

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Mass Transit Department – Sun Metro

AGENDA DATE: December 10, 2013

CONTACT PERSON NAME AND PHONE: Jay Banasiak, Sun Metro Director, 534-5811

DISTRICT(S) AFFECTED: ALL

SUBJECT:

That the City Manager be authorized to enter into a Memorandum of Understanding with the El Paso Metropolitan Planning Organization ("MPO") to share information and cooperatively develop and determine the mutual responsibilities of The City, as the principal public transportation operator within the El Paso area, and the MPO in carrying out the Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program.

BACKGROUND / DISCUSSION:

Under the requirements of 23 CFR, part 420, Subpart A, the regional MPO and the publicly owned transit agency shall develop a unified planning work program (UPWP). The parties are to discuss the planning priorities facing the metropolitan planning area and describe all metropolitan transportation and transportation-related air quality planning activities anticipated within the area during the next one or two year period, regardless of funding sources or agencies conducting activities, in sufficient detail to indicate who will perform the work, the schedule for completing it and the products that will be produced.

SELECTION SUMMARY:

N/A

PRIOR COUNCIL ACTION:

Master Agreement was approved by City Council on August 28, 2012.

AMOUNT AND SOURCE OF FUNDING:

N/A

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



(If Department Head Summary Form is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the City Manager be authorized to enter into a Memorandum of Understanding with the El Paso Metropolitan Planning Organization (“MPO”) to share information and cooperatively develop and determine the mutual responsibilities of The City, as the principal public transportation operator within the El Paso area, and the MPO in carrying out the Metropolitan Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program.

ADOPTED this _____ day of _____, 2013.

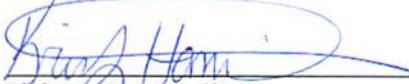
CITY OF EL PASO

Oscar Leeser, Mayor
City of El Paso

ATTEST:

Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:



Kristen L. Hamilton
Assistant City Attorney

APPROVED AS TO CONTENT:



Jay Banasiak, Director
Mass Transit Department

MEMORANDUM OF AGREEMENT

This **MEMORANDUM OF UNDERSTANDING** is entered into by and between the EL PASO METROPOLITAN PLANNING ORGANIZATION (the “EPMPO”) and The City of El Paso, a Texas Municipal Corporation, through its Mass Transit Department (“SUN METRO”) this 4th day of October, 2013, to-wit:

WITNESSETH:

WHEREAS, the EPMPO is the duly designated regional metropolitan planning organization for the El Paso Urbanized Transportation Study Area; and,

WHEREAS, the EPMPO is charged with the responsibility of carrying out a continuing, cooperative, and comprehensive multimodal transportation planning process, including the development of a metropolitan transportation plan (MTP) and a transportation improvement program (TIP), that encourages and promotes the safe and efficient development, management, and operation of surface transportation systems to serve the mobility needs of people and freight (including accessible pedestrian walkways and bicycle transportation facilities) and foster economic growth and development, while minimizing transportation-related fuel consumption and air pollution; and,

WHEREAS, SUN METRO is the principal public transportation operator within the El Paso Urbanized Transportation Study Area; and,

WHEREAS, the Transportation Equity Act for the 21st Century, TEA-21 (Pub. L. 105-178), and 23 CFR § 450.314 require the EPMPO and SUN METRO to cooperatively determine their mutual responsibilities in carrying out the metropolitan planning process in a single written agreement that clearly identifies those responsibilities; and,

WHEREAS, the EPMPO and SUN METRO desire to enter into this Memorandum of

Agreement for cooperatively developing and sharing information related to the development of financial plans that support the MTP and the TIP and the development of the annual listing of obligated projects.

NOW THEREFORE, KNOW ALL ME BY THESE PRESENTS, that the EPMPO and SUN METRO agree as follows:

1. To cooperate with each other in determining their mutual responsibilities in carrying out the metropolitan transportation planning process in accordance with state and federal law;
2. To cooperate with each other in developing and sharing information related to the development of financial plans that support the MTP and the TIP;
3. To cooperate with each other in developing a listing of projects (including accessible pedestrian walkway projects and bicycle transportation facilities) for which federal funds were obligated in the preceding program year; and,
4. **EFFECTIVE DATE:** Regardless of the date of its execution, this Memorandum of Agreement becomes effective on _____, 2013, and shall automatically renew on its anniversary date each year thereafter.

WITNESS the following signatures and seal:

**EL PASO METROPOLITAN
PLANNING ORGANIZATION:**

By: 
Walter Miller
Chair, Transportation Policy Board

APPROVED AS TO FORM:



Eduardo Miranda
EPMPO Legal Counsel

THE CITY OF EL PASO, through its
Mass Transit Department:

By: _____
Joyce Wilson
City Manager

APPROVED AS TO FORM:

Assistant City Attorney

APPROVED AS TO CONTENT:



Jay Banasiak, Director
Mass Transit Department