

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: DECEMBER 6, 2005

CONTACT PERSON/PHONE: DORA CARLOS / _____

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Dora Carlos to block off Raynor between Findley and north end of San Antonio on December 12, 2005 from 3:00 p.m. to 5:00 p.m. for a matachines block party. Approximately 50 persons will take part and 20 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Dora Carlos]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Dora Carlos to block off Raynor between Findley and north end of San Antonio on December 12, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____
(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: December 6, 2005

TO: CITY CLERK

FROM: Dora Carlos

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

December 6, 2005

Item should read as follows:

Dora Carlos to block off Raynor between Findley and north end of San Antonio on December 12, 2005 from 3:00 p.m. to 5:00 p.m. for a matachines block party. Approximately 50 persons will take part and 20 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Dora Carlos]

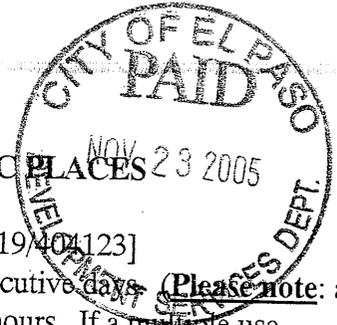
SPECIAL INSTRUCTIONS:

PERMIT #05-190

DEVELOPMENT SERVICES USE Item No. _____

- POLICE DEPARTMENT
- FIRE DEPARTMENT
- SUN METRO
- N/A* PARKS DEPARTMENT
- ENGINEERING/TRAFFIC
- N/A* TXDOT
- N/A* STREET DEPARTMENT
- N/A* CIVIC CENTER
- COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day. [36010119/404123]
\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Dora Carlos

(Person/Organization)

Contact Person:

Dora Carlos

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Matachines

(Moving)

Parade

Demonstration

Foot Race/Walk

Bike Race

Other: _____

(Stationary)

Block party

Bazaar

Festival

Sidewalk Sale

Other: _____

3. Date of Event:

Dec 12, 2005

Total Time of Event:

from 3:00 to 5:00
(Time) (Time)

Time in which police traffic control services will be needed:

from 3:00 to 5:00

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

12/10

4. Approximate number of participants:
50 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 20

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Diada la Virgen de Guadalupe.

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No
Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

_____ *Self* _____

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

X Dora Lopez

Signature of Applicant

11/23/05

Date

For _____
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: DORA CARLOS MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 320050000000005579
\$21.00

City Council Hearing: DECEMBER 6, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: DORA CARLOS MATACHINES BLOCK PARTY

LOCATION BLOCK OFF RAYNOR BETWEEN FINDLEY AND NORTH END OF SAN ANTONIO

DATE OF EVENT: DECEMBER 12, 2005 FROM 3:00 P.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

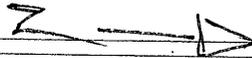
Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

Estamos solicitando firmas para cerrar la calle Rayner para el día 12 de diciembre para que bailen los matachines a la Virgen de Guadalupe

1. Dono Carlos -
2. Jessica Salas -
3. Leticia Gonzalez -
4. Rosa Aguayo
5. Maria R. Guerrero
6. David Guerrero
7. Jesus Guerrero
8. Ana Maria Legareta
9. Blanca Garcia
10. Blanca C. Guerrero
11. Erika S. Felix
12. Jesus P. Galindo
13. Ingrid Breakwar
14. Cesar Aguayo
15. Maria Gonzalez
16. Fermin Galde
17. Valeria Guerrero
18. Gaston Guerrero
19. Juan Guerrero
20. Sonia Gomez
21. Maria Ortiz
22. GLORIA FREVINO
23. Rosmary Guerra
24. Roberto

25. Domingo Maldonado
26. Esmeralda Olivas
27. Elizabeth Duron
28. Pepe Legueta
29. Adron Ayman
30. Osvaldo Martinez
31. ERIC ARON
32. Frank Garcia
33. Alvaro Ramirez
34. Alberto Moran
35. Julian Maldonado
36. STEVAN BLITZ
37. Martha L. Vasquez
38. Margarita Guajardo
39. Martha Duarte
40. Cesare Guajardo
41. Salvador Duarte
42. Maria C. Valenzuela
43. Yvonne de Jimenez
44. Yvonne Jimenez
45. Eric Eyles Mundy
46. Vera Molina
47. Mario Vargas
48. Guadalupe Valdez
49. 
50. 



