

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: GENERAL SERVICES

AGENDA DATE: DECEMBER 13, 2011

CONTACT PERSON/PHONE: STUART ED, GENERAL SERVICES DIRECTOR, 621-6822
BRUCE D. COLLINS, PURCHASING MANAGER, 541-4313

DISTRICT (S) AFFECTED: ALL

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Approve purchase order to Vermeer Sales Southwest of Albuquerque, NM through the use of HGAC Contract GR01-10 for the purchase of one (1) Horizontal Grinder to include the following options:

- 1 (one) Tier 4 Engine
- 1 (one) Exhaust with Spark Arrester
- 1 (one) Engine Cover
- 1 (one) Heavy Duty Infeed Conveyer Chain
- 1 (one) Feed Roller Assembly
- 1 (one) Magnetic Conveyer Drive Pulley
- 1 (one) Cleated Conveyer Belt with Steel Splice
- 1 (one) set of 3 – 1 ½ wide Cutters
- 1 (one) Abrasion Resistant Mill Liner
- 1 (one) Air Compressor – 30 gallons, 175 psi
- 2 (two) Screen Sets

Total purchase is for \$468,811.65

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

The General Services - Fleet Division is recommending the award of the above to Vermeer Sales Southwest of Albuquerque, NM. The Horizontal Grinder will be used for a new mulch and pilot compost program, which was approved as a FY12 Program Improvement in Environmental Services. The Horizontal Grinder will process brush and related yard waste that is diverted to separate containers at the Citizen Collection Stations and transported to the Clint Landfill. Initially, the mulch will be available to City Departments for use at City facilities. As the program progresses, there are plans to expand to include greater diversion of clean material for mulching and expand the potential uses for the end product. The Grinder is also the first step in initiating a pilot compost program within Environmental Services.

SELECTION SUMMARY:

Several local vendors were contacted by ESD but all stated they did not sell this product or one similar in nature. As a result, a COOP contract search was used to select Vermeer Sales Southwest for the purchase.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

No

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

40499-34010289-508029-PSWM0017 - ESD, Heavy Off Road Equipment

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD: _____
Name Signature Date

**COUNCIL PROJECT FORM
(COOPERATIVE CONTRACT)**

*****POSTING LANGUAGE BELOW*****

Please place the following item on the CONSENT agenda for the Council Meeting of December 13, 2011.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order to Vermeer Sales Southwest, a contractor under the Houston Galveston Area Council (HGAC), Contract #GR01-10 (Grounds & Turf Equipment), for the purchase of one (1) Horizontal Grinder to be used by the Environmental Services Department for the FY2012 Program Improvement mulch and compost pilot program. The City has made the determination that purchasing from this Cooperative offers the most cost-effective pricing.

The participation by the City of El Paso in the Houston Galveston Area Council (HGAC) was approved by Mayor and City Council on May 8, 2007.

Department:	General Services
Award to:	Vermeer Sales Southwest Albuquerque, NM 87107
Total Estimated Award:	\$468,811.65 (for 1 unit)
Account No.:	34010289-508029-40499-PSWM0017
Funding Source:	Environmental Services Department, Heavy Off Road Equipment
District(s):	All
Reference No.:	2012-061

This is a Cooperative, unit price contract.



To: Bruce D. Collins, Purchasing Manager
From: Stuart C. Ed, General Services Director
Date: 11/07/11
Subject: HGAC – Contract #GR01-10

The General Services Department recommends utilizing the Houston Galveston Area Council (HGACBuy Board) Contract #GR01-10 Purchasing Cooperative program to issue a \$468,811.65 purchase order to Vermeer Sales Southwest, Inc for the acquisition of one (1) horizontal grinder. The following are the factors used to evaluate the use of this procurement program as the best approach:

1. Is there an urgent need for the product/service? In other words, is time of the essence?

The Horizontal Grinder will be used for a new mulch and pilot compost program, which was approved as a FY12 Program Improvement in the Environmental Services Department. The Horizontal Grinder will process brush and related yard waste that is diverted to separate containers at the Citizen Collection Stations and transported to the Clint Landfill. Initially, the mulch will be available to City Departments for use at City facilities. As the program progresses, there are plans to expand to include greater diversion of clean material for mulching and expand the potential uses for the end product.

2. Does the purchase through the Program promote the standardization of equipment?

If approved, this would be the first horizontal grinder for the City. The purchase will set the standard for future purchases of Horizontal Grinders.

3. Does the purchase through the Program support local business? If not, is there a comparable product/service available locally?

No, there are no comparable products available locally. The department contacted several heavy equipment vendor's, however, they stated they did not sell a similar product. As a result, COOP contracts were researched and it was determined that through the use of HGAC contract #GR01-10 could be used to fulfill the purchase of this equipment.

4. Do the available vendors have prior work experience and/or familiarity with the City?

This will be a new vendor for the City. The vendor has been manufacturing grinders for 20 years and has sold similar sized Grinders to other cities of comparable size to El Paso. Vermeer has sold to the City of Albuquerque, Bernalillo County and is currently renting machinery to the town of Taos, NM and Prescott, AZ. Additional equipment was sold to BLM in Socorro, NM and the Pueblo of Isleta.

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General Services
Director
Stuart C. Ed



GENERAL SERVICES DEPARTMENT

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