

CITY OF EL PASO, TEXAS
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Municipal Clerk
AGENDA DATE: Tuesday, December 20, 2011
CONTACT PERSON/PHONE: Richarda Duffy Momsen, (915) 541-4127
DISTRICT(S) AFFECTED: All

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

A) The City Council will consider the appointment of one temporary municipal court associate judge to preside over the temporary court, 5-T that will handle primarily traffic violations while Court 1 concentrates exclusively on environmental cases such as zoning, building code, junked vehicle, littering and dumping, vacant building, animal violations.

B) The City Council also will consider the appointment of three on-call, part-time Associate Municipal Court Judges from among the resumes received. These positions serve as substitutes for the elected municipal court trial judges at trial and court hearings; they preside over arraignments; they serve as magistrates on weekends and graveyard shifts.

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?

A) Council will appoint one candidate from the résumés received to serve as Associate Municipal Court Judge presiding over Municipal Court 5-T, the temporary court. Ordinance 016274 provides for the selection process. All resumes are being forwarded to the City Council for consideration. In addition, the City Manager solicited the recommendation of Presiding Municipal Court Judge Robledo, forwarding the resumes to him for review. The ordinance does not require this inclusion of the Presiding Judge, but the City Manager reasons that since Presiding Judge is more familiar with the legal community and since he will supervise the associates selected, his input is valuable. Presiding Judge Robledo formed an interview panel of three municipal court judges and the panel interviewed all applicants on December 7, 2011. Council is not bound by the Presiding Judge's recommendation. The recommendation of the Presiding Judge is to appoint current Associate Municipal Court Judge Cheryl Lay as the associate judge for Court 5-T.

B) Council will appoint three candidates from the resumes received to serve as on-call, part-time associate municipal court judges. Ms. Wilson also sought the input of Presiding Judge Robledo on these appointments. The panel of municipal judges interviewed all qualified and available candidates for these positions on December 7, 2011. One qualified candidate declined the interview, citing she had accepted another job. The Judges are recommending the appointment of Marina Chavez, Luis Labrado and Victor Salas as on-call associate municipal court judges.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one?

Yes, it is City Council who appoints part-time Associate Municipal Court Judges, in accordance with Ordinance 016274 and the City Charter.

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

A) The \$48,369 salary/fringes of the associate municipal court judge will be paid through a budget transfer from Environmental Services to Municipal Clerk to allow the elected judge of Court 1 to concentrate exclusively on adjudicating environmental cases.

B) On-call, part-time associate judges are paid only for the court or magistrate sessions they work. The City also pays for travel to and from the statutorily required 12 hour Texas Municipal Court Education Center annual training. In June, 2012 the mandatory training will be held in El Paso, reducing travel costs.

Fund: 01101 (General Fund)
Department: 11010332 (Municipal Clerk)
Account: 501000 (Salaries – Judiciary)

DEPARTMENT HEAD: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

0911 - Associate Municipal Judge	
Contact Information -- Person ID: 8487220	
Name: Marina Chavez	Address:
	Email:
	Notification Preference:
Home Phone:	Alternate Phone:
Person ID:	Former Last Name:
Month and Day of Birth:	
Personal Information	
Driver's License:	Yes,
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate
Preferences	
Preferred Salary:	
Are you willing to relocate?	
Types of positions you will accept:	Regular , Temporary
Types of work you will accept:	Full Time , Part Time , Per Diem
Types of shifts you will accept:	Day , Evening , Night , Rotating , Weekends , On Call (as needed)
Objective	
I believe that I am qualified to be a part time municipal judge as I have extensive experience in the area.	
Education	
Graduate School St. Mary's School of Law 8/1995 - 5/1998 San Antonio, Texas	Did you graduate: Yes College Major/Minor: Jurisdoctor Degree Received: Doctorate
College University of Texas at El Paso 8/1990 - 5/1995 El Paso, Texas	Did you graduate: Yes College Major/Minor: Accounting Units Completed: 10 Semester Degree Received: Bachelor's
Work Experience	
Owner 6/1999 - 1/2011 Law Office of Marina Chavez P.O. Box 71116 El Paso, Texas 79917 (915) 838-7600	Hours worked per week: 55 Monthly Salary: \$5,000.00 # of Employees Supervised: 1 Name of Supervisor: None - None May we contact this employer? Yes
Duties Represented clients in private practice consisting of criminal law both federal and in the state jurisdiction, family law, children welfare law, and probate. Court appearances in all jurisdictions including municipal court, state court, federal court and courts of appeal.	

Managed a small private practice.

Reason for Leaving
Will continue with private practice

Part-Time Prosecutor
12/2002 - 1/2005

Hours worked per week: 15
Monthly Salary: \$0.00
Name of Supervisor: Al Avila
May we contact this employer? Yes

City of El Paso
2 Civic Center Plaza
El Paso, Texas 79901
(915) 541-4000

Duties
Represented the City of El Paso in prosecution of misdemeanor cases.

Reason for Leaving
Position was eliminated

Assistant County Attorney
6/1998 - 6/1999

Hours worked per week: 40
Monthly Salary: \$3,500.00
of Employees Supervised: 1
Name of Supervisor: Jose Gonzalez - Supervising Attorney
May we contact this employer? Yes

El Paso County Attorney's Office
500 E. San Antonio
El Paso, Texas 79901
(915) 546-2050

Duties
Represented the Texas Department of Family and Protective Service in cases involving child abuse and neglect

Reason for Leaving
Opening private practice

Student Accountant
1/1992 - 5/1995

Hours worked per week: 20
Monthly Salary: \$0.00
May we contact this employer? No

El Paso Natural Gas
El Paso, Texas

Duties
Prepared retirement of fixed assets.