STREET

STREET

Fussley

STREET

OLIVE

ELEMENTARY

BEALL



CW20-3D

RAYNOR
STREET

UMBL

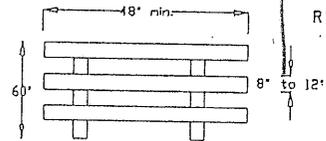


CW20-3D

ROAD CLOSED

R11-2

TYPE III BARRICADE



ROAD CLOSED

R11-2

LEGEND

— SIGN

— TYPE III BARRICADE

San Antonio

River

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: *Polo Carlos*

ADDRESS: _____

TELEPHONE: _____

DATE OF CLOSURE: *12/12/05*

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

TRAFFIC CONTROL PLAN

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: *12/12/05*

TIME: *3:00 PM - 5:00 PM*

BY: *[Signature]* DATE: *11/23/05*
ENGINEERING TRAFFIC DIVISION

PROJECT NAME	TRAFFIC CONTROL PLAN
DATE	
ENGINEER'S SEAL	
SCALE	
DATE	
PROJECT TITLE	TYPICAL STREET CLOSURE
PROJECT NUMBER	NEIGHBORHOOD BLOCK PARTY
ENGINEER'S NAME	
ENGINEER'S TITLE	
ENGINEER'S FIRM	
ENGINEER'S LICENSE NO.	
ENGINEER'S EXPIRES	
ENGINEER'S ADDRESS	
ENGINEER'S PHONE	
ENGINEER'S FAX	
ENGINEER'S E-MAIL	
ENGINEER'S CELL	
ENGINEER'S HOME	
ENGINEER'S WORK	
ENGINEER'S OTHER	
ENGINEER'S SIGNATURE	
ENGINEER'S DATE	
ENGINEER'S FIRM	
ENGINEER'S ADDRESS	
ENGINEER'S PHONE	
ENGINEER'S FAX	
ENGINEER'S E-MAIL	
ENGINEER'S CELL	
ENGINEER'S HOME	
ENGINEER'S WORK	
ENGINEER'S OTHER	

CITY OF EL PASO
ENGINEERING



PROJECT TITLE

SHEET



11/23/2005
10:38:10AM

Receipt #: 320050000000005579

Date: 11/23/2005
Station ID: 3

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	15.75
Payment Total:						\$15.75

For Office Use Only

Event: DORA CARLOS MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 320050000000005579
\$21.00

City Council Hearing: DECEMBER 6, 2005

Copy to:

- | | |
|----------------------------------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>myf</i> | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: DORA CARLOS MATACHINES BLOCK PARTY

LOCATION BLOCK OFF RAYNOR BETWEEN FINDLEY AND NORTH END OF SAN ANTONIO

DATE OF EVENT: DECEMBER 12, 2005 FROM 3:00 P.M. TO 5:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: DORA CARLOS MATACHINES BLOCK PARTY

\$15.75 Fee Paid: 320050000000005579
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City Council Hearing: DECEMBER 6, 2005

Copy to:

- | | |
|-------------------------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

No objections
WCC

PERMIT

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Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed street closure.
Barricades must be manned IAW Texas Manual on Uniformed Traffic Control
Devices. Keith Bennett (Traffic Control Planning Supervisor) 11/28/05.

PERMIT

EVENT: DORA CARLOS MATACHINES BLOCK PARTY

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R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: Dora Carlos Matachines Block Party

Fee Paid: 320050000000005579

City Council Hearing: December 6, 2005
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

The El Paso Police Department has no objection with this event.
The Department will monitor the event as necessary with the district car.
There will be no cost to city or applicant.

05-190

PERMIT

EVENT Dora Carlos Matachines Block Party

LOCATION: Block off Raynor between Findley and north end of San Antonio

DATE OF EVENT: December 12, 2005 from 3:00 p.m. to 5:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL

ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

NOVEMBER 28, 2005

DEVELOPMENT SERVICES DEPARTMENT

Dora Carlos

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on December 6, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Dora Carlos to block off Raynor between Findley and north end of San Antonio on December 12, 2005 from 3:00 p.m. to 5:00 p.m. for a matachines block party. Approximately 50 persons will take part and 20 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Dora Carlos] Permit # 05-190

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR