CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Library

AGENDA DATE: December 11, 2012

CONTACT PERSON/PHONE: BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313,
MIGUEL A. GAMIÑO, JR., DIRECTOR OF IT, 541-4746,
DIONNE MACK, LIBRARY DIRECTOR, 543-5413

DISTRICT (S) AFFECTED: ALL

SUBJECT:
APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include $ amount if applicable.

Department of IT in conjunction with Library Department recommends award to the following bidders for solicitation 2012-306R Comprise Technologies, Inc. for PC Time and Print Management System for an estimated $78,243.00 for year 1 and $44,284.00 for years 2 through 5 for a total of $122,527.00.

BACKGROUND / DISCUSSION:
Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The City of El Paso Library Department's current Patron Time and Printer Management System (CMSDiginet) has been in place since 2007, bid 2006-193R for $59,000 purchase of the system including 1 year of services/warranty, and 5 additional years of service for $12,500/year. The system currently is located at 13 sites utilizing 478 workstations for public use. The City of El Paso Library Department is soliciting bids for the purchase of a PC Time and Print Management System that is compatible and will interface with the newly acquired SirsiDynix Symphony.

SELECTION SUMMARY:

Solicitation was advertised on 7/31/2012 and 8/7/2012 and opened 08/22/ 2012. On 8/22/2012, postcards were mailed out, the solicitation was posted on City's website and the email (Purmail) notification was sent out. Zero local vendors were solicited an one (1) local bidder responded.

PRIOR COUNCIL ACTION:
Has the Council previously considered this item or a closely related one?

Council awarded Contract No. 2006-193R CMS, Inc. on 03/13/2007

AMOUNT AND SOURCE OF FUNDING:
How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

453-53140-501000-1000 FY12 Library General Fund

BOARD / COMMISSION ACTION:
Enter appropriate comments or N/A

N/A

**********REQUIRED AUTHORIZATION**********

DEPARTMENT HEAD: _____
Name Signature Date

COUNCIL PROJECT FORM

**********POSTING LANGUAGE BELOW**********

Please place the following item on the **CONSENT** agenda for the Council Meeting of **DECEMBER 11, 2012**.

Award of Solicitation No. 2012-306R (PC Time and Management system) to Comprise Technologies, Inc. for a initial term estimated award of $78,243.00 (1st year).

Department:	Library
Award to:	Comprise Technologies, Inc.
Vendor Location:	Navesink, NJ
Item(s):	All
Option:	One year
Payment Terms:	Net 30
1st Year Cost Amount:	$ 78,243.00 (Software/Hardware/Implementation/Maintenance)
Total Estimated Award:	$122,527 (5 Years) (Includes years' 2-5 license/maintenance)
Account No.:	453-53140-501000-1000
Funding Source:	FY Library General Fund
District(s):	All

This is an RFP for software and hardware system contract.

The Financial Services - Purchasing Division and Library Department recommend award as indicated to Comprise Technologies, Inc., the highest ranked proposal, based on evaluation factors established for this procurement.

**********ADDITIONAL INFO BELOW**********

COMMITTEE SCORE SHEET

SOLICITATION NO: 2012-306R
SOLICITATION TITLE: PC Time & Print Management System

	Comprise Technologies, Inc. Navesink, NJ	Spectrum Imaging Systems, Inc. El Paso, TX	TracSystems, Inc. Addison, TX		
Fee Proposal	$122,527.00	$61,107.00	$132,860.00		
# points 35	17.46	35.00	16.10		
Quality of Responses					
# points 30	28.20	10.00	22.60		
Experience & Qualifications					
# points 20	19.00	8.60	18.40		
Reponse to References					
# points 15	12.33	4.33	13.33		
GRAND TOTAL	76.99	57.60	70.10		

CITY OF EL PASO
REQUEST FOR PROPOSAL TABULATION FORM

El Paso All-America City 2010

Bid Opening Date: AUGUST 22, 2012
Project Name: PC TIME AND PRINT MANAGEMENT SYSTEM

Solicitation #: 2012-306R
Department: LIBRARY

Comprise Technologies, Inc.	Navesinh, NJ
SirsiDynix	Lehi, UT
Spectrum Imaging Systems	El Paso, TX
TracSystems, Inc.	Addison, TX

RFPs SOLICITED: 4 RFPs RECEIVED: 4 RFPs LOCAL: 1 NO RFPs: 0

NOTE: The information contained in this rfp tabulation is for information only and does not constitute actual award/execution of contract.

APPROVED: for Terry Freiburg DATE: 09/05/12

Librarica LLC
14683 Midway Road
Suite 232
Addison, TX 75001

EnvisionWare, Inc.
2855 Premiere Parkway
Duluth, GA 30097-2501

Tracysytems
4620 Sunbelt Dr.
Addison, TX 75001-5184

Comprise Technologies
1041 Route 36, Bldg B
Navesink, NJ 07752