Reason for Leaving

Interests & Activities

Reading, writing, singing

Professional Memberships

Member of the State Bar of Texas
 Member of the Criminal Law Section of the State Bar of Texas.
 Member of the Family Law Section of the State Bar of Texas.

References

Professional
Ramirez, Maria
 Municipal Court Judge
 1119 E. San Antonio
 El Paso, Texas 79901
 (915) 544-6115

Professional
Gabaldon, Oscar
 Judge
 500 E. San Antonio
 El Paso, Texas 79901
 (915) 546-2147

Professional
Melendez, Alex
 Attorney
 1119 E. San Antonio
 El Paso, Texas 79901
 (915) 838-7000

Resume

Text Resume

Attachments

Attachment	File Name	File Type	Created By
Resume	REsume	Other	Job Seeker

0911 - Associate Municipal Judge	
Contact Information -- Person ID: 10466268	
Name: Luis C. Labrado	Address:
Home Phone:	Email:
Person ID:	Notification Preference: ... Email
Month and Day of Birth:	Alternate Phone:
	Former Last Name:
Personal Information	
Driver's License:	Yes,
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate
Preferences	
Preferred Salary:	\$45.00 per hour; \$25,000.00 per year
Are you willing to relocate?	I reside in El Paso. The job is in El Paso
Types of positions you will accept:	Temporary
Types of work you will accept:	Full Time , Part Time , Per Diem
Types of shifts you will accept:	Day , Evening , Night , Weekends , On Call (as needed)
Objective	
I would like to participate in and help accomplish the effective delivery of client service to the citizenry, the legal enforcement authority, the City of El Paso. The salary objective is as presented for this position and the work performed.	
Education	
Professional University of Houston Law Center 9/1974 - 5/1973 Houston, Texas	Did you graduate: Yes College Major/Minor: Degree Received: Professional
Work Experience	
Attorney 2/1983 - Present Luis C. Labrado Attorney at Law 2601 Montana Ave. El Paso, Texas 79903 (915) 562-1140	Hours worked per week: 50 Monthly Salary: \$0.00 # of Employees Supervised: 1 May we contact this employer? Yes
Duties All phases of legal advocacy and litigation	
Municipal Court Judge 4/1982 - 11/1988 City of El Paso El Paso, Texas 79901	Hours worked per week: 10 Monthly Salary: \$1,200.00 # of Employees Supervised: 3 May we contact this employer? Yes

Duties All judicial function duties
Reason for Leaving resigned
Certificates and Licenses
Type: Law License
Number:
Issued by: State Bar of Texas.
Date Issued: 11 /1977 Date Expires:
Skills
Office Skills
Typing: 50
Data Entry: 0
Other Skills
computer use for research, internet, data search Skilled - 15 years and 1 months
Languages
Spanish - Speak, Read, Write
Additional Information
References
Resume
Text Resume
Attachments

0911 - Associate Municipal Judge	
Contact Information -- Person ID: 10474299	
Name: Victor Salas	Address:
	Email:
	Notification Preference:
Home Phone:	Alternate Phone:
Person ID:	Former Last Name:
Month and Day of Birth:	
Personal Information	
Driver's License:	Yes
Can you, after employment, submit proof of your legal right to work in the United States?	Yes
What is your highest level of education?	Doctorate
Preferences	
Preferred Salary:	
Are you willing to relocate?	No
Types of positions you will accept:	Seasonal
Types of work you will accept:	Part Time
Types of shifts you will accept:	On Call (as needed)
Objective	
My objective is to expand my career options by serving as a judge on the municipal court of El Paso.	
Education	
Professional Texas Tech School of Law http://www.law.ttu.edu/ 8/1989 - 5/1992 Lubbock, Texas	Did you graduate: Yes College Major/Minor: Law Units Completed: 6 Semester Degree Received: Professional
College U.C.L.A. http://www.ucla.edu/ 6/1986 - 6/1988 Los Angeles, California	Did you graduate: Yes College Major/Minor: Political Science Degree Received: Bachelor's
Work Experience	
Partner 5/1995 - Present Salas & Salas, L.L.P. 1500 Montana Avenue El Paso, Texas 79902 (915) 534-7252	Hours worked per week: 50 Monthly Salary: \$0.00 # of Employees Supervised: 3 Name of Supervisor: N/A - N/A May we contact this employer? Yes
Duties	
Attorney practicing Criminal Defense, Immigration Law and Child Welfare Law	
Assistant Federal Public Defender	Hours worked per week: 40

11/1992 - 4/1995	Monthly Salary: \$0.00
Federal Public Defender	# of Employees Supervised: 0
http://txw.fd.org/	Name of Supervisor: Liz Rogers - First Asst.
700 E. San Antonio, 7th Floor	Federal Public Defender
El Paso, Texas 79901	May we contact this employer? Yes
(915) 534-6525	
Duties	
Attorney representing indigent defendants in U.S. District Court	
Reason for Leaving	
We into private practice	
Certificates and Licenses	
Skills	
Office Skills	
Typing: 50	
Data Entry: 0	
Languages	
Spanish - Speak, Read, Write	
Additional Information	
References	
Professional	
Juarez-Barill, Angie	
State District Judge	
500 E. San Antonio, 7th Floor	
El Paso, Texas 79901	
(915) 546-2119	
Resume	
Text Resume	
Attachments	