

CITY OF EL PASO, TEXAS

DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: DEVELOPMENT SERVICES

AGENDA DATE: DECEMBER 13, 2005

CONTACT PERSON/PHONE: JOSE R. SANCHEZ /

DISTRICT(S) AFFECTED: 8

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Jose R. Sanchez to block off Kyle between 344 and 364 on December 17, 2005 from 4:30 p.m. to 8:00 p.m. and on December 18, 2005 from 9:00 a.m. to 8:00 p.m. for a matachines block party. Approximately 60 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Jose R. Sanchez]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Development Services recommends approval for Jose R. Sanchez to block off Kyle between 344 and 364 on December 17, 2005 and December 18, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

LEGAL: (if required) _____ FINANCE: (if required) _____

OTHER:

(Example: if RCA is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

DATE: December 1, 2005

TO: CITY CLERK

FROM: Jose R. Sanchez

Telephone
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

December 13, 2005

Item should read as follows:

Jose R. Sanchez to block off Kyle between 344 and 364 on December 17, 2005 from 4:30 p.m. to 8:00 p.m. and on December 18, 2005 from 9:00 a.m. to 8:00 p.m. for a matachines block party. Approximately 60 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Jose R. Sanchez]

SPECIAL INSTRUCTIONS:

PERMIT # 05-191

DEVELOPMENT SERVICES USE

Item No. _____

POLICE DEPARTMENT

FIRE DEPARTMENT

SUN METRO

N/A PARKS DEPARTMENT

ENGINEERING/TRAFFIC

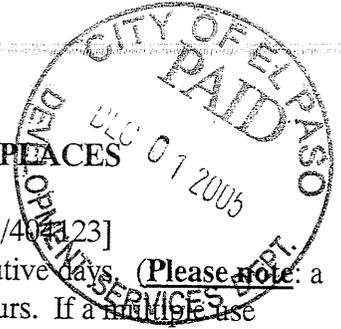
N/A TXDOT

N/A STREET DEPARTMENT

N/A CIVIC CENTER

COMPLETE

**REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES**



Fees: \$15.75 One event to take place on one day. [36010119/404123]
 \$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Jose R. Sanchez
 (Person/Organization)

Contact Person:

Jose R. Sanchez
 Name

Street Number 7 City El Paso State TX Zip Code 79901 Telephone No. 915-771-1234
 Between 8:00 AM - 5:00 PM

2. Type of Event:

Matachines

(Moving)

- Parade
- Demonstration
- Foot Race/Walk
- Bike Race
- Other: _____

(Stationary)

- Block party
- Bazaar
- Festival
- Sidewalk Sale
- Other: _____

3. Date of Event:

Dec. 17, 2005 4:30p - 8:00p
Dec. 18, 2005 9:00a - 8:00p

Total Time of Event:

from 4:30pm 8:00pm Dec-17, 2005
9:00am to 8:00pm Dec-18, 2005
 (Time) (Time)

Time in which police traffic control services will be needed:

from _____ to _____

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

File # 06-1244

12/13

4. Approximate number of participants:
60 Persons _____ Vehicles _____ Animals _____ Other Specify: _____

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators: 60

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

matachines

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number: _____

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

CLOSING KYLE BETWEEN COMANCHE & SUE HALL

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Development Services or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: Yes No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

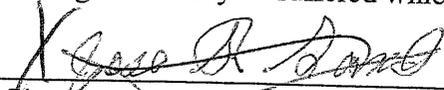
Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Self

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Development Services Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.


Signature of Applicant

12/1/05
Date

For _____
(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

For Office Use Only

Event: JOSE R. SANCHEZ MATACHINES BLOCK PARTY

\$15.75 Fee Paid: _____
\$21.00 12200500000000000372

City Council Hearing: DECEMBER 13, 2005

Copy to:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Police Department | <input checked="" type="checkbox"/> Engineering-Traffic Div. |
| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments:

