

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: EL PASO FIRE DEPARTMENT

AGENDA DATE: DECEMBER 11, 2012

CONTACT PERSON/PHONE: TERRY KEBSCHULL, LOGISTICS CHIEF, 771-1071
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: All

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue Purchase Order(s) to Henry Schein, Inc. and Southeastern Emergency Equipment, contractors under the Texas Association of School Boards (TASB) BuyBoard Contract No. 374-11, for Medical Supplies. The total estimated award is \$400,000.00.

Vendor	Estimated Amount
Henry Schein, Inc.	\$200,000.00
Southeastern Emergency Equipment	\$200,000.00
Total Estimated Award	\$400,000.00

BACKGROUND / DISCUSSION:

During FY 2012 the El Paso Fire Department spent approximately \$200,000 with Henry Schein to procure, and equip all fire personal with all necessary medical equipment. In anticipation for FY 2013, the request is submitted to prevent delays in obtaining necessary medical supplies.

On June 26, 2012 Moore Medical was awarded \$150,000.00 by City Council. On October 30, 2012 the City was made aware that in July 2012 Moore Medical requested to be deactivated from the Buyboard Cooperative. Therefore, the Fire Department had to suspend purchasing from Moore Medical which caused them to quickly evaluate other buyboard vendors to purchase medical supplies and resulted in more usage of the Henry Schein contract causing the contract to quickly be depleted.

The Fire Department currently uses University Medical Center (UMC) for medications but can use them for emergency items if possible. However, because the amount of items purchased, local vendors cannot support the requests.

SELECTION SUMMARY:

The Texas Association of School Boards (TASB Buyboard) used a competitive bidding process.

PRIOR COUNCIL ACTION:

Yes, October 11, 2011 through TASB Contract # 374-11

AMOUNT AND SOURCE OF FUNDING:

Dept: Fire
Amount: \$400,000
Funds: Dept: 322 Div: 22090 Acct: 531120 Fund: 1000
Funds Source: Logistics- Medical Supplies

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____

Name

Signature

Date

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **DECEMBER 11, 2012**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue Purchase Order(s) to Henry Schein, Inc. and Southeastern Emergency Equipment, contractors under the Texas Association of School Boards (TASB) BuyBoard Contract No. 374-11, for Medical Supplies. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Texas Association of School Boards (TASB BuyBoard) was approved by Mayor and City Council on August 21, 2007.

Department:	Fire
Award to:	Henry Schein, Inc. Mellville, NY
Estimated Amount:	\$200,000.00
Award to:	Southeastern Emergency Equipment Youngsville, NC
Estimated Amount:	\$200,000.00
Total Estimated Award:	\$400,000.00
Account No.:	322-22090-1000-531120
Funding Source:	Logistic-Medical Supplies
District(s):	All
Reference No.:	2013-101

This is a Cooperative, unit price contract.

*******ADDITIONAL INFO BELOW*******

Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



TO: Bruce D. Collins, Purchasing Manager (915) 541-4313

FROM: Terry K. Kebschull, Logistics Chief (915) 771-1076

DATE: 11/29/12

RE: **Henry Schein/ Southeastern Emergency Equipment - Medical Supplies**

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Nee

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

1. Is there an urgent need for the product/service? In other words, is time of the essence?

To continue emergency medical services, the El Paso Fire Department needs to purchase medical equipment and supplies in a timely manner. The use of this contract will greatly benefit the department in its ability to quickly and efficiently purchase medical supplies. The El Paso Fire Department recently went to council for the use of Moore Medical as a vendor for medical supplies but in October was notified that Moore Medical was no longer part of the Buyboard. This caused the Fire Department to utilize other vendors (Henry Schein) for supplies and to quickly evaluate a replacement vendor on the Buyboard.

2. Does the purchase through the Program promote the standardization of equipment?

Yes. The equipment and supplies purchased from Henry Schein and Southeastern Emergency Equipment will ensure the continual standardization that the El Paso Fire Department uses with regards to medical operations. The department has utilized Henry Schein for the past several years as a medical vendor.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

No, currently there are no local vendors that can handle the large amount of medical supplies needed in the timeframe required to continue operations. UMC can be used but for emergency needs only.

4. Do the available vendors have prior work experience and/or familiarity with the City?

Yes. Henry Schein has conducted business with the City of El Paso in the past with favorable results.

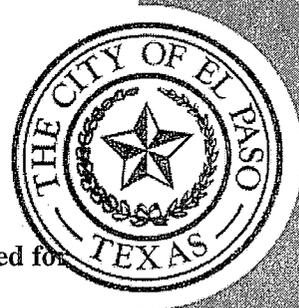


FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4308 FAX: (915) 541-4347 www.elpasotexas.gov



Dedicated to Outstanding Customer Service for a Better Community

SERVICE SOLUTIONS SUCCESS



5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

The participation by the City of El Paso in the Texas Association of School Boards (TASB) BuyBoard Cooperative Purchasing Program was approved by Mayor and City Council on August 21, 2007. The standard factors used to determine the use of a Cooperative Purchasing Program were approved by City Council on June 24, 2008.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Miland

City Manager
Joyce A. Wilson



FINANCIAL SERVICES – PURCHASING DIVISION
2 Civic Center Plaza, 7th Floor, City Hall – El Paso, Texas 79901
(915) 541-4308 FAX: (915) 541-4347 www.elpasotexas.gov



Texas Comptroller
Leadership Circle



Phone: 800-695-2919
 Fax: 800-211-5454
 Email: info@buyboard.com

Welcome Deniese [Log Off]

