

**CITY OF EL PASO, TEXAS**  
**AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** Municipal Court

**AGENDA DATE:** December 18, 2007

**CONTACT PERSON/PHONE:** Richarda D. Momsen, Municipal Clerk

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Request that the Purchasing Manager, Financial Services, Purchasing Division, be authorized to issue a Purchase Order to Tyler Technologies, Inc., who is sole developer and manufacturer of JIMS, the Case Management Software utilized by Municipal Court so as to continue to secure maintenance for the software.

**BACKGROUND / DISCUSSION:**

Since 1999, Municipal Court has employed JIMs for our case management software. This propriety program is serviced by Tyler Technologies. Maintenance costs are assessed annually by the company. The funding for these costs is paid, not by the City's General Fund, but by the Municipal Court Technology Fund, a dedicated revenue fund authorized by statute and by ordinance for municipal court technology, derived from court costs paid by defendants found guilty of Class C misdemeanors.

**PRIOR COUNCIL ACTION:**

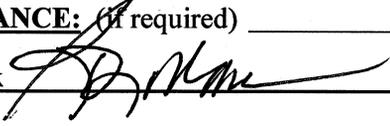
**AMOUNT AND SOURCE OF FUNDING:**

Award amount is \$100,000.00  
Funds available in: 11153060-16011-502202 Project PMC0001  
Fund Source: Municipal Court Technology Fund, Data Processing Svcs Contract

**BOARD / COMMISSION ACTION:** NA

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required) \_\_\_\_\_ **FINANCE:** (if required) \_\_\_\_\_

**DEPARTMENT HEAD:** Richarda D. Momsen, Municipal Clerk  \_\_\_\_\_

**APPROVED FOR AGENDA:** DECEMBER 18, 2007

**CITY MANAGER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



**FINANCIAL SERVICES  
PURCHASING DIVISION**

**SOLE SOURCE AFFIDAVIT**

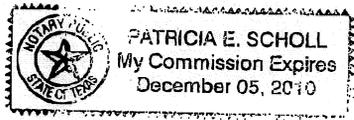
**THIS IS AN OFFICIAL PURCHASING DOCUMENT - RETAIN WITH PURCHASE ORDER FILE**

Before me, the undersigned official, on this day, personally appeared John Galbraith, a person known to me to be the person whose signature appears below, whom after being duly sworn upon his/her oath deposed and said:

1. My name is John Galbratih. I am over the age of 18, have never been convicted of a crime and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: Tyler Technologies, Inc.
3. The above named company or firm is the sole source for the following item(s), product(s) or service(s):  
Case Management System  
Court Adminstration System
4. Competition in providing the above named item(s) product(s), service(s) is precluded by the existence of a patent, copyright, secret process or monopoly as stated under Section 252.022, Subchapter A of the Local Governmental Code 7A or as provided for under 7B-F of the same section. Also, attached hereto is a sole source letter, which sets forth the reasons why this Vendor is a sole source provider (dated and signed).
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function.
6. **Note: This Vendor understands that by providing false information on this Sole Source Affidavit, it may be considered a non-responsible Vendor on this and future purchases and may result in discontinuation of any/all business with the City of El Paso.**

John Galbraith  
Signature

SUBSCRIBED AND SWORN to before me on this 5th day of November 2007



Patricia E. Scholl  
NOTARY PUBLIC  
PATRICIA E. SCHOLL  
PRINTED NAME  
12.5.2010  
MY COMMISSION EXPIRES

COMPANY NAME: Tyler Technologies, Inc.

ADDRESS, CITY, STATE & ZIP CODE 6500 International Parkway, Suite 2000, Plano, TX 75093

PHONE: (972) 713-3770 FAX NUMBER: (972) 713-3777

CONTACT NAME AND TITLE: John Galbraith, Account Manager

WEB ADDRESS: www.tylerworks.com EMAIL: john.galbraith@tylerworks.com

FEDERAL TAX ID NUMBER: 75-2303920 TEXAS SALES TAX NUMBER: 1-75-1783083-6

December 3, 2007

City of El Paso Purchasing  
Terrence Freiburg  
2 Civic Center Plaza, 7<sup>th</sup> Floor  
El Paso, Texas 79901

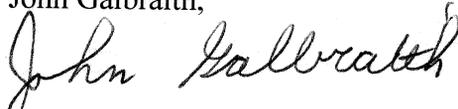
Dear Mr. Freiburg:

Please allow this sole source letter as notice to City of El Paso Purchasing that Tyler Technologies, Inc. is the sole source developer and manufacturer of the "Case Management Software" and "Court Administration Software" currently in use by City of El Paso Municipal Court.

Tyler Technologies owns all copyrights of the software, is the sole distributor of the software and is the sole provider of all software maintenance associated with these products.

Sincerely,

John Galbraith,

  
Account Manager

RECEIVED  
PURCHASING DEPARTMENT  
07 DEC -6 PM 2:08