PERMIT

EVENT: JOSE R. SANCHEZ MATACHINES BLOCK PARTY

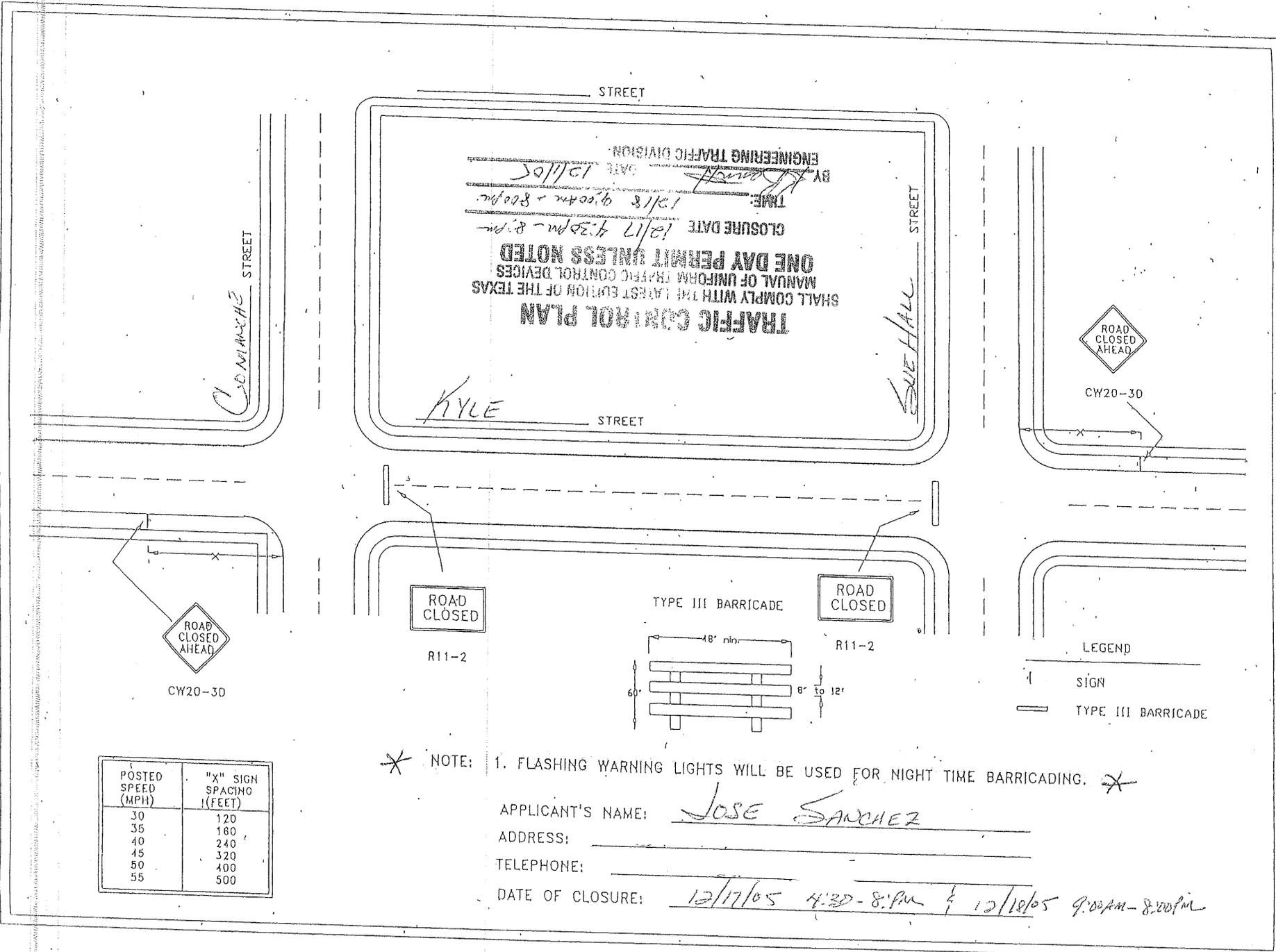
LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364

DATE OF EVENT: DECEMBER 17, 2005 FROM 4:30 P.M. TO 8:00 P.M.
DECEMBER 18, 2005 FROM 9:00 A.M. TO 8:00 P.M.

City Council Action: Approved Disapprove Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



SHALL COMPLY WITH THE LATEST EDITION OF THE TEXAS
 MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES
 ONE DAY PERMIT UNLESS NOTED
 CLOSURE DATE: 12/17 4:30pm - 8:00pm
 TIME: 12/18 9:00am - 8:00pm
 DATE: 12/18/05
 BY: *[Signature]*
 ENGINEERING TRAFFIC DIVISION

POSTED SPEED (MPH)	"X" SIGN SPACING (FEET)
30	120
35	160
40	240
45	320
50	400
55	500

* NOTE: 1. FLASHING WARNING LIGHTS WILL BE USED FOR NIGHT TIME BARRICADING. *

APPLICANT'S NAME: JOSE SANCHEZ
 ADDRESS: _____
 TELEPHONE: _____
 DATE OF CLOSURE: 12/17/05 4:30-8:00PM & 12/18/05 9:00AM-8:00PM

