

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Engineering and Construction Management

**AGENDA DATE:** December 10, 2013

**CONTACT PERSON NAME AND PHONE NUMBER:** Irene D. Ramirez, P.E., Interim City Engineer, 541-4428  
Jay Banasiak, Sun Metro, 534-5811

**DISTRICT(S) AFFECTED:** 2

**SUBJECT:**

That the City Council approves this change order for the expenditure of additional available funding in the amount of One Hundred Thirty Three Thousand Nine Hundred Seventy Eight and 00/100 Dollars (\$133,978.00) to Urban Associates, Inc. for additional construction costs for the Sun Metro Operations and Maintenance Facility, Solicitation No 2012-074 and that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this change order. The change order provides for a pre-engineered metal building canopy for the exterior hazardous storage area to comply with requirements to cover any materials that are deemed hazardous. No additional time is added to contract time. The new contract sum, including this change order is Twenty Eight Million Nine Hundred Four Thousand Two Hundred Eighty One and 60/100 (\$28,904,281.60).

**BACKGROUND / DISCUSSION:**

Sun Metro maintenance shop is required to store materials on a daily basis that are deemed hazardous such as used oil, batteries, and other items. TCEQ requires that, at a minimum, these materials be protected from the weather with an open air canopy. A pre-engineered metal building canopy will comply with all requirements. Contractor will install a complete in-place metal canopy on the northwest corner of the property.

**PRIOR COUNCIL ACTION:**

City Council awarded original contract on February 14, 2012.

**AMOUNT AND SOURCE OF FUNDING:**

Total estimated amount \$133,978.00 - 2009 Certificates of Obligation

**BOARD / COMMISSION ACTION:**

N/A

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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(If Department Head Summary Form is initiated by Purchasing, client department should sign also)  
Information copy to appropriate Deputy City Manager

## RESOLUTION

### BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Council approves the expenditure of additional available funding in the amount of One Hundred Thirty Three Thousand Nine Hundred Seventy Eight and 00/100 Dollars (\$133,978.00) to Urban Associates, Inc. for additional construction costs for the Sun Metro Operations and Maintenance Facility, solicitation No 2012-074 and that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this change order. The change order provides for a pre-engineered metal building canopy for the exterior hazardous storage area to comply with requirements to cover any materials that are deemed hazardous. No additional time is added to contract time. The new contract sum, including this change order is Twenty Eight Million Nine Hundred Four Thousand Two Hundred Eighty One and 60/100 (\$28,904,281.60).

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2013.

CITY OF EL PASO:

\_\_\_\_\_  
Oscar Leeser,  
Mayor

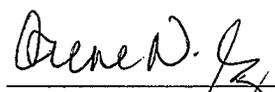
ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen,  
City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Cynthia Osborn  
Assistant City Attorney

APPROVED AS TO CONTENT

  
\_\_\_\_\_  
Irene D. Ramirez, P.E.  
Interim City Engineer

# CITY OF EL PASO CONSTRUCTION CHANGE ORDER

CONSTRUCTION CHANGE ORDER NO.: 21 DATE: November 14, 2013  SCOPE CHANGE  
 PROJECT: Sun Metro Operations & Maintenance Facility SOLICITATION NO. 2012-074  CONSTRUCTION CHANGE

Original Contract Amount: \$ <u>27,435,000.00</u>	Contract Time to Substantial Completion <u>412</u>
Net Change by previous Change Orders: \$ <u>1,335,303.60</u>	Total days added due to Change Orders and CQN's <u>158</u>
Net Change by previous Construction Quantity Notices: \$ <u>-</u>	Total days added for this Change Order <u>0</u>
Amount of this Construction Change Order: \$ <u>133,978.00</u>	New Contract Time to Substantial Completion: <u>570</u>
New Amended Contract Amount: <u>\$28,904,281.60</u>	Current Substantial Completion Due Date <u>12/26/2013</u>
Change Order Percentage: <u>5.36%</u>	

CONTRACTOR NAME: Urban Associates Inc. 2010 Transportation CO's

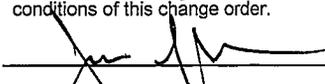
*Please provide a detailed scope of work of the change order (see back for reason/justification):*

The exterior hazardous storage area requires a canopy over any materials that are deemed hazardous. A pre-engineered metal building canopy will comply with all requirements. Contractor will install a complete in place metal canopy on the northwest corner of the property. (Design Oversight)

CONSECUTIVE CALENDAR DAYS ADDED TO COMPLETION TIME: 0 TOTAL CHANGE ORDER AMOUNT: \$ 133,978.00

**CONTRACTOR**

I, Jason Sykes, of Urban Associates Inc. agree and accept the terms and conditions of this change order.

Signature: 

Date: Nov. 15, 2013

**CITY OF EL PASO (OWNER)**

I, Irene D. Ramirez, P.E. of the City of El Paso hereby authorize and direct the Contractor to proceed with additional work as described in this form.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Irene D. Ramirez, P.E., Interim City Engineer

# CITY OF EL PASO CONSTRUCTION CHANGE ORDER- Pg. 2

CONSTRUCTION CHANGE ORDER NO.: 21 DATE: November 14, 2013  SCOPE CHANGE  
PROJECT: Sun Metro Operations & Maintenance Facility SOLICITATION NO. 2012-074  CONSTRUCTION CHANGE

Project Number PCP09MT0080  
Class 28300  
Department 190  
Fund 4710  
Account 5080270

Project Number PCP09MT0080 PURCHASE ORDER # 1300000278  
Class 28330  
Department 190  
Fund 4530  
Account 580270

CONTRACTOR NAME: Urban Associates Inc. 2010 Transportation CO's

**PROVIDE REASON/JUSTIFICATION FOR CHANGE ORDER:**

The exterior hazardous storage area requires a canopy over any materials that are deemed hazardous. A pre-engineered metal building canopy will comply with all requirements. Contractor will install a complete in place metal canopy on the northwest corner of the property. (Design Oversight)

CONSECUTIVE CALENDAR DAYS ADDED TO COMPLETION TIME: 0 TOTAL CHANGE ORDER AMOUNT: \$ 133,978.00

Project Manager recommends approval: \_\_\_\_\_

Engineering Division Manager recommends approval: \_\_\_\_\_

Financing Department approval: \_\_\_\_\_  
(If Required)





# Sun Metro Operations Maintenance Facility Project

*(Change Order-Canopy)*



## *Change Order*

- Includes
  - Pre-engineered metal building canopy for storage of hazardous materials
- Allows for
  - Storage of materials such as used oil, batteries and other items
  - Compliance with TCEQ requirements



- Original Contract Amount: \$27,435,000.00
- Amount of this Construction Change Order: \$133,978.00
- New Amended Contract Amount: \$28,904,281.60

*No additional time will be added for this change order*

Funding Source: 2009 COs



# *Questions/Comments*