

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**

DEPARTMENT: Environmental Services

AGENDA DATE: December 14, 2010

CONTACT PERSON/PHONE: Ellen Smyth – Director, Environmental Services (915) 621-6719
Bruce Collins – Purchasing Manager (915) 541-4313

DISTRICT(S) AFFECTED: All

SUBJECT:

Extend the following contract: 2009-053 – Environmental Laboratory Services for Air Quality
With: SCI Tech Holdings, Inc. d/b/a CFR Environmental Services of El Paso, TX
Armstrong Forensic Laboratory, Inc. of Arlington, TX
Estimated Annual Expenditures: \$120,000.00
Total Estimated Expenditures: \$240,000.00 for two (2) additional years

BACKGROUND / DISCUSSION:

The Environmental Services Department is recommending the extension of the above contract for gasoline analysis and filter media lead and weight analysis. Both vendors have provided consistent, reliable service for the past two years.

PRIOR COUNCIL ACTION:

Yes. 2009-053 was originally awarded on January 27, 2009.

AMOUNT AND SOURCE OF FUNDING:

Department: Environmental Services
Amount: \$240,000.00
Funds Available: 34010289 – 502204 – 40429 – G340916/G340918/G340924
Funds Source: Environmental Services Grant Fund

BOARD / COMMISSION ACTION:

N/A.

*****AUTHORIZATION*****

DEPARTMENT HEAD: _____

**MOTION
JANUARY 27, 2009**

Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2009-053 (Environmental Laboratory Services for Air Quality) to SCI Tech Holdings, Inc. d/b/a CFR Environmental Services and Armstrong Forensic Laboratory Inc. for a total estimated award of \$240,000.

Department: Environmental Services
Award to: Vendor 1 SCI Tech Holdings, Inc. d/b/a CFR Environmental Services
El Paso, TX
Items: 1 and 2 – Gasoline Analysis
Option: Two years
Annual Estimated Amount: \$95,000

Award to: Vendor 2 Armstrong Forensic Laboratory, Inc.
Arlington, TX
Items: 3, 4, and 5 – Filter Media Lead/Weight Analysis
Option: Two years
Annual Estimated Amount: \$25,000

Account No.: 34010289 – 502204 – 40429 – G340916
34010289 – 502204 – 40429 – G340918
34010289 – 502204 – 40429 – G340924
Funding Source: Federal/State Grants – Environmental Services
Total Estimated Award: \$240,000 (2-year total)

This is a twenty-four month requirements type contract.

The cost under this requirements contract is only an estimated minimum value. The actual cost of this contract may be higher or lower than the total estimated minimum value and will be the sum total at the end of the contract term, so long as increased funds are appropriated in the budget.

The Departments of Financial Services, Purchasing Division, and Environmental Services recommend award as indicated to the vendors offering the best value bid.

Richarda Duffy Momsen, City Clerk