PROJECT NAME: TRAFFIC CONTROL PLAN
 ENGINEER: []
 DATE: []
 CITY OF EL PASO
 ENGINEERING
 PROJECT: []
 SHEET: []



12/1/2005
12:16:06PM

Receipt #: 12200500000000000372

Date: 12/01/2005
Station ID: 12

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 21.0000 @ \$1.0000	36010119-404123	21.00
Line Item Total:					\$21.00

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	21.00
Payment Total:						\$21.00

Dec. 1, 2005 2:17PM CITY OF EL PASO

No. 7959 p. 5/8

For Office Use Only

Event: JOSE R. SANCHEZ MATACHINES BLOCK PARTY

\$15.75 Fee Paid: _____

\$21.00 12200500000000000372

City Council Hearing: DECEMBER 13, 2005

Copy to:

- Police Department
- Fire Department *12/13*
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

PERMIT

EVENT: JOSE R. SANCHEZ MATACHINES BLOCK PARTY

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For Office Use Only

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City Council Hearing: DECEMBER 13, 2005

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| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments: NO OBJECTIONS:
URC

PERMIT

EVENT: JOSE R. SANCHEZ MATACHINES BLOCK PARTY

LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364

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Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: JOSE R. SANCHEZ MATACHINES BLOCK PARTY

\$15.75 Fee Paid: _____
\$21.00 12200500000000000372

City Council Hearing: DECEMBER 13, 2005

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| <input checked="" type="checkbox"/> Fire Department | <input type="checkbox"/> Highway Department |
| <input checked="" type="checkbox"/> Sun Metro | <input type="checkbox"/> Street Department |
| <input type="checkbox"/> Parks Department | <input type="checkbox"/> Civic Center |

Comments: Engineering Dept, Traffic Div has no objection to the proposed street closure. Barricades must be manned IAW Texas Manual on Uniformed Traffic Control Devices. Barricades will also require flashing (blinking) lights for night time operation. Keith Bennett (Traffic Controls Planning Supervisor) 12/1/05.

PERMIT

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LOCATION BLOCK OFF KYLE BETWEEN 344 AND 364

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R. Alan Shubert, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR

For Office Use Only

Event: Jose R. Sanchez Matachines Block Party

Fee Paid: 12200500000000000372

City Council Hearing: December 13, 2005
Date

Copy To:

- Police Department
- Fire Department
- Sun Metro
- Parks Department

- Engineering-Traffic Div.
- Highway Department
- Street Department
- Civic Center

Comments:

The El Paso Police Department has no objection with this event.

The Department will monitor the event as necessary with the district car.

There will be no cost to city or applicant.

05-191

PERMIT

EVENT Jose R. Sanchez Matachines Block Party

LOCATION: Block off Kyle between 344 and 364

DATE OF EVENT: December 17, 2005 from 4:30 p.m. to 8:00 p.m.
December 18, 2005 from 9:00 a.m. to 8:00 p.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOHN COOK
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR



CITY COUNCIL

ANN MORGAN LILLY, DISTRICT 1
SUSANNAH M. BYRD, DISTRICT 2
J. ALEXANDRO LOZANO, DISTRICT 3
MELINA CASTRO, DISTRICT 4
PRESI ORTEGA, JR., DISTRICT 5
EDDIE HOLGUIN, JR., DISTRICT 6
STEVE ORTEGA, DISTRICT 7
BETO O'ROURKE, DISTRICT 8

DECEMBER 5, 2005

DEVELOPMENT SERVICES DEPARTMENT

Jose R. Sanchez

FROM: Development Services
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Development Services to the Mayor and Council. They will make the final determination at the City Council Meeting on December 13, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Jose R. Sanchez to block off Kyle between 344 and 364 on December 17, 2005 from 4:30 p.m. to 8:00 p.m. and on December 18, 2005 from 9:00 a.m. to 8:00 p.m. for a matachines block party. Approximately 60 persons will take part. Barricades must be manned according to the State's "Manual of Uniform Traffic Control Devices". (District 8) [Jose R. Sanchez] Permit # 05-191

RESPONSES:

No objections from Fire and Sun Metro. Engineering Dept, Traffic Div has no objection to the proposed street closure. Barricades must be manned IAW Texas Manual on Uniformed Traffic Control Devices. Barricades must also require flashing (blinking) lights for nighttime operation. The El Paso Police Department has no objection with this event. The Department will monitor the event as necessary with the district car. There will be no cost to city or applicant. The office of Development Services recommends approval.

R. ALAN SHUBERT, P.E., C.B.O.
DEVELOPMENT SERVICES DIRECTOR