

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: DECEMBER 13, 2005

CONTACT PERSON/PHONE: SANDRA GONZALEZ / _____

DISTRICT(S) AFFECTED: 2 & 4

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

March of Dimes to block off McKelligon Canyon at Alabama on April 29, 2006 from 7:00 a.m. to 12:00 p.m. for a foot walk. Approximately 1,000 persons, 500 vehicles will take part and 20 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request includes permission to use amplification (2 speakers and 1 microphone). (Districts 2 & 4) [Sandra Gonzalez]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for March of Dimes to block off McKelligon Canyon at Alabama on April 29, 2006. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: November 23, 2005

TO: CITY CLERK

FROM: March of Dimes
Sandra Gonzalez

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

December 13, 2005

Item should read as follows:

March of Dimes to block off McKelligon Canyon at Alabama on April 29, 2006 from 7:00 a.m. to 12:00 p.m. for a foot walk. Approximately 1,000 persons, 500 vehicles will take part and 20 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request includes permission to use amplification (2 speakers and 1 microphone). (Districts 2 & 4) [Sandra Gonzalez]

SPECIAL INSTRUCTIONS:

PERMIT #05-189

DEVELOPMENT SERVICES USE Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

N/A PARKS DEPARTMENT

ENGINEERING/TRAFFIC

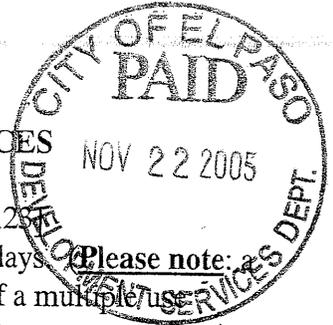
N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404128]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

March of Dimes
(Person/Organization)

Contact Person: Sandra Gonzalez
Name

Street Number City State Zip Code Telephone No.
Between 8:00 AM - 5:00 PM

2. Type of Event: Foot Walk

- | | |
|--|--|
| (Moving) | (Stationary) |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Block party |
| <input type="checkbox"/> Demonstration | <input type="checkbox"/> Bazaar |
| <input checked="" type="checkbox"/> Foot Race/Walk | <input type="checkbox"/> Festival |
| <input type="checkbox"/> Bike Race | <input type="checkbox"/> Sidewalk Sale |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Other: _____ |

3. Date of Event: April 29, 2006

Total Time of Event: from 7:00am to 12:00pm
(Time) (Time)

Time in which police traffic control services will be needed:
from 7:00 to 11:00

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

FIR # 06-1153
12/13

4. Approximate number of participants:
1000 Persons 500 Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 20

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Fund-Raiser

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: 05-0021

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

we will walk from the top of McKelligon Canyon
down the road and back up.

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

speakers(2) microphones(1)

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

March of Dimes will clean after the event.

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Sandra Gonzalez
Signature of Applicant

Nov 22, 2005
Date

For

March of Dimes
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: MARCH OF DIMES FOOT WALK

\$15.75 Fee Paid: 320050000000005549
\$21.00

City Council Hearing: DECEMBER 13, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments:

PERMIT

EVENT: MARCH OF DIMES FOOT WALK

LOCATION BLOCK OFF MCKELLIGON CANYON AT ALABAMA

DATE OF EVENT: APRIL 29, 2006 FROM 7:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

STREET

TRAFFIC CONTROL PLAN

SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
ONE DAY PERMIT UNLESS NOTED

CLOSURE DATE: 4/29/04

TIME: 7AM - 12 NOON

BY: K Baumert DATE: 11/23/05
ENGINEERING TRAFFIC DIVISION

STREET

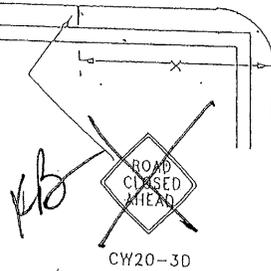
McKELLIGON CANYON
STREET

APPROX 1/2 mile

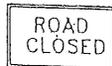
ALABAMA



CW20-30

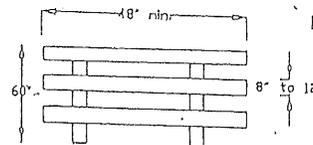


CW20-30



R11-2

TYPE III BARRICADE



R11-2

LEGEND

— SIGN

— TYPE III BARRICADE

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING.

