaumont Army Medical Center
Department of Preventative Medicine/ Industrial Hygiene
Fifteen Week Industrial, Environmental Health and Safety Internship
February 2005- June 2005

Duties:

1. Radiation Safety- Assisted Radiation Safety Officer in researching new shielding criteria and preparing a shielding calculator in MS Excel.
2. *Environmental Health-* Conducted and assisted with inspecting food serving facilities for sanitary conditions, inspecting water trailers and other potable water supplies, and conducting testing on water samples for total coli forms and measurements of PH and chlorine levels. Conducted and assisted with inspections of on base swimming facilities. Criteria at swimming facilities included water inspection, general and construction conditions, and restroom conditions. Lastly, conducted and assisted with childcare facility inspections. Criteria included checking for general hazards, sanitation, food preparation facilities, and outdoor playground conditions.

3. *Air Quality*- Performed air quality testing for total suspended particulates (e.g. dust and Asbestos) as well as organic matter (e.g. Mold). Measured eight hour TWA's & compared results to both OSHA and U.S. Army regulations to assure compliance. Reported test results to superiors in standardized written format and in verbal briefings. Assisted in swab testing for mold when organic air sampling was deemed unnecessary, both air samples (Blood Augers) and swab samples were then sent to a microbiology laboratory for culturing.
 4. *Hearing Conservation*- Assisted in complete Industrial Hygiene Survey of the 31st ADA motor pools where hearing conservation testing was performed. Individual Dosimeters were carried by soldiers throughout the day in order to obtain eight hour TWA's. Decibel readings were also conducted using handheld units as well as stationary dosimeters, once again, results were graphed and compared to both OSHA and U.S. Army regulations to ensure regulatory compliance. Findings were reported to superiors in a formal written report.
 5. *Sampling*- Conducted regular sampling at the in house hospital pharmacy's clean room using both swab and the air organic matter sampler while looking for any mold that might be present. Conducted weekly fit testing for the 3M N95 respirator as part of OSHA and U.S. Army regulations, fit testing was conducted on active duty personnel as well as civilians and contractors resulting in part to a 16 hour certification being granted. Assisted in regular sampling/confirmation of negative and positive pressure isolation rooms with WBAMC, as well as, regular ventilation sampling to assure proper airflow and that rooms were going through regular air changes throughout the day. Periodically sampled at risk personnel for exposure to chemicals such as IsoFluorine & Xylene. Sampling was conducted using individual chemical vapor badges that were then sent out for independent analysis. Results were reported to superiors in both a written and verbal format.
- University of Texas at El Paso
Department of Environmental Health & Safety
Student Assistant
Summer 2003
Duties:
 1. Conducted building safety inspections & reported needed repairs. Assisted Biological Safety Manager with laboratory inspections to include equipment checks (fume hoods, x-ray generators, etc.) as well as promoting safe laboratory practices.

LANGUAGES

- English (Fluent)

- Spanish (Fluent)

SKILLS & CERTIFICATIONS

- Sixteen hour Fit Tester Certification (3M N95 Respirator)
- Twenty hour "ServSafe" Certification
- Experience in X-Ray Diffraction
- Experience with Metallographic techniques
- Experience with Optical and Electron Microscopy
- META Asbestos Inspector Training
- META Air Monitoring Technician Training
- META Lead Assessor Training
- META Lead Risk Assessor Training
- Niton/Thermo Electron XRF Safety Training