

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Fire Department

AGENDA DATE: 12/13/2011

CONTACT PERSON NAME AND PHONE NUMBER: Terry K. Kebschull, Logistics Chief, (915)771-1076
Bruce D. Collins, Purchasing Manager, (915)541-4308

DISTRICT(S) AFFECTED: ALL

SUBJECT:

Request that the Purchasing Manager for Financial Services, Purchasing Division, be authorized to issue purchase orders to Siddons-Martin Emergency Group LLC under sole source affidavit for Pierce parts in the estimated amount of \$150,000.

BACKGROUND / DISCUSSION:

Siddons-Martin Emergency Group LLC, sole source, has been granted exclusive sales and services representation for Pierce Manufacturing, Inc. for the territory of the following: Louisiana, New Mexico, and Texas. As the exclusive representative for Pierce, Siddons Martin is afforded all rights and privileges, and held to the contractual obligation contained in the current Dealership Agreement executed under Siddons Martin Emergency Group LLC.

SELECTION SUMMARY:

Pierce parts are proprietary and have a distribution network with exclusive protected territory rights for the sale of their merchandise.

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

Department: Fire Department
Amount: \$150,000.00
Funds Available: Dept #22010320, Acct #503118, Fund #01101 Class # 22000
Funds Source: General Fund – Vehicle Maintenance Supplies

No budget transfer is deemed necessary.

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

Information copy to appropriate Deputy City Manager

**COUNCIL PROJECT FORM
(SOLE SOURCE)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda (under **PURCHASING REQUESTS, ETC.**) for the Council Meeting of **DECEMBER 13, 2011**.

Request that the Purchasing Manager for Financial Services, Purchasing Division be authorized to issue a Purchase Order(s) to Siddons-Martin Emergency Group LLC, the sole source provider of Pierce proprietary parts and service, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department:	Fire Department
Award to:	Siddons-Martin Emergency Group LLC Houston, Texas
Total Estimated Award:	\$150,000.00
Account No.:	Dept #22010320, Acct #503118, Fund #01101 Class # 22000
Funding Source:	General Fund – Vehicle Maintenance Supplies
District(s):	All
Sole Source No.:	2012-099

*******ADDITIONAL INFO BELOW*******

DATE: 11/30/2011



**FINANCIAL SERVICES
PURCHASING DIVISION**

SOLE SOURCE AFFIDAVIT

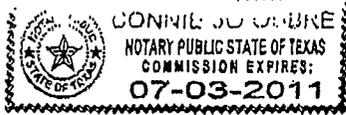
THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE

Before me, the undersigned official, on this day, personally appeared TROY D. HARRISON, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is TROY D. HARRISON. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: SIDDONS-MARTIN EMERGENCY GROUP LLC
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):
PIECE FIRE TRUCK WARRANTY REPAIR + PIECE FIRE TRUCK PARTS SALES
PIECE FIRE TRUCK SALES.
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.

[Signature]
Signature

SUBSCRIBED AND SWORN to before me on this 19TH day of APRIL, 2011.



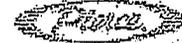
Connie Jo Oubre
NOTARY PUBLIC
Connie Jo Oubre
PRINTED NAME
7-3-11
MY COMMISSION EXPIRES

COMPANY NAME: SIDDONS - MARTIN EMERGENCY GROUP LLC
ADDRESS, CITY, STATE & ZIP CODE: 14233 INTER DRIVE WEST HOUSTON, TX 77082
PHONE: 281-442-6800 FAX NUMBER: 281-442-9026
CONTACT NAME AND TITLE: TROY D. HARRISON VICE PRESIDENT - SERVICE + PARTS
WEB ADDRESS: WWW.SIDDONS-MARTIN.COM EMAIL: THARRISON@MARTINAPPARATUS.COM
FEDERAL TAX ID NUMBER: 27-4333590 TEXAS SALES TAX NUMBER: 3-20-4322372-9

Pierce Manufacturing Inc.

AN OSHKOSH CORPORATION COMPANY / ISO 9001:2000 CERTIFIED

2600 AMERICAN DRIVE
POST OFFICE BOX 2017
APPLETON, WISCONSIN 54912-2017
920-432-2000 • FAX 920-832-3208
www.piercemfg.com



May 9, 2011

Mr. Pat Siddons
Mr. Leon Martin Jr.
Siddons-Martin Emergency Group
14233 Interdrive West
Houston, TX 77032

Mr. Siddons and Mr. Martin,

This letter will serve as confirmation that Siddons-Martin Emergency Group headquartered in Houston, Texas has been granted exclusive sales and service representation for Pierce Manufacturing, Inc. for the territory in the states listed below:

- 1. Louisiana
- 2. New Mexico
- 3. Texas

As the exclusive representative for Pierce you will be afforded all rights, privileges, and held to the contractual obligations contained in the current Dealership Agreements executed under Siddons Fire Apparatus, Inc. and Martin Apparatus, Inc. All functions, obligations and responsibilities of Pierce Manufacturing and Siddons-Martin Emergency Group, LLC are described in the Dealership Agreements. This letter amends those Dealership Agreements to reflect that Siddons-Martin Emergency Group, LLC is the franchise dealer for the states listed above.

The Dealership Agreements and this letter will serve as the only instruments outlining the tenets of our agreement. There have been no other agreements, verbal, written, or implied, except as incorporated into these two documents. The term of this agreement is one year or until it may be superseded by a newly executed Dealership Agreement.

Please acknowledge your acceptance of this agreement by signing and returning both original copies of this letter and completing the enclosed Certificate as to Ownership, Management, Incumbency, and Authority. One original will be returned to you for your records upon signatures by the appropriate Pierce Representatives.

Best Regards,

Bobby J. Williams
Bobby J. Williams
Regional Vice President

Pat Siddons
Pat Siddons, Siddons-Martin Emergency Group

Leon Martin Jr.
Leon Martin Jr., Siddons-Martin Emergency Group

Bobby J. Williams
Pierce Manufacturing

5-9-11
Date

5-9-11
Date

5/10/11
Date