APPLICANT'S NAME: MARCH OF DIMES (SANDRA GONZALEZ)

ADDRESS: _____

TELEPHONE: _____

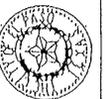
DATE OF CLOSURE: APRIL 29, 2004

DATE	
TIME	
BY	
PROJECT NAME	
TRAFFIC CONTROL PLAN	
TYPICAL STREET CLOSURE	
NEIGHBORHOOD BLOCK PARTY	

PROJECT NAME	
TRAFFIC CONTROL PLAN	
TYPICAL STREET CLOSURE	
NEIGHBORHOOD BLOCK PARTY	

CITY OF EL PASO
ENGINEERING

CITY OF EL PASO
ENGINEERING



PAGE 1 OF 1



11/22/2005
11:57:56AM

Receipt #: 320050000000005549

Date: 11/22/2005
Station ID: 3

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	20.00
Change					In Person	(4.25)
Payment Total:						\$15.75

Nov. 22, 2005 5:08PM CITY OF EL PASO

No. 7242 P. 5/7

For Office Use Only

Event: MARCH OF DIMES FOOT WALK

\$15.75 Fee Paid: 320050000000005549

\$21.00

City Council Hearing: DECEMBER 13, 2005

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department <i>WA</i> | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: MARCH OF DIMES FOOT WALK

LOCATION MCKELLIGON CANYON

DATE OF EVENT: APRIL 29, 2006 FROM 7:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

Nov. 22. 2005 5:11PM CITY OF EL PASO

No. 7243 P. 5/7

For Office Use Only

Event: MARCH OF DIMES FOOT WALK

\$15.75 Fee Paid: 320050000000005549
\$21.00

City Council Hearing: DECEMBER 13, 2005

Copy to:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments: No objections si
URC

PERMIT

EVENT: MARCH OF DIMES FOOT WALK

LOCATION MCKELLIGON CANYON

DATE OF EVENT: APRIL 29, 2006 FROM 7:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: MARCH OF DIMES FOOT WALK

\$15.75 Fee Paid: 320050000000005549
\$21.00

City Council Hearing: DECEMBER 13, 2005

Copy to:

Police Department
 Fire Department
 Sun Metro
 Parks Department

Engineering-Traffic Div.
 Highway Department
 Street Department
 Civic Center

Comments: Engineering Dept, Traffic Div has no objection to the proposed street closure.
Barricades must be manned IAW TMUTCD. Keith Bennett (Traffic Controls Planning Supervisor). 11/23/05

PERMIT

EVENT: MARCH OF DIMES FOOT WALK

LOCATION BLOCK OFF MCKELLIGON CANYON AT ALABAMA

DATE OF EVENT: APRIL 29, 2006 FROM 7:00 A.M. TO 12:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL
ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

NOVEMBER 30, 2005

DEVELOPMENT SERVICES DEPARTMENT

March of Dimes
Sandra Gonzalez

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on December 13, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

March of Dimes to block off McKelligon Canyon at Alabama on April 29, 2006 from 7:00 a.m. to 12:00 p.m. for a foot walk. Approximately 1,000 persons, 500 vehicles will take part and 20 spectators are anticipated. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". This request includes permission to use amplification (2 speakers and 1 microphone). (Districts 2 & 4) [Sandra Gonzalez] Permit # 05-189

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 2 officers and 2 vehicles. Estimated cost to city: \$300.00 Estimated cost to applicant: \$200.00. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR