

DATE: December 12, 2012

TO: City Clerk

FROM: Mayor John F. Cook

ADDRESS: 2 Civic Center Plaza 10th Floor, El Paso TX TELEPHONE (915) 541-4145

Please place the following item on the (Check one): CONSENT XXX REGULAR \_\_\_\_\_

Agenda for the Council Meeting of December 18, 2012

Item should read as follows: Re-appointment of Elke Cumming to the Tax Increment Reinvestment Zone Number 5 by Mayor John F. Cook.

**BOARD COMMITTEE/COMMISSION APPOINTMENT/REAPPOINTMENT FORM**

NAME OF BOARD/COMMITTEE/COMMISSION: Tax Increment Reinvestment Zone Number 5

NOMINATED BY: John F. Cook DISTRICT: Mayor

NAME OF APPOINTEE Elke Cumming  
(Please verify correct spelling of name)

E-MAIL ADDRESS: ElkeCM@elp.rr.com

BUSINESS ADDRESS: YWCA El Paso Del Norte Region – 201 East Main, Suite 400

CITY: El Paso ST: TX ZIP: 79901 PHONE: (915) 533-2311

HOME ADDRESS: \_\_\_\_\_

CITY: El Paso ST: TX ZIP: \_\_\_\_\_ PHONE: \_\_\_\_\_

DOES THE PROPOSED APPOINTEE HAVE A RELATIVE WORKING FOR THE CITY? YES: \_\_\_\_\_ NO X

IF SO, PLEASE PROVIDE HIS OR HER NAME, CITY POSITION AND RELATIONSHIP TO THE PROPOSED APPOINTEE:

WHO WAS THE LAST PERSON TO HAVE HELD THIS POSITION BEFORE IT BECAME VACANT?

NAME OF INCUMBENT: Elke Cumming

EXPIRATION DATE OF INCUMBENT: 06/22/2012

REASON PERSON IS NO LONGER IN OFFICE (CHECK ONE): TERM EXPIRED: X  
RESIGNED \_\_\_\_\_  
REMOVED \_\_\_\_\_

DATE OF APPOINTMENT: 12/18/2012

TERM BEGINS ON : 06/23/2012

EXPIRATION DATE OF NEW APPOINTEE: 06/22/2014

PLEASE CHECK ONE OF THE FOLLOWING: 1<sup>st</sup> TERM: \_\_\_\_\_  
2<sup>nd</sup> TERM: X  
UNEXPIRED TERM: \_\_\_\_\_

## **Elke Cumming**

### **Summary of Qualifications**

- Sixteen years of community development experience in U.S. Border and Latin America.
- Ability to work effectively in various organizational and political structures.
- Extensive experience in grant writing and community project implementation.
- Master of Public Health Candidate - University of Texas School of Public Health
- Languages; Fluent: English, Spanish and Guarani.

### **Relevant Professional Experience**

*August 2008 – Present*

Special Assistant to the CEO – Operations  
YWCA El Paso Del Norte Region  
El Paso, Texas

- Manages facilities including oversight of maintenance
- Supervises Warehouse operations
- Oversees elderly and homeless bridge housing facilities
- Provides technical support and oversight for Childcare and School Age programs
- Serves as staff liaison for association and regional advocacy efforts

*September 2007-August 2008*

School Age Health Director  
YWCA El Paso Del Norte Region  
El Paso, Texas

- Directed Organizing Agency activity of Paso Del Norte Health Foundation School Age Health Initiative.
- Researched model programming in child health and recommended initiative strategies.
- Directed YWCA Community Development Corporation housing programs.
- Provided oversight to YWCA facilities operations on interim basis (April 2008- August 2008).

*October 2004-September 2007*

Community Development Director  
YWCA El Paso Del Norte Region  
El Paso, Texas

- Managed YWCA Community Development Corporation (CDC) multifamily housing programs.
- Developed affordable housing strategic plan and budgets.
- Authored funding proposals and managed grant contracts.
- Created programming for homeless and older adult housing beneficiaries.
- Served as Interim Director for Transitional Living Center homeless program (May-Oct 2006).

*January 2000- October 2004*

Self Help Program Coordinator.  
El Paso County, Community Development Division  
El Paso, Texas.

- Initiated El Paso County Self Help Center with TDHCA Self Help Center housing and infrastructure grants in five *colonias*.
- Implemented TDHCA Bootstrap Owner Builder construction loan program.
- Coordinated Office of Rural Community Affairs funded water infrastructure grants
- Supervised 11 AmeriCorps and VISTA members in community housing and health activities.
- Acted as County liaison to various community forums and partnerships.

*August 1996— December 1999*

Program Manager. Border WaterWorks.  
A partner agency of the El Paso Community Foundation  
El Paso Texas.

- Collaborated with Texas state agencies, municipalities, service providers and residents to implement water and wastewater projects serving 1,500 households.
- Conducted Small Towns Environmental Project (STEP) assessment of El Paso County *colonias*.
- Supervised *Cuando el Agua Trabaja en Pro de la Salud* environmental education project and partnered with *Juntas Municipal* and *Regional de Agua y Saneamiento* in Juarez and Chihuahua to expand constructed wetland sewerage project in San Ysidro, Mexico,
- Partnered in successful grant applications for over \$970,000 private, state and federal funding.

*May 1995 - June 1996*

Health Program Coordinator.  
United States Peace Corps,  
Asuncion, Paraguay.

- Provided supervision, counseling, crisis intervention and technical support to 67 Peace Corps Volunteers in Health Extension, Nursing and Environmental Sanitation projects.
- Collected project data and developed quarterly and annual Peace Corps reports.
- Assisted in planning, logistics and budgeting for Volunteer in Service Trainings.
- Evaluated project grant proposals for USAID and Peace Corps Partnership.
- Planned and led technical training workshops for 80 Volunteers and Paraguayan health workers.

*February 1993 - May 1995*

Peace Corps Volunteer, Rural Health Extension.  
United States Peace Corps,  
*Departamento San Pedro, Paraguay.*

- Facilitated planning, funding and construction of water project serving 900 individuals.
- Conducted needs assessment for four rural communities.
- Established maternal child health education program for 135 families.
- Directed anti-parasite program, dental health and health education serving 410 children.
- Implemented training for seven midwives in patient management and improved perinatal care.

### **Education**

Master of Public Health candidate, UT Houston School of Public Health. Degree expected 2008.  
BA Spanish, Concentration Biology, State University of New York at Binghamton, 1992.  
YWCA: Momentum Leadership Facilitator, Racial Justice Facilitator and Advocacy Training.  
U.S. Peace Corps Training: 7/92-9/92 Antigua, Guatemala, 2/93-4/93 Aregua, Paraguay.

### **Volunteer Activities**

Board President, *Clinica Guadalupeana*, nonprofit clinic serving El Paso *colonias*. 2005 - Present.  
Immediate Past Board President, Habitat for Humanity El Paso Affiliate. January 2006 – Present.