

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Environmental Services

AGENDA DATE: December 13, 2011

CONTACT PERSON/PHONE: Ellen Smyth – Director - Environmental Services (915) 621-6700
Bruce D. Collins - Purchasing Manager – Financial Services (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Request that the Purchasing Manager of the Financial Services Department, Purchasing Division be authorized to purchase up to 225 Zonar HD GPS U/EVIR UPG units with optional accessories from Zonar Systems Inc. under cooperative purchasing agreement with PEPPM National Contract Program. The total purchase will be in excess of \$100,000 and approval by City Council is required. Total purchase is for \$171,548.18.

BACKGROUND / DISCUSSION:

The Environmental Services Department is recommending the purchase of the units under the cooperative purchasing agreement with PEPPM National Contract Program for Zonar Systems Inc. The city currently owns fifty units that are operating in the same capacity, therefore, this would allow the City to maintain consistency. The approval of this purchase would allow the Environmental Services Department vehicles provide a real-time performance, location and tracking data, to save in fuel and emissions. The inspection package, pre- and post-trip, on these units would allow for closer monitoring of vehicle functionality, thus assisting to identify safety concerns. It pinpoints recordings of vehicle stops, speeds, routes traveled and excessive idling. In addition, it is anticipated that the purchase of these units would lower the operating costs of the fleet.

PRIOR COUNCIL ACTION:

N/A

SELECTION SUMMARY:

Request for Information (RFI) via fax communication did not confirm local supplier availability.

AMOUNT AND SOURCE OF FUNDING:

Department: Environmental Services
Amount: \$171,548.18
Funds Available: Various
Funds Source: Data Processing Equipment

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A.

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should also sign)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASE REQUESTS, ETC**) for the Council Meeting of **NOVEMBER 08, 2011**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Zonar Systems, Inc., a contractor under PEPPM National Contract Program for 225 Zonar vehicle location, tracking, and diagnostics system units, of which, 92 include a Vehicle Electronic Inspection Report(s) System (EVIR). The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the PEPPM National Contract Program is being recommended for approval by Mayor and City Council on December 13, 2011.

Department:	Environmental Services Department
Award to:	Zonar Systems, Inc. Seattle, Washington
Total Estimated Award:	\$171,548.18 (for 225 units)
Account No.:	Various
Funding Source:	Data Processing Equipment
District(s):	All
Reference No.:	2012-073

This is a Cooperative (unit price) contract.

Additionally, it is requested that the City Attorney's Office review and the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.

*******ADDITIONAL INFO BELOW*******

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MEMORANDUM

To: Bruce D. Collins, Purchasing Manager
From: Ellen A. Smyth, P.E., Environmental Service Department Director
Date: November 8, 2011
Subject: Zonar System- PEPPM National Contract Texas

The Environmental Services Department recommends utilizing an interlocal cooperative purchasing agreement with PEPPM National Contract Program to issue a \$171,548.18 purchase order to Zonar Systems Inc. for the acquisition of up to 225 HD GPS units with optional accessories. Following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?
Yes. This equipment is needed to deliver real-time performance, location and tracking data, to save in fuel and emissions. It pinpoints recordings of vehicle stops, speeds, routes traveled and excessive idling.
2. Does the purchase through the Program promote the standardization of equipment?
Yes. The equipment will be compatible to the current equipment being used in the garbage and recycling trucks.
3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?
No. There are no comparable product/services available locally.
4. Do the available vendors have prior work experience and/or familiarity with the City?
Yes, the city currently works with Zonar Systems for support with equipment that has been installed on certain units.

Mayor
John F. Cook

City Council

District 1
Ann Morgan Lilly

District 2
Susie Byrd

District 3
Emma Acosta

District 4
Carl L. Robinson

District 5
Dr. Michiel R. Noe

District 6
Eddie Holguin Jr.

District 7
Steve Ortega

District 8
Cortney Carlisle Niland

City Manager
Joyce A. Wilson

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5. Is the pricing reasonable as compared to other similar products/work performed for the City of El Paso in the past or as quoted from other companies?

Price reasonableness has been established because the cooperative purchasing agency used a competitive bidding process in the awarding of the contract.

Financial Services – Purchasing Division and the Environmental Services Department recommend for approval.

Mayor
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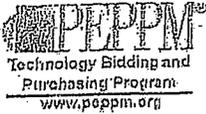
City Manager
Joyce A. Wilson



Environmental Services Department

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Awarded to Zonar Systems, Inc.

Last PEPPM Pricing Update on August 25, 2011 6:08pm
PEPPM Pricing has been verified as of August 25, 2011 6:08pm

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- [Awarded Vendor's Web Site](#) - Web site for this vendor

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Vendor's Awarded Contracts:
 [Zonar Systems](#)

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