[Administration](#) | [RFQ](#) | [Reports](#) | [Shopping Cart](#) | [Help](#)

Vendor Contract Information

[Proposal Document](#)

[Back](#)

Search:

southeastern emergenc

- All
- Vendor Discounts Only
- Catalog Pricing Only

Vendors

None Selected

Price Range

Show all prices

Category

None Selected

Contract

None selected

[Search by Vendor](#)

[Browse Contracts](#)

Resources



Vendor Name: Southeastern Emergency Equipment

Address: 5760 Hwy 96 West
 Youngsville, NC 27596

Phone Number: (800) 334-6656

Email: bids@seequip.com

Federal ID: 56-1246302

Contact: Kristin Cowan

Accepts RFQs: Yes

Minority Owned Vendor: No

Women Owned Vendor: No

Contract Name: First Aid Supplies & Equipment

Contract#: 374-11

Effective Date: 06/01/2011

Expiration Date: 05/31/2014

Payment Terms: Net 30 days

Delivery Days: 5

Shipping Terms: Freight prepaid by vendor and added to invoice

Freight Terms: FOB Shipping Point

Ship Via: Common Carrier

Region Served: All Texas Regions

States Served: All States

Contract Exceptions: FOB Destination only on orders over \$100.00.

Quote Reference Number: 374-11

Return Policy: See attached

Regulatory Notice: BuyBoard contract pricing does not include bonding or insurance. Each entity must a their individual projects to determine the need for bonding and insurance, including v limitation such workers' compensation insurance as may be required by state or loca or policy. If required, it is the responsibility of each entity to obtain such bonding and insurance or confirmation of coverage, as applicable, from the vendor.

Also, each entity must assess their individual projects to determine whether the proje subject to prevailing wage rate requirements under the federal Davis Bacon Act or sta local law. If any such requirements apply, it is the responsibility of each entity to take appropriate action to determine compliance by the vendor.

The Texas Professional Services Procurement Act, Chapter 2254 of the Texas Govern Code ("Act"), prohibits a governmental entity from using a competitive bid process th initially considers price in the procurement of professional services covered under th "Professional services" under the Act includes, but is not limited to, professional engineering, architecture, accounting, landscape architecture, land surveying, and re- estate appraisal services. Additionally, the Texas Interlocal Cooperation Act provides governmental entity may not use an interlocal contract with a purchasing cooperative purchase engineering or architectural services (Texas Government Code, Section 791 (h)). BuyBoard® contracts do not, and are not intended to, include professional servic that must be procured in accordance with the Act. Cooperative members are reminde they must comply with the Act whenever a contract includes professional services as component part, and may not procure engineering or architectural services through a BuyBoard contract.

Contact us 800-695-2919



Phone: 800-695-2919
 Fax: 800-211-5454
 Email: info@buyboard.com

Welcome Denise [Log Off]

[Administration](#) | [RFQ](#) | [Reports](#) | [Shopping Cart](#) | [Help](#)

Vendor Contract Information

[Proposal Document](#) | [Back](#)

Search:

- All
- Vendor Discounts Only
- Catalog Pricing Only

Vendors

Henry Schein, Inc.[X]

Price Range

Show all prices

Category

None Selected

Contract

None selected

[Search by Vendor](#)

[Browse Contracts](#)

[Resources](#)



Vendor Name: Henry Schein, Inc.
Address: 135 Duryea Road
 Melville, NY 11747
Phone Number: (800) 851-0400
Email: biddept@henryschein.com
Website: www.henryschein.com
Federal ID: 11-3136595
Contact: joanne viggiano
Accepts RFQs: Yes
Minority Owned Vendor: No
Women Owned Vendor: No
Contract Name: First Aid Supplies & Equipment
Contract#: 374-11
Effective Date: 06/01/2011
Expiration Date: 05/31/2014
Payment Terms: Net 30 days
Delivery Days: 5
Shipping Terms: Free Freight
Freight Terms: FOB Destination
Ship Via: Common Carrier
Region Served: All Texas Regions
States Served: All States
Quote Reference Number: 374-11
Return Policy: Call customer service at 800-851-0400

Regulatory Notice: BuyBoard contract pricing does not include bonding or insurance. Each entity must assess their individual projects to determine the need for bonding and insurance, including workers' compensation insurance as may be required by state or local law. If required, it is the responsibility of each entity to obtain such bonding and insurance or confirmation of coverage, as applicable, from the vendor.

Also, each entity must assess their individual projects to determine whether the project is subject to prevailing wage rate requirements under the federal Davis Bacon Act or state local law. If any such requirements apply, it is the responsibility of each entity to take appropriate action to determine compliance by the vendor.

The Texas Professional Services Procurement Act, Chapter 2254 of the Texas Government Code ("Act"), prohibits a governmental entity from using a competitive bid process that initially considers price in the procurement of professional services covered under the "Professional services" under the Act includes, but is not limited to, professional engineering, architecture, accounting, landscape architecture, land surveying, and real estate appraisal services. Additionally, the Texas Interlocal Cooperation Act provides that a governmental entity may not use an interlocal contract with a purchasing cooperative purchase engineering or architectural services (Texas Government Code, Section 791(h)). BuyBoard® contracts do not, and are not intended to, include professional services that must be procured in accordance with the Act. Cooperative members are reminded they must comply with the Act whenever a contract includes professional services as a component part, and may not procure engineering or architectural services through a BuyBoard contract.

Contact us 800